

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: August 15, 2006

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Agreement with the Palm Beach County Caribbean American Cultural Commission, Inc. for the period August 15, 2006, through November 30, 2006, in an amount not-to-exceed \$5,000 for funding of the 2006 Caribbean American Awareness Festival.

Summary: This funding is to help offset costs for the annual Caribbean American Awareness Festival held by the Palm Beach County Caribbean American Cultural Commission, Inc. The 2006 festival was held on July 1, 2006, and was attended by approximately 5,000 participants. The Agreement allows for the reimbursement of eligible pre-Agreement expenses incurred subsequent to January 3, 2006. Funding is from the Recreation Assistance Program (RAP). District 7 (AH)

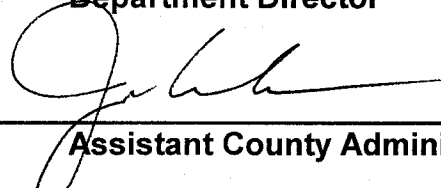
Background and Justification: The Palm Beach County Caribbean American Cultural Commission, Inc. is a not-for-profit agency whose mission is to contribute skills and talent to county schools and the community at large through the use of steel pan music and other West Indian mediums in order to expose Palm Beach County residents to foreign cultural arts and bridge cultural gaps. The 2006 Caribbean American Awareness Festival was held on July 1, 2006 at Bicentennial Park in Riviera Beach.

The total cost of this annual event was approximately \$63,100 for airline travel, lodging, stage productions, advertising, license and permits for bandleaders, security, and other organizational and miscellaneous expenses for the event. This District 7 RAP allocation will help offset \$5,000 of the cost of the festival. The Agreement has been executed on behalf of the Palm Beach County Caribbean American Cultural Commission, Inc., and now needs to be approved by the Board of County Commissioners.

Attachment: Agreement

Recommended by: 
Department Director

7/18/06
Date

Approved by: 
Assistant County Administrator

7/27/06
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2006	2007	2008	2009	2010
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	5,000	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	5,000	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes X No _____
 Budget Account No.: Fund 3600 Department 583 Unit R907
 Object 8201 Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Recreation Assistance Program

District 7 3600-583-R907-093-8201 \$5,000

C. Departmental Fiscal Review: _____ ckopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 7-25-06
 OFMB 7/25/06 [Signature] 7-24-06
[Signature] 7-21-06 [Signature] 7/26/06
 Contract Development and Control

B. Legal Sufficiency:

Anne Delgant 7/27/06
 Assistant County Attorney

This Contract complies with our contract review requirements.

C. Other Department Review:

Department Director

**AGREEMENT BETWEEN PALM BEACH COUNTY AND PALM BEACH COUNTY
CARIBBEAN AMERICAN CULTURAL COMMISSION, INC. FOR THE 2006 CARIBBEAN
AMERICAN AWARENESS FESTIVAL**

THIS AGREEMENT is made and entered into on _____, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Palm Beach County Caribbean American Cultural Commission, Inc., a Florida not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as "Cultural Commission."

WITNESSETH:

WHEREAS, the mission of the Cultural Commission is to contribute skills and talent to Palm Beach County schools and the Palm Beach County community through the use of steel pan music and other classic West Indian mediums in order to expose the community to foreign cultural arts and bridge the gap among citizens; and

WHEREAS, Cultural Commission hosted the 2006 Caribbean American Awareness Festival on July 1, 2006, at Bicentennial Park in Riviera Beach (the event); and

WHEREAS, the event included entertainment, food, and drinks; and

WHEREAS, the budget for the event was \$63,100 for airline travel, lodging, stage productions, advertising, license and permits for bandleaders, security, and other organizational and miscellaneous expenses for the event; and

WHEREAS, Cultural Commission has requested that County provide \$5,000 to help offset the cost of the event; and

WHEREAS, funding for the event in an amount not-to-exceed \$5,000 is available from the Recreation Assistance Program (RAP) District 7; and

WHEREAS, community events are deemed to serve a public purpose; and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the covenants and promises contained herein, the parties hereby agree to the following terms and conditions:

1. County agrees to fund an amount not-to-exceed \$5,000 for the event for airline travel, lodging, stage productions, advertising, license and permits for bandleaders, security, and other organizational and miscellaneous expenses for the event, as set forth in Exhibit "A", hereinafter referred to as the "Project".

2. County will use its best efforts to provide said funds to Cultural Commission on a reimbursement basis within forty-five (45) days of receipt of the following information:

a. A written statement that the Project, as specified herein, was carried out in accordance with this Agreement; and

b. A Contract Payment Request Form and a Contractual Services Purchases Schedule Form attached hereto and made a part hereof as Exhibit "B", which are required for each and every reimbursement requested by Cultural Commission. Said information shall list each invoice paid by Cultural Commission and shall include the vendor invoice number; invoice date; and the amount paid by Cultural Commission along with the number and date of the respective check or proof of payment for said payment. Cultural Commission shall attach a copy of each vendor invoice paid by Cultural Commission along with a copy of the respective check or proof of payment and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule. Further, Cultural Commission's Program Administrator and Project Financial Officer shall certify the total funds spent by Cultural Commission on the Project and shall also certify that each vendor invoice, as listed on the Contractual Services Purchases Schedule was paid by Cultural Commission and approved by Cultural Commission as indicated.

3. Cultural Commission incurred expenses for the Project beginning on January 3, 2006. Those costs incurred by Cultural Commission for the Project, approved and submitted accordingly by Cultural Commission subsequent to January 3, 2006, are eligible for reimbursement by County pursuant to the terms and conditions hereof.

4. RAP funds may be used as a match for other local, state, or federal grant programs, but Cultural Commission may not submit reimbursement requests for the same expenses to the County as other fund sources to receive duplicate reimbursement for the same expenses.

5. Cultural Commission warrants that it is an active not-for-profit corporation, duly chartered and registered with the Florida Department of State, Division of Corporations.

6. Cultural Commission agrees, warrants, and represents that all of the employees and participants in the Project will be treated equally during employment, and for the provision of services without regard to residency, race, color, religion, disability, sex, age, national origin, ancestry, marital status, or sexual orientation.

7. Cultural Commission shall be responsible for all costs of operation and maintenance of the Project.

8. The term of this Agreement shall be until November 30, 2006, commencing upon the date of execution by the parties hereto.

9. The parties agree that, in the event Cultural Commission is in default of its obligations under this Agreement, the County shall provide Cultural Commission thirty (30) days written notice to cure the default. In the event Cultural Commission fails to cure the default within the thirty (30) day cure period, the County shall have no further obligation to honor reimbursement requests submitted by Cultural Commission for the Project deemed to be in default and Cultural Commission shall return any County RAP funds already collected by Cultural Commission for that Project.

10. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by the County, without cause, upon thirty (30) days prior written notice to the other party. This Agreement may be terminated by the County with cause, upon expiration of the thirty (30) day cure period provided for in Section 9 above.

11. Cultural Commission shall complete the Project by August 31, 2006, and invoices and checks submitted for reimbursement must be dated within the project time frame of January 3, 2006, through August 31, 2006. Cultural Commission shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before November 30, 2006. Upon written notification to County at least ninety (90) days prior to that date Cultural Commission may request an extension beyond this period for the purpose of completing the Project. County shall not unreasonably deny Cultural Commission's request for said extension.

12. In the event Cultural Commission ceases to exist, or ceases or suspends the Project for any reason, any remaining unpaid portion of this Agreement shall be retained by County, and County shall have no further obligation to honor reimbursement requests submitted by Cultural Commission. The determination that Cultural Commission has ceased or suspended the Project shall be made by County and Cultural Commission agrees to be bound by County's determination.

13. Cultural Commission agrees to abide by, and be governed by, all applicable federal, state, county, and municipal laws, including but not limited to, Palm Beach County's ordinances, as said laws and ordinances exist and are amended from time to time. In entering into this Agreement, Palm Beach County does not waive the requirements of any County or local ordinance or the requirements of obtaining any permits or licenses normally required to conduct business or activity conducted by Cultural Commission. Failure to comply may result in County's refusal to honor reimbursement requests for the Project.

14. County reserves the right to withhold reimbursement if the Project is not completed as specified in Exhibit "A".

15. It is understood and agreed that Cultural Commission is merely a recipient of County funding and is an independent contractor and is not an agent, servant or employee of County or its Board of County Commissioners. It is further acknowledged that the County only contributes funding under this Agreement and operates no control over the Project. In the event a claim or lawsuit is brought against County or any of its officers, agents or employees, Cultural Commission shall indemnify, save and hold harmless and defend the County, its officers, agents, and/or employees from and against any and all claims, liabilities, losses, judgments, and/or causes of action of any type arising out of or relating to any act or omission of Cultural Commission, its agents, servants and/or employees in the performance of this Agreement. The foregoing indemnification shall survive termination of this Agreement.

In consideration for reimbursement of costs incurred prior to the term of this Agreement, the foregoing indemnification shall apply not only during the term of this Agreement but also for the period prior to this Agreement for which Cultural Commission is eligible to receive reimbursement from the County.

16. Cultural Commission shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits (including endorsements), as described herein. The requirements contained herein, as well as County's review and acceptance of insurance maintained by Cultural Commission are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Cultural Commission under this Agreement.

Commercial General Liability. Cultural Commission shall maintain Commercial General Liability at a limit of liability not less than \$500,000 Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or Cross Liability unless granted in writing by County's Risk Management Department. Cultural Commission shall provide this coverage on a primary basis.

Worker's Compensation Insurance & Employer's Liability. Cultural Commission shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statutes Chapter 440. Cultural Commission shall provide this coverage on a primary basis.

Additional Insured. Cultural Commission shall endorse the County as an Additional

Insured with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents." Cultural Commission shall provide the Additional Insured endorsements coverage on a primary basis.

Waiver of Subrogation. Cultural Commission hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then Cultural Commission shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy when a condition to the policy specifically prohibits such an endorsement, or voids coverage should Cultural Commission enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance. Prior to execution of this Agreement by the County, Cultural Commission shall deliver to the County a Certificate(s) of coverage evidencing that all types and amounts of insurance coverages required by this Agreement have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum thirty (30) day endeavor to notify due to cancellation or non-renewal of coverage. Certificate holder's address shall read Palm Beach County, c/o Parks and Recreation Department, 2700 Sixth Avenue South, Lake Worth, FL 33461, Attention: Administrative Support Manager.

Right to Review. County, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Agreement. County reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

17. Upon request by County, Cultural Commission shall demonstrate financial accountability through the submission of acceptable financial audits performed by an independent auditor.

18. Cultural Commission shall maintain books, records, documents and other evidence that sufficiently and properly reflect all costs of any nature expended in the performance of this Agreement for a period of not less than five (5) years. Upon advance notice to Cultural Commission, County shall have the right to inspect and audit said books, records, documents and other evidence during normal business hours.

19. The County and Cultural Commission may pursue any and all actions available under law to enforce this Agreement including, but not limited to, actions arising from the breach of any provision set forth herein.

20. This Agreement shall be governed by the laws of the State of Florida and any and all legal action necessary to enforce this Agreement shall be held in Palm Beach County.

21. As provided in Section 287.132-133, Florida Statutes, by entering into this Agreement or performing any work in furtherance hereof, Cultural Commission certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty six (36) months immediately preceding the date hereof. This notice is required by Section 287.133 (3) (a), Florida Statutes.

22. This Agreement represents the entire agreement between the parties and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement. This Agreement may be modified and amended only by written instrument executed by the parties hereto.

23. Any notice given pursuant to the terms of this Agreement shall be in writing and hand delivered or sent by U.S. mail. All notices shall be addressed to the following:

As to the County:

Director of Parks and Recreation
Palm Beach County Parks and Recreation Department
2700 Sixth Avenue South
Lake Worth, Florida 33461

As to Cultural Commission:

President
Palm Beach County Caribbean American Cultural Commission, Inc.
P.O. Box 9216
Riviera Beach, Fl 33404

24. This Agreement is made solely and specifically among and for the benefit of the parties hereto, and no other person shall have any rights, interest, or claims hereunder or be

entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

IN WITNESS WHEREOF, the undersigned parties have signed this Agreement on the date first above written.

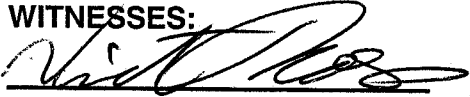
ATTEST:
SHARON R. BOCK, Clerk & Comptroller

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

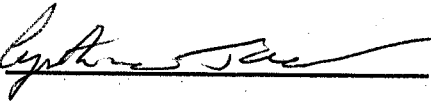
By: _____
Deputy Clerk

By: _____
Tony Masilotti, Chairman

WITNESSES:

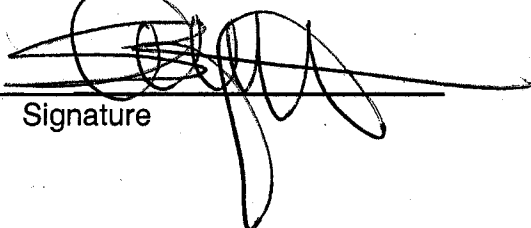


PALM BEACH COUNTY CARIBBEAN AMERICAN CULTURAL COMMISSION, INC.
FEI Number: 41-2161407



By: Dr. Shirley P. Housford
Name (Type or Print)

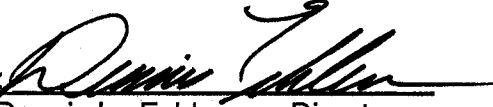
Title: Vice President

By: 
Signature

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND CONDITIONS

By: _____
County Attorney

By: 
Dennis L. Eshleman, Director
Parks and Recreation Department

**Recreation Assistance Program (RAP)
Exhibit "A" to Agreement**

BACKGROUND INFORMATION

Name and address of Agency:

Agency Name: **Palm Beach County Caribbean American Cultural Commission, Inc.**

Mailing Address: **P.O. BOX 9216, Riviera Beach, Fl 33404**

Federal Employer Identification Number:

Name of President: **Victor Ross**
Name of Executive Director: **N/A**

Project/Project Liaison Information:

Name: **Dr. Shirley P. Horsford**
Telephone #: **561-687-4130**
Fax #:
e-mail: **ep1231.1@juno.com**

Purpose/Mission of Agency:

To contribute skills and talent to the Palm Beach County community through steel pan music in order to expose schools and the community in Palm Beach County to foreign cultural art; to use West Indian mediums to bridge the gap among the County's citizens; to bring together groups of different ethnic and cultural backgrounds; to provide guidance and counseling and lift their vision from normal perceived limitations; and to provide scholarship programs for elementary, middle, and high school students.

PROJECT/PROGRAM INFORMATION

1. Name of Project/Program: **2006 Caribbean American Awareness Festival**
2. Project/ Program Description
 - General (Project Scope):
2006 annual Caribbean American Awareness Festival will be held on July 1, 2006 at Bicentennial Park in Riviera Beach. The festival will feature steel drum music and West Indian mediums to offer a multi-cultural community building activity.

Public Purpose:

Bring the community together for a free, community-wide celebration.

- Location: **Bicentennial Park in Riviera Beach**
- Anticipated Number of Participants/Users: **5,000**

3. Project/Program Elements: List anticipated broad categories of Expenditure Items such as capital outlay, contractual services, personnel costs, operational expenses, equipment, and "Other Miscellaneous Project/Program expenses". Do not include expenditure line item budget/amounts.

Entertainment
Airline travel
Lodging
Stage productions
Advertising
License and permits for band leaders
Security
Organizational Costs
Other miscellaneous event expenses

4. Estimated Lump Sum Total for Project/Program **\$ 63,100**
5. Project/Program Initiation date (date of first invoice for which reimbursement will be requested) and End date (date which project/program will be completed and all invoices paid). This will become the project time frame. 01/03/06 to 08/31/06
month/day/year month/day/year

(Note: Invoices and copies of proof of payment documents are required for Project/Program reimbursement. All invoices and checks must be dated within the stated project/program time frame AND Categories for Project/Program Elements must be listed in Section 3 above in order to be eligible for RAP reimbursement.

6. Required Attachments:
Certificate of Insurance X

Amount of Recreation Assistance Program Funding awarded **\$5,000**
District 7
(billed in by County)

Form available online by request. Contact Susan Yinger at svinger@pbcgov.com



PALM BEACH COUNTY
PARKS AND RECREATION DEPARTMENT

EXHIBIT B

CONTRACT PAYMENT REQUEST

Date _____

Grantee _____ Project Name: _____

Submission #: _____ Reimbursement Period: _____

Item	Key	Project Costs This Submission	Cumulative Project Costs
Contractual Services	(C)	_____	_____
Salary & Wages (% of salaries)	(S)	_____	_____
Materials, Supplies, Direct Purchases	(M)	_____	_____
Equipment	(E)	_____	_____
Travel	(T)	_____	_____
Indirect Costs	(I)	_____	_____
TOTAL PROJECT COSTS		=====	=====

Key Legend

- C = Contractual Services
- S = Salary & Wages
- M = Materials, Supplies, Direct Purchases
- E = Equipment
- T = Travel
- I = Indirect Costs

Certification: I hereby certify that the above expenses were incurred for the work identified as being accomplished in the attached progress reports.

Certification: I hereby certify that the documentation has been maintained as required to support the project expenses reported above and is available for audit upon request.

Administrator _____ Date _____

Financial Officer _____ Date _____

PBC USE ONLY

County Funding Participation \$ _____

Total Project Costs To Date: \$ _____

County Obligation To Date \$ _____

County Retainage (_____ %) \$ _____

County Funds Previously Disbursed \$ _____

County Funds Due this Billing \$ _____

Reviewed and Approved By:

PBC Project Administrator Date

Department Director Date



Key Legend
 C = Contractual Services
 S = Salary & Wages
 M = Materials, Supplies, Direct Purchases
 E = Equipment
 T = Travel
 I = Indirect Costs

**PALM BEACH COUNTY
 PARKS AND RECREATION DEPARTMENT
 CONTRACTUAL SERVICES PURCHASE SCHEDULE**

EXHIBIT B

Grantee: _____

Submittal #: _____

Date: _____

Project Name: _____

Contract Reimbursement Period: _____

#	Payee (Vendor/Contractor)	Key	Check or Voucher		Invoice			Expense Description
			Number	Date	Number	Date	Amount	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
					TOTAL \$			

Certification: I hereby certify that the purchases noted above were used in accomplishing this project.

Certification: I hereby certify that bid tabulations, executed contract, cancelled checks, and other purchasing documentation have been maintained as required to support the costs reported above and are available for audit upon request.

 Administrator Date

 Financial Officer Date

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/15/2006

PRODUCER
Palm Beach County
100 W. Atlantic Blvd

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

ADDRESS
100 W. Atlantic Blvd
Palm Beach FL 33063
PALM BEACH COUNTY CARIB AMER. CULTURAL COMM, INC
PO BOX 9216
RIVERIA BCH FL 33404

INSURERS AFFORDING COVERAGE

NAIC #

INSURER A: BURLINGTON INSURANCE COMPANY
INSURER B:
INSURER C:
INSURER D:
INSURER E:

COVERAGE

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	B693	07/01/06	07/02/06	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED
AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ WC STATUTORY LIMITS OTH-ER
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER				EA EACH ACCIDENT \$ EA DISEASE - EA EMPLOYEE \$ EA DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 SPECIAL EVENT AT BI CENTENIAL PARK, 200 13TH ST RIVIERA BCH FL 33404 / NO RIDES / NO FOOD

CERTIFICATE HOLDER IS ADDED AS AN ADDITIONAL INSURED

CERTIFICATE HOLDER
 PALM BEACH COUNTY %
 PARKS AND RECREATION DEPT
 2700 6TH AVE
 LAKEWORTH, FL 33461
 FAX 561-963-6747

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
 AUTHORIZED REPRESENTATIVE

PALM BEACH COUNTY CARIBBEAN AMERICAN CULTURAL COMMISSION, INC.



P.O. BOX 9216
RIVIERA BEACH, FL 33404
(561)687-4130

Victor Ross, President
Michael Harrington, VP Operations
Cynthia Jackson, VP Marketing
Dr. Shirley P. Horsford, VP

Palm Beach County
Parks & Recreation Dept.
2700 6th Ave.
Lake Worth, FL 33461

This letter will document for your files that the PBCCACC does not have any Employees, and therefore, it is not required by the State of Florida to carry workman's Compensation.

Sincerely,

Dr. Shirley P. Horsford, VP
July 12, 2006