

TO: ALL COUNTY PERSONNEL

FROM: VERDENIA C. BAKER
COUNTY ADMINISTRATOR

PREPARED BY: OFFICE OF FINANCIAL MANAGEMENT & BUDGET (OFMB)

SUBJECT: STAY OF RECORDS DESTRUCTION ("RECORDS HOLD")

PPM# CW-R-003

=====

ISSUE DATE

February 8, 2019

=====

EFFECTIVE DATE

February 8, 2019

=====

Countywide PPM# CW-R-003 is hereby rescinded. See PPM# CW-F-002 Procedures and Fees for Public Record Requests (PRRs)



VERDENIA C. BAKER
COUNTY ADMINISTRATOR

Supersession History:

1. PPM #CW-R-003, effective 9/1/1989
2. PPM #CW-R-003, effective 1/15/1997
3. PPM #CW-R-003, effective 3/1/2010
4. PPM #CW-R-003, effective 3/29/2016