

Palm Beach County

Directory of Boards and Committees



This directory lists advisory boards, commissions, councils, task forces and committees and explains their role in Palm Beach County government. The makeup of each panel, meeting times and locations, liaison/contacts and telephone numbers are included. Most board members are volunteers who donate their time, knowledge and expertise to serve their fellow residents. Except where noted, all panel members are appointed by the Board of County Commissioners.

Abbreviations used throughout this publication:

BCC - Board of County Commissioners

PBC - Palm Beach County

WPB - West Palm Beach

An asterisk* after the title denotes committees whose members are required to file a state financial disclosure form. Except where noted, all phone numbers are in the 561 area code.

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Agricultural Enhancement Council

Members: Nine total with one representative from each of the following interests: Ag Reserve land owner and grower; coastal agricultural producer outside the Ag Reserve; sugar cane industry; agricultural lender; nursery owner; marketer, wholesaler or processor of agricultural products; agricultural support industry; vegetable producer in the Everglades Agricultural Area; and the equine industry.

Purpose: To identify promotional opportunities in Palm Beach County and to provide recommendations on the oversight and direction of same. The AEC shall be responsible for making recommendations regarding the implementation of all enhancement activities associated with agricultural economic development.

Meetings: Fourth Wednesday of odd-numbered months, 2:30 p.m., 559 N. Military Trail, West Palm Beach

Liaison: PBC Cooperative Extension, 233-1715

Animal Care & Control Professional Committee

Members: Seven total: the heads or designee of each of the following: PBC Veterinary Society, PBC Health Department, PBC Sheriff's Office, Florida Dept. of Agriculture, Florida Fish and Wildlife Commission, and two citizens appointed at-large.

Purpose: To receive reports, discuss ideas and propose projects intended to benefit animals and make recommendations to the BCC.

Meetings: Quarterly, ACC main shelter, 7100 Belvedere Rd., WPB

Liaison: Public Safety/Animal Care & Control, 233-1251

Animal Care & Control Special Masters

Members: Appointed by the county administrator from a pool of candidates based on experience and the following qualifications: graduate of a law school accredited by the American Bar Association, current member in good standing of the Florida Bar Association or other such qualifications established by resolution of the BCC.

Purpose: To make decisions relating to appeals that have been initiated concerning "dangerous" or "vicious" dogs and permits for a kennel, stable, pet shop or commercial pasture.

Meetings: As needed

Liaison: Public Safety/Animal Care & Control, 233-1251

Artificial Reef & Estuarine Enhancement Comm.

Members: 11 total: one county commissioner who serves as chair; two from other governmental entities; two from the general public; and one representing each of the following interests: commercial scuba diving, recreational scuba diving, recreational fishing, commercial marine industry, and an environmental organization.

Purpose: To make recommendations to the BCC regarding Palm Beach County's artificial reef and estuarine enhancement programs.

Meetings: Second Thursday of odd-numbered months, 9 a.m., West Palm Beach Fishing Club (5th Street and North Flagler Drive), WPB

Liaison: Environmental Resources Management, 233-2440

Audit Committee

Members: Seven total: a county commissioner; the county administrator; the clerk of courts and the sheriff (or designees); one member appointed by the Solid Waste Authority and two members appointed at-large by the BCC.

Purpose: To review the internal auditor's annual work plan and all internal audit reports; to review external auditor's management letter and the assignment of corrective action responsibilities.

Meetings: Quarterly or as needed

Liaison: Internal Auditor's Office, 355-3603

Aviation and Airports Advisory Board

Members: Nine total: one regular member appointed by each BCC member and two alternates appointed at-large. Members should have experience in architecture, engineering, banking, insurance, law, accounting, nonresidential construction, business or consumer area.

Purpose: To advise the BCC on planning, development, construction, operation and financial viability of aviation and airports activities.

Meetings: At the call of the chair

Liaison: Department of Airports, 471-7412

Bioscience Land Protection Advisory Board

Members: Seven total: one member of the BCC and one representative appointed by each of the following: the governor's office and the municipalities of Palm Beach Gardens, Riviera Beach, Jupiter,

Lake Park and Mangonia Park.

Purpose: To make recommendations on amendments to comp plan land-use maps, and zoning and land development regulations related to biotech research uses within the municipal overlays.

Meetings: Third Thursday of the month, 1:30 p.m., rotating locations

Liaison: Scripps Program Management, 355-2428

Boca Raton Airport Authority*

Members: Seven total: five appointed by the Boca Raton City Council who must reside within the municipal boundaries; two appointed by the BCC who must live within the Greater Boca Raton Reserve Area. Of the five city appointees, three must reside east of the airport, one must reside west of the airport, and one may reside anywhere within the municipality.

Purpose: To exercise jurisdiction over the operation and maintenance of and improvements to the Boca Raton Airport.

Meetings: Third Wednesday of the month, 6 p.m., Boca Raton City Hall, 201 W. Palmetto Park Road, Boca Raton

Liaison: Administration, 355-2034

Contact Person: Ken Day, 391-2202, ken@bocairport.com

Boynton Beach Municipal Golf Course Advisory Committee

Members: Five plus three alternates: three voting members and two alternates appointed by the City of Boynton Beach; two voting members and one alternate appointed by the BCC.

Purpose: To advise the City of Boynton Beach on planning, construction, maintenance and operation of the municipal golf course.

Meetings: Second Thursday of odd-numbered months, 3 p.m., Boynton Beach City Hall, 100 E. Boynton Beach Blvd., Boynton Beach

Liaison: Parks & Recreation, 966-6614

Building Code Advisory Board

Members: 16 total: seven building officials, one from each BCC district; seven appointed by the Construction Industry Mgmt. Council; and one each by the American Institute of Architects, Palm Beach chapter and the Florida Engineering Society, Palm Beach chapter.

Purpose: To review and make recommendations to the BCC and local governments on building-related codes and standards, and to promote uniformity in building regulations and inspection techniques.

Meetings: Third Wednesday of the month, Vista Center, 2300 N. Jog Road, WPB

Liaison: Planning, Zoning & Building/Building Division, 233-5101

Business Development Board of PBC

Members: 40 total, all with experience in the business field: six are appointed by BCC members representing districts other than the BCC chair, who serves on the BDB Executive Committee.

Purpose: To conduct an annual economic report for PBC including the overall fiscal impact of creation and retention of jobs, participate in national/international trade shows, conduct local business surveys, participate in educational and workforce initiatives, produce research reports outlining local labor market trends, develop regional strategies and marketing initiatives.

Meetings: First Friday of odd-numbered months, 8 a.m., 326 Fern Street, Suite 301, WPB

Liaison: Administration, 355-6726

Contact: Susan Semon, 835-1008; ssemon@bdb.org

Child Care Advisory Council

Members: Seven total: two from private child care or family day care facilities; one from a parochial child care facility; one consumer protection enforcement official; one fire protection, engineering or technology professional; a parent with a child in a care facility; and a representative from the Department of Children and Family Services.

Purpose: To make recommendations on the issuance and revocation of licenses, rules and regulations needed to protect those in child-care facilities, boarding homes and family day care centers.

Meetings: Second Wednesday of the month, 800 Clematis St., WPB

Liaison: Health Department/Div. of Environmental Health, 837-5900

Citizens Advisory Committee on Health and Human Services

Members: 11 total representing the following: public health; physical health; behavioral health; developmental services; children and family services; adult and elderly services; education; recreation; workforce development; municipalities; business and economic development; planning/research and evaluation; transportation and housing; at least one member from the PBC League of Cities and at least one member residing in the area west of 20-Mile Bend.

Purpose: To assist in the assessment of need, planning, implementation and evaluation of a health and human service (HHS) system of care; serve as a link to local and regional health and human service planning organizations; make recommendations during the financially-assisted agencies' budget process regarding service and funding priorities, outcomes and contract requirements; develop the HHS element of the comprehensive plan; create a forum for citizen participation for all phases of the HHS element of the comprehensive plan.

Meetings: Second Thursday, 8:30 a.m., 810 Datura Street, WPB

Liaison: Community Services, David Rafaidus, 355-4705, drafaidus@pbcgov.org

Citizens Committee on Airport Noise

Members: 13 regular members plus three alternates: seven regular members appointed by the BCC; one regular member recommended by each of the following: PBC League of Cities; Good Neighbor Council for Aircraft Noise Control; Airline Pilot's Association; commercial air carriers serving PBIA; Economic Council of PBC; and the Town of Palm Beach (member residing in BCC District 7); and one alternate each by the BCC, Airline Pilots Association and air carriers serving PBIA.

Purpose: To consider potential noise mitigation methods and suggest programs and resolution of complaints to the Department of Airports, BCC and the staff monitoring committee; obtain input from the public as to the noise problem at PBIA and recommendations for possible methods of mitigation.

Meetings: Quarterly, 9:30 a.m., Department of Airports, 846 PBIA, WPB

Liaison: Department of Airports, 471-7412

Code Enforcement Special Masters*

Members: Appointed by the county administrator from a pool of candidates on the basis of experience and the following qualifications: graduate of a law school accredited by the American Bar Association; demonstrated knowledge of administrative laws, land-use law and local government regulation and procedures; current member in good standing of the Florida Bar Association; other such qualifications that may be established by resolution of the BCC.

Purpose: To hear and decide alleged violations of Palm Beach County codes and ordinances, including but not limited to building, electrical, fire, gas, landscaping, plumbing, signage, zoning and any other County codes adopted in the future.

Meetings: First Wednesday of the month, 9 a.m., Vista Center, 2300 N. Jog Road, WPB (third Wednesday for reduction of fine hearings)

Liaison: Code Enforcement, 233-5505

Commission on Affordable Housing

Members: Nine total: all are residents of Palm Beach County, appointed at-large, with the following representation: active residential builder; active banker or mortgage banker; representative of labor in home building; advocate for low-income persons; affordable housing provider; real estate professional; representative of professional housing services; representative of service organization for special needs housing; and a representative of the PBC School District.

Purpose: To serve as a resource in the implementation in the housing element of the comprehensive plan through its affordable housing ordinance and consolidated plan. The findings also serve as a resource for the PBC School Board in making recommendations on school construction and boundaries and the operation and effectiveness of the school concurrency plan.

Meetings: Fourth Thursday of the month, 3323 Belvedere Road, Building 509, WPB

Liaison: Housing and Community Development, 233-3660

Community Action Council Administering Board

Members: 23 maximum with the following representation: seven PBC elected public officials; seven representing business, industry and

religious interests; nine representatives of the poor selected from various neighborhoods or target areas of the community.

Purpose: To administer programs of the Department of Economic Opportunity and other agencies, to work with the poor and the public and private sectors to identify and eliminate causes of poverty in the community, and to develop priorities for use of resources.

Meetings: Third Tuesday of the month, 7 p.m., 810 Datura St., WPB

Liaison: Community Services, 355-4727

Construction Board of Adjustments & Appeals*

Members: Seven total with representation from the following technical areas: building; electrical; plumbing; engineering; architectural; mechanical and roofing.

Purpose: To interpret and hear appeals of the provisions of building, electrical, plumbing and other construction codes and decisions rendered by building officials.

Meetings: Second Thursday of the month or as necessary

Liaison: Planning, Zoning & Building/Building Division, 233-5101

Construction Industry Licensing Board

Members: 15 total: two general contractors; one building contractor; one residential contractor; one electrical contractor; one plumbing contractor; one HARV contractor; one architect; one engineer; one full-time building official who meets the requirements of the Southern Standard Building Code; one roofing contractor; one swimming pool contractor and three consumer representatives. Consumer members may be any resident of the local jurisdiction who is not and has never been a member or practitioner of a profession regulated by the licensing board or a member of a closely related profession.

Purpose: To establish qualifications and competency of contractors working in the county; provide for the testing and licensing of these contractors and, if necessary, revoke licenses.

Meetings: Fourth Monday of the month or as needed, 2300 N. Jog Road, WPB

Liaison: Planning, Zoning & Building/Contractors Certification Division, 233-5525

Consumer Affairs Hearing Board

Members: Nine total, none being a public employee or officeholder or belonging to any committee of a political party. Members shall represent the following categories: a licensed attorney with PBC Bar Association; business person recommended by a chamber of commerce; certified general, building or residential contractor from PBC; retiree with at least five years experience managing a business; three consumer affairs-oriented PBC residents; and two members selected on the basis of expertise in technical consumer transactions.

Purpose: To hear appeals related to administrative actions of the Consumer Affairs Division related to unfair/deceptive trade acts or practices or the revocation, suspension or denial of a business or driving permit.

Meetings: As needed

Liaison: Consumer Affairs, 712-6600

Convention & Visitors Bureau Board of Dirs.

Members: 19 total: seven appointed by the BCC; five working in the tourism industry appointed by the PBC Hotel and Lodging Association; five appointed by the CVB Board of Directors; one nonvoting member designated by the TDC chairman; and one nonvoting member appointed by the West Palm Beach City Commission.

Purpose: To increase the direct and indirect economic impact of visitors to PBC by promoting tourism and high-value business at the Palm Beach County Convention Center.

Meetings: Second Tuesday of the month, 3 p.m., TDC board room, 1555 Palm Beach Lakes Blvd., Suite 900, WPB

Liaison: Administration, 355-6726

Tourist Development Council, 233-3000

Criminal Justice Commission

Members: 33 total: 21 from the public sector with the following affiliation: a county commissioner, the sheriff, clerk of the circuit court, state attorney, public defender, chief judge, a juvenile division administrative judge, and the circuit administrator of the Florida Department of Corrections - all of the 15th Judicial Circuit, a supervisory special agent with the FBI, senior agent with the Drug Enforcement

Administration, PBC School Board member, PBC Legislative Delegation member, PBC League of Cities member, District IX juvenile justice manager, president of the Police Chiefs Association, West Palm Beach police chief, president of Crime Prevention Officers Association, U.S. Attorney-Southern District of Florida or Assistant U.S. Attorney-West Palm Beach office, resident agent-in-charge of Bureau of Alcohol, Tobacco & Firearms-West Palm Beach office; administrator-Florida Department of Corrections, 15th Circuit, member of the PBC Association of Criminal Defense Lawyers, and 12 members from the private sector, all nominated by the PBC Economic Council and confirmed by the BCC.

Purpose: To study all aspects of criminal justice and crime prevention systems within the federal, state, county, municipal and private agencies of PBC; to study health and human services and education systems as they pertain to criminal justice and crime prevention; and make recommendations to BCC on policies and programs.

Meetings: Fourth Monday of the month, 8 a.m., 301 N. Olive Ave., 12th floor conference room, WPB (no meeting in June, July or August)

Liaison: Criminal Justice Commission, 355-4943

Criminal Justice Mental Health and Substance Abuse Planning Council

Members: 19 total comprised of the following (or designees): the state attorney or an assistant SA; the public defender or an assistant PD; a circuit court judge; a county court judge; the sheriff; the chief probation officer of the Department of Juvenile Justice; a municipal police chief; the state probation circuit administrator; a county commissioner; the court administrator; the directors of a PBC probation or pretrial intervention program, a local substance abuse treatment program, a community mental health agency, and the detention facility of the Department of Juvenile Justice; a representative of the Substance Abuse and Mental Health Program Office of the Department of Children and Family Services; a representative of an area homeless program; a person receiving mental health services; and a person receiving substance abuse services.

Purpose: To plan, implement or expand initiatives that increase public safety, reduce criminal justice spending, and improve accessibility and effectiveness of treatment services for mental illness and substance abuse, and make recommendations to the BCC on imple-

menting the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant Program in PBC.

Meetings: as needed

Liaison: Criminal Justice Commission, 355-4943

Education & Government Programming Advisory Board (Channel 20)

Members: 10 total: one member of the BCC, one broadcast station general manager, one telecommunication systems engineer, one marketing director, two citizens at-large, and one representative from each of the following: cable TV industry, adult education, PBC School District, and municipal government.

Purpose: To make recommendations on the educational and governmental programming available for PBC's Channel 20.

Meetings: Quarterly

Liaison: Public Affairs/Channel 20, 355-4573

Educational Facilities Authority

Members: Seven total, one appointed by each county commissioner. One must be a trustee, director or officer of an institution of higher learning. The remaining six members are citizens appointed at-large.

Purpose: To advise on financial assistance regarding the need for higher educational facilities in PBC.

Meetings: At the call of the chair

Liaison: Administration, 355-2034

Contact Person: Scott Rhine, 314-220, scott@rhinecpa.com

Emergency Medical Services Advisory Council

Members: 17 total: seven users of EMS services and one from each of the following: Fire Chiefs Association; private ambulance providers; hospital administration; PBC Health Care District Trauma Management Agency; PBC Medical Society, Inc.; PBC EMS Medical Directors Association; Emergency Room Nurses Forum; Economic Council, Inc.; PBC Council of Firefighters and an EMS educator from Palm Beach Community College.

Purpose: To advise and make recommendations to the BCC regarding emergency medical service.

Meetings: Third Thursday of odd-numbered months, 9 a.m., Emergency Operations Center, 20 S. Military Trail, WPB

Liaison: Public Safety/EMS, 712-6480

Emergency Shelter Grants Advisory Board

Members: Nine plus two alternates, all nominated by the Homeless Coalition of Palm Beach County.

Purpose: To assist Palm Beach County in reaching its goals of the Emergency Shelter Grant Program by disseminating information, making funding recommendations, fostering cooperation between government and nonprofit organizations, and assessing program implementation; and to ensure that homeless people and those who are at risk of becoming homeless benefit from the Emergency Shelter Grant Program.

Meetings: Five times per year

Liaison: Housing and Community Development, 233-3622

Environmental Appeals Board

Members: Five total: a professional engineer from the Palm Beach branch of the American Society of Civil Engineers; a water resource professional from the South Florida Water Management District; a drinking water engineer from Department of Environmental Regulations; a member of the Gold Coast Builders Association; and an attorney from the PBC Bar Association.

Purpose: To hear appeals made by the PBC Public Health Unit or the environmental control officer under rules of the Unified Land Development Code (ULDC).

Meetings: Every 60 days, 9 a.m., 901 Evernia St., Room 110, WPB

Liaison: Health Department, 355-3139

Environmental Control Hearing Board*

Members: Five total: a lawyer recommended by the PBC Bar Association; a medical doctor recommended by the PBC Medical Society; an engineer recommended by the PBC Chapter of the Florida Engineering Society; and two citizens appointed at-large by the BCC.

Purpose: To hear and conduct public hearings into the merits of alleged environmental ordinance violations and to issue injunctive and affirmative relief and impose civil penalties for such violations.

Meetings: Every two months, 9 a.m., 800 Clematis St., WPB

Liaison: Health Department, 671-4007

Fair Housing/Equal Employment Board

Members: Nine total: one per each BCC district and two members appointed at-large by the BCC.

Purpose: To promote and encourage fair treatment, equal opportunity, mutual understanding and respect for all persons in housing, public accommodation and employment and work to eliminate discrimination and antagonism against all persons.

Meetings: Third Wednesday of the month, 5:30 p.m., 301 N. Olive Ave., sixth floor, WPB

Liaison: Department of Equal Opportunity, 355-4884

Fire Code Board of Appeals and Adjustments

Members: Nine total: a registered engineer practicing in the mechanical field; a registered engineer practicing in the fire protection field; a certified general contractor; a certified fire alarm contractor; a certified fire sprinkler contractor; a citizen not eligible under other membership categories; a registered architect; a PBC municipal building official and a PBC municipal fire service representative.

Purpose: To make decisions on fire code appeals and recommend changes to the fire code.

Meetings: Third Wednesday of the month, 9 a.m., 405 Pike Road, WPB

Liaison: Fire-Rescue, 616-7030

Fire Rescue Advisory Board

Members: Seven total with one representative from each of the following: professional, financial, health services field, business, building industry, and two consumers.

Purpose: To advise the BCC on adequate levels of service, capital improvements, alternative funding means and newly proposed programs of service; to provide an organized method for receiving input from citizens on countywide Fire-Rescue services; and to create a communications network for recipients of Fire-Rescue services.

Meetings: Fourth Thursday of the month, 1:30 p.m., 405 Pike Road, WPB (no meeting in December)

Liaison: Fire-Rescue, 616-7001

Fire-Rescue Level of Service Committee

Members: Nine total: two nominated by the county administrator; two by the PBC League of Cities, two by PBC Fire Chiefs Association, one by PBC Council of Firefighters, one by PBC Fire-Rescue Advisory Board, and one by the EMS Advisory Council.

Purpose: To determine the cost of implementing the minimum level of service standards as recommended to the BCC; provide cost analysis of a countywide fire-rescue dispatch/communications system and prepare a proposal for the nearest-unit response.

Meetings: Third Thursday of the month, 9:30 a.m., 405 Pike Road, WPB

Liaison: Administration, 355-4019

Florida Atlantic Research and Development Authority

Members: Seven total: the FAU president or designee and six others, three of whom work in the private sector and are PBC residents.

Purpose: To develop, operate, manage and finance research and development parks affiliated with Florida Atlantic University or any accredited public or private college or university in Florida.

Meetings: Third Wednesday of odd-numbered months, 8 a.m., alternating locations

Liaison: Administration, 355-2034

Contact: Scott Ellington, 416-6092, scott@research-park.org

Groundwater and Natural Resources Protection Board*

Members: Seven total with representatives of the following: one state registered professional engineer; one Florida Bar attorney; one hydrologist; one citizen with expertise and experience in managing a business; one biologist or chemist; one concerned citizen and one member of an environmental organization.

Purpose: To hold hearings and issue orders to achieve compliance with regulations and codes pertaining to land development, environmental standards, excavation, petroleum storage and cleanup, stormwater pollution prevention, and water and irrigation conservation; authorized to levy fines and property liens.

Meetings: Bimonthly

Liaison: Environmental Resources Management, 233-2525

Handicap Accessibility & Awareness Grant Review Committee (Dept. of Equal Opportunity)

Members: Nine total, all with knowledge of and experience in issues pertaining to disabled people.

Purpose: To review proposals for funding requests and make recommendations to the Department of Equal Opportunity director.

Meetings: Quarterly

Liaison: Equal Opportunity, 355-4931

Head Start/Early Head Start Policy Council

Members: 33 total including nine community representatives and 16 parents representing Palm Beach County's 11 Head Start and three Early Head Start centers, as well as the Early Head Start home-based option and family child care option. At least 51 percent of members must be parents with children enrolled in Head Start or Early Head Start.

Purpose: To establish a method of hearing and resolving community complaints about the Head Start program and to serve as consultants on the identification of child development needs.

Meetings: Fourth Wednesday of the month, 6 p.m., 3323 Belvedere Road, Building 509, WPB

Liaison: Community Services, 233-1600

Health Care District of Palm Beach County

Members: Seven total: three appointed by the BCC; three by the governor; and the director of the PBC Health Department.

Purpose: To ensure access to a comprehensive health care system by providing lifesaving trauma services and health coverage for uninsured PBC residents. HCD provides nurses and behavioral health professionals in public elementary schools and operates two non-

for-profit medical care facilities -- Glades General Hospital and the Edward J. Healey Rehabilitation and Nursing Center.

Meetings: Second Wednesday of the month, 2 p.m., 324 Datura Street, WPB

Liaison: Health Care District of PBC, 659-1270

Health Facilities Authority

Members: Five total, all appointed at-large.

Purpose: To assist not-for-profit health facilities in acquisition, construction, financing and refinancing of projects.

Meetings: As needed, 625 N. Flagler Drive, WPB (annual meeting held the first Tuesday in May)

Liaison: Administration, 355-2034

Contact: John Flanigan, Esq., 659-7500

Historic Resources Review Board

Members: Nine total: one each with expertise in history, architecture, archaeology, architectural history and historic architecture; one resident from the area west of 20-Mile Bend with a demonstrated interest, degree or experience in one of the above disciplines; three other PBC residents.

Purpose: To advise the BCC regarding historic resources in unincorporated Palm Beach County.

Meetings: Quarterly and at the call of the chair

Liaison: Planning, Zoning & Building/Planning Division, 233-5331

Homeless Advisory Board

Members: 36 total: 10 locally elected municipal, judicial and law enforcement officials; seven business representatives; four formerly homeless persons; three private foundation representatives; one faith-based community representative; one philanthropist; one hospital executive officer; a Housing Authority representative; two members of the general public and the leaders of the following agencies: PBC Health Department; PBC Health Care District; Children's Services Council; Florida Department of Children and Family Services; United Way of PBC; and Emergency Shelter Grant Advisory Board.

Purpose: To develop a comprehensive 10-year plan to eliminate homelessness in Palm Beach County.

Meetings: Third Wednesday of the month, 2-4 p.m., 810 Datura Street, WPB, basement conference room; November meeting held on the fourth Wednesday of the month due to Thanksgiving; December meeting scheduled from 1-5 p.m.

Liaison: Human Services, 355-4775

Housing Finance Authority*

Members: Seven total: one nominee from each BCC district, four of whom must be knowledgeable in labor, finance or commerce.

Purpose: To help alleviate the shortage of affordable housing.

Meetings: Second Friday of the month, 9 a.m., 100 Australian Ave., Suite 410, WPB

Liaison: Housing Finance Authority, 233-3656

Impact Fee Appeals Board

Members: Five total: a traffic engineer, an accountant, an attorney, a developer/builder and one member of the general public.

Purpose: To hear appeals of and affirm, reverse or modify decisions of the impact fee coordinator.

Meetings: As necessary, no more than once per month

Liaison: Financial Management & Budget, 233-5014

Impact Fee Review Committee

Members: Seven with three alternates: three representing the League of Cities; three representing the business community; and one appointed at-large. The impact fee coordinator is a nonvoting member.

Purpose: To submit a report to the BCC when there is a full review or update of the impact fee system relating to implementation of impact fees, actual levels of service, collection, encumbrance and expenditure of all impact fees, and validity and assumptions in technical memoranda used in impact fee schedules.

Meetings: As necessary

Liaison: Financial Management & Budget, 233-5014

Investment Policy Committee

Members: Seven total with the following representation: one member of the BCC; the director of Financial Management & Budget or a staffer appointed by the county administrator, the sheriff or a des-

ignee, and one or more of the following totaling four but no more than two per category: an investment or securities banker, a local banker, and a citizen with investment experience.

Purpose: To address liquidity, risk diversification, safety of principal, yield, maturity and investment quality and the qualifications of investors for use in investment of Palm Beach County government funds.

Meetings: Three per year or as needed, 3 p.m., 301 N. Olive Ave., 12th floor conference room, WPB

Liaison: Financial Management & Budget, 355-4150

Land Development Regulation Adv. Board

Members: 19 total: one per each BCC district, two alternates appointed at-large, and 10 with the following representation: Gold Coast Builders Association, PBC League of Cities, Florida Engineering Society, American Institute of Architects, PBC Board of Realtors, Florida Society of Professional Surveyors, Association of General Contractors of America, PBC Planning Congress, a condo or homeowners association, and an environmental organization.

Purpose: To periodically review provisions of the unified land development code (ULDC) that are not reviewed by another BCC advisory board and make recommendations to the BCC; to make its special knowledge and expertise available as directed by the BCC; and to serve as the Land Development Regulation Commission.

Meetings: Fourth Wednesday, 2 p.m., 2300 N. Jog Road, WPB

Liaison: Planning, Zoning & Building/Zoning Division, 233-5232

Library Advisory Board

Members: 15 total: two appointed by each member of the BCC and one appointed at-large; all must be residents of the Library District.

Purpose: To review policies and programs of the PBC Library System including budgetary requirements and work with the library director to improve and expand library service.

Meetings: Second Monday of the month, 1:30 p.m., Main Library, 3650 Summit Boulevard, WPB; special meetings at the call of the chair or by five regular members

Liaison: PBC Library System, 233-2600

Metropolitan Planning Organization (MPO)

Members: 19 total: the governor, with the agreement of local governments as required by federal rules and regulations, apportions the membership on the MPO based on current population statistics, and may include nonvoting members deemed necessary by the MPO. Current voting members include five from the BCC, two from West Palm Beach, two from Boca Raton, one each from Boynton Beach, Delray Beach, Lake Worth, Riviera Beach, Jupiter, Palm Beach Gardens, Belle Glade, Wellington, Royal Palm Beach/Greenacres (shared) and the Port of Palm Beach District.

Purpose: To accomplish transportation planning and programming goals within the guidelines of federal, state and local laws and rules.

Meetings: Third Thursday of the month, 9 a.m., 301 N. Olive Avenue, 12th floor conference room, WPB

Liaison: Metropolitan Planning Organization, 684-4170

Natural Areas Management Advisory Committee (NAMAC)

Members: Seven total: a PBC Parks & Recreation Department staffer; a biological scientist; a professional educator with knowledge of South Florida ecosystems; a natural area manager; a local municipal government public recreation program staffer; and two citizens at-large with interest in natural areas.

Purpose: To review and comment on staff-developed management plans; hold public hearings relating to the management plans; review results of ongoing monitoring of natural areas and periodically review management plans for possible modification. Actions, decisions and recommendations of the committee are advisory only.

Meetings: Third Friday of the month, 1:30 p.m., Vista Center, 2300 N. Jog Road, WPB, first floor

Liaison: Environmental Resources Management, 233-2477

Nuisance Abatement Board

Members: Five total: all residing in Palm Beach County. The chair must be a state-licensed attorney with trial experience.

Purpose: To conduct hearings pursuant to Ordinance 2002-023 and to issue appropriate orders after due process, fact and findings.

Meetings: As needed, Vista Center, 2300 N. Jog Road, WPB

Liaison: Code Enforcement, 233-5524

Overall Economic Devel. Program Committee

Members: 31 total: two county commissioners and one representative from each of the following: Business Development Board of PBC; Business Incubators; Business Loan Fund of the Palm Beaches; a community redevelopment agency; Economic Council of PBC; the local equine industry; Equine Industry Business Development Board; Florida Engineering Society; Florida Inland Navigation District (FIND); Glades communities; a local labor union; a local college or university; Marine Industries Association of PBC; PBC Agricultural Enhancement Council; PBC Cultural Council; PBC Dept. of Airports; PBC League of Cities; PBC Film & Television Commission; PBC Health Dept. (Environmental); PBC Resource Center; PBC Sports Commission; PBC Urban League; Port of Palm Beach District; PBC School District; PBC Hotel/Motel Association, Workforce Alliance; World Trade Center Association; a North County business representative; a South County business representative and a cluster industry business representative.

Purpose: To review and make recommendations to the BCC on existing and proposed programs, projects and issues that may significantly impact the local economy, pending legislation relating to economic conditions, applications for grants, potential changes to the comprehensive plan that pertain to economic development and revisions to the Palm Beach County business plan.

Meetings: First Thursday of even-numbered months, 3:30 p.m., 301 N. Olive Avenue, WPB, 12th floor conference room

Liaison: Office of Economic Development, 355-6835

PBC Green Task Force on Environmental Sustainability and Conservation

Members: 17 voting and three nonvoting. Voting members include one county commissioner; seven citizens appointed by the BCC with expertise in construction, energy management, environmental management, real estate, economic development or community affairs;

one nominated by the South Florida Chapter of the US Green Building Council; two nominated by environmental organizations active in PBC; one municipal representative; and one of each of the following licensed professionals: architect, engineer, residential builder, commercial builder and an attorney certified in construction law.

Purpose: To advise and assist in creating an inventory of current policies and programs that promotes natural resource conservation, environmental sustainability and green building concepts; make recommendations with regard to county construction programs, operations and purchasing and public education programs.

Meetings: third Thursday of the month and at the call of the chair, 3 p.m., alternating locations

Liaison: Administration, 355-2740

Palm Beach County HIV CARE Council

Members: Up to 45 total, all members of the PBC HIV Services Planning Council. Replacements are selected in accordance with the required nomination process adopted by the CARE Council. The PBC HIV Services Planning Council, Part A, and the PBC AIDS Consortium, Part B, voted separately to recommend the establishment of one council to carry out the mandates of the Ryan White Treatment Modernization Act of 2006, Part A and Part B.

Purpose: To set priorities for the allocation of funds and develop a plan for the delivery of health services that are compatible with existing state or local plans regarding the provision of health services with HIV diseases; to assist with the efficiency of the administrative mechanism in allocating funds to the areas of greatest need; to assist in applying for grants; and to perform other such functions pursuant to the Ryan White Treatment Modernization Act of 2006.

Meetings: Last Monday of every other month, 3 p.m., at HIV CARE Council, 1440 Martin Luther King Blvd., Riviera Beach

Liaison: Community Services, 355-4730

Palm Beach County Sports Commission

Members: up to 28 total: two each appointed by the BCC and the remainder elected by the general membership.

Purpose: To attract, stimulate and promote sports entertainment

events and activities in Palm Beach County.

Meetings: Third Monday of the month and at the call of the chair, 5 p.m., alternating locations

Liaison: Sports Commission, 233-3180

Palm Tran Service Board

Members: 13 total (all are PBC residents and appointed by the BCC): two transportation representatives, an environmental advocate, a disability advocate, a business person, a senior citizen, a fixed-route bus user, a fixed-route bus operator, a certified paratransit user, a paratransit representative, a locally elected municipal official, a representative with multicultural experience, a representative of the Glades/Lake Region, and a citizen appointed at-large.

Purpose: To advise the BCC regarding Palm Tran's fixed-route and paratransit programs and provide an ongoing mechanism for the participation of individuals with and without disabilities in the development, implementation and assessment of all Palm Tran services.

Meetings: Third Thursday of the month, 1:30 p.m., Clayton Hutchison Center, 559 N. Military Trail, WPB

Liaison: Palm Tran, 841-4342

Personnel Appeals Board

Members: Seven total: one per each BCC district; may not be an elected official or a Palm Beach County government employee.

Purpose: To hear discharge cases of merit system employees.

Meetings: Third Thursday of the month, 50 S. Military Trail, WPB

Liaison: Human Resources, 616-6861

Planning Commission (formerly Land Use Advisory Board)

Members: 16 total: two per each BCC district, one appointed by the Palm Beach County School Board, and one appointed at-large.

Purpose: To serve as the Local Planning Agency and make recommendations to the BCC regarding the comprehensive land-use plan.

Meetings: Second Friday of the month and special meetings as needed, Vista Center, 2300 North Jog Road, Room VC-1E-60, WPB

Liaison: Planning, Zoning & Building/Planning Division, 233-5591

Public Art Committee

Members: Ten total (nine regular and one alternate): one county commissioner; one member of the PBC Cultural Council; one planning/design professional; one landscape architect; two professional non-profit visual art administrators; two citizens with a significant background but no current interest in the for-profit visual art business; and two PBC residents with significant visual art background.

Purpose: To advise the BCC as to the overall public art policy and coordinate selection of works for display at PBC-owned facilities.

Meetings: Third Thursday of the month, alternating times and locations (no meeting in June, July, August or December)

Liaison: Art in Public Places, 233-0235

Public Safety Coordinating Council

Members: 11 total with a representative (or designee) from each of the following: the BCC, state attorney, public defender, sheriff and Workforce Alliance, Inc.; a circuit court judge; a county court judge; a state probation circuit administrator; the director of Palm Beach County Pretrial; the director of a local substance abuse treatment program; and a local municipal probation provider.

Purpose: To assess population status of all Palm Beach County-owned detention or correctional facilities.

Meetings: First Wednesday of the month, noon, 301 N. Olive Ave., WPB, 12th floor conference room

Liaison: Criminal Justice Commission, 355-2314

Regional Hazardous Materials Oversight Committee

Members: Five total, one from each of the following: PBC Public Health Unit; PBC League of Cities; Solid Waste Authority; PBC Fire Chiefs Association and PBC Division of Emergency Management.

Purpose: To recommend a Solid Waste Authority fee schedule to partially fund hazardous materials response teams; oversee funds recovered by response actions in accordance with Section 7 of Ordinance No. 98-13; recommend and oversee performance standards for delivery of regional hazardous materials response services; monitor and evaluate distribution of funds and supplies to each hazardous materials response service provider and review findings of the technical review team to assure effectiveness of regional delivery of

hazardous materials response services.

Meetings: At least quarterly or as needed

Liaison: Fire-Rescue, 616-7000

Contact: Capt. Houston Park, 616-6936

Small Business Assistance Advisory Comm.

Members: 14 total including a Hispanic, a black, a female and a white male who own a certified small business; a business owner residing in Palm Beach County; and one representative of each of the following: PBC Resource Center, Hispanic Chamber of Commerce of PBC, National Organization of Women in Construction, Women's Business Organization, a black business organization or a black contractor, a black chamber of commerce, the Associated General Contractors, the Small Business Development Center, and the Business Loan Fund.

Purpose: To review, evaluate and monitor the effectiveness of small business programs within PBC government; monitor and evaluate the effectiveness of the County's small business policies and procedures, resolutions and ordinances, including their implementation by the various County departments; act as a conduit between PBC government and business organizations, trade associations, chambers, and small and minority/women businesses; monitor level of minority/women business enterprise participation, legislative initiatives and other issues that impact small and minority/women business enterprise operations, and advise the BCC.

Meetings: third Wednesday of the month, 8:15 a.m., 301 N. Olive Ave., 12th floor, WPB (no meeting in July or August)

Liaison: Office of Small Business Assistance, 616-6840

S. Florida Regional Transportation Authority

Members: Nine total: three sitting county commissioners, one each from Palm Beach, Broward and Miami-Dade counties; three citizens (one from each county) representing business and civic interests; two appointed by the governor and one by the FDOT secretary.

Purpose: To plan, develop, operate, maintain and manage a public transit system to provide efficient transportation of people and goods via railroad, buses and motor vehicles in the tri-county area of Palm Beach, Broward and Miami-Dade counties.

Meetings: Fourth Friday of the month, 9:30 a.m., 800 NW 33rd Street, Suite 100, Pompano Beach (www.sfrta.fl.gov)

Contact: Joseph Giulietti, SFRTA executive director, 954-788-7918

South Lake Worth Inlet Advisory Committee

Members: Seven regular and two alternates nominated as follows: one regular and one alternate by the Town of Manalapan; one regular and one alternate by the Town of Ocean Ridge; one by the Marine Industries Association; one by an environmental organization; one with expertise in coastal-related matters; one with experience in parks and recreation administration; and one from the general public.

Purpose: To advise the BCC on improvements, operations, maintenance and enhancement of the inlet and adjacent properties, and to comment on an inlet management plan.

Meetings: Second Thursday of odd-numbered months, 7 p.m., Ocean Ridge Town Hall, 6450 N. Ocean Blvd., Ocean Ridge

Liaison: Environmental Resources Management, 233-2430

Tourist Development Council (TDC)

Members: Nine total: one county commissioner; two elected municipal officials, one of whom is from the most populous municipality in PBC; three owners or operators of motels, hotels or other tourist accommodations in PBC which are subject to the tourist development tax; three who are involved in the tourist industry with a demonstrated interest in tourist development, but who are not owners or operators of motels, hotels, or other tourist accommodations in PBC and are not subject to the tourist development tax.

Purpose: To prepare and submit a countywide plan for developing tourism, including anticipated net revenue from the bed tax.

Meetings: Second Thursday of the month, 9 a.m., 1555 Palm Beach Lakes Blvd., Suite 900, WPB

Liaison: Tourist Development Council, 233-3130

Treasure Coast Health Council, Inc.

Members: 12 total: seven appointed by Palm Beach County, two by St. Lucie County, and one each by Indian River, Martin and Okeechobee counties. Membership consists of representatives of

health care providers, health care purchasers and nongovernmental health care consumers including elected government officials. Of the seven PBC appointees, three must be representatives of health care providers, two must be representatives of health care purchasers and two must be representatives of nongovernmental consumers who are at least 60 years of age.

Purpose: To define health service needs and assist health care facilities, health care providers and hospices with developing programs that will assure the best possible health services.

Meetings: Fourth Thursday of the month, 6 p.m., 600 Sandtree Drive, Suite 101, Palm Beach Gardens

Liaison: Treasure Coast Health Council, Inc., 844-4220

Treasure Coast Regional Planning Council

Members: 47 total: 19 regular members and 19 alternates who are elected officials in Palm Beach, Martin, St. Lucie and Indian River counties, and nine members appointed by the governor.

Purpose: To discuss and review local comprehensive plans, developments of regional impact (DRI) and other regional planning issues.

Meetings: Third Friday of the month, 9:30 a.m., Indian River State College, Chastain Campus, Wolf High Technology Center, 2400 SE Salerno Road, Stuart

Liaisons: Administration, 355-6726 or TCRPC, 772-221-4060

Value Adjustment Board

Members: Seven total: three regular members and two alternates appointed by the BCC, and two regular members appointed by the PBC School Board.

Purpose: To hear appeals regarding denied exemptions, petitions relating to assessments and appeals concerning ad valorem tax deferrals. VAB is authorized to appoint special masters to take testimony and make recommendations to the BCC.

Meetings: At the call of the chair, 301 N. Olive Ave., Room 206, WPB

Liaison: Minutes, 355-6289

Victim Coordinating Council

Members: 17 total: the state attorney, the public defender, the sher-

iff, the medical examiner, a domestic court judge, a county commissioner, the president of the Chiefs of Police Association, the district administrator of the Florida Department of Children and Family Services, the director of Farm Worker Coordinating Council of PBC, the chairperson of PBC Domestic Violence Council, the director of PBC Health Department, the district administrator of the Florida Department of Corrections, the executive director of the PBC Health Care District, the state Victim Services compensation coordinator, West Palm Beach Attorney General's Office, a victim of a violent crime selected by the West Palm Beach Attorney General's Office, a member of the general public with an interest in victim services, and a person ordained for religious service.

Purpose: To study all aspects of victims' rights within Palm Beach County governmental and private agencies; study judicial, criminal and health and human services systems as they pertain to servicing the needs of victims; develop a service model or template to better coordinate and track victim services; research the possibilities of an adult "one-stop" service center and make recommendations to improve and enhance the rights of victims in PBC to the BCC.

Meetings: At least twice per year

Liaison: Victim Services, 355-6771

Water Resources Task Force

Members: 13 regular and 13 alternates: six city officials appointed by the League of Cities, one member of the BCC, one member of the South Florida Water Management District Board of Governors, a representative of the Lake Worth Drainage District, a representative of an independent special taxing district providing water/wastewater service, an elected official from a drainage/water control district, an environmental representative familiar with water resources issues, and a property owner actively farming his/her land in Palm Beach County.

Purpose: To identify and evaluate opportunities for and impediments to protecting and enhancing the county's future water supply.

Meetings: Third Thursday of the month, 1:30 p.m., rotating locations

Liaison: Administration, 355-4600

Water Utilities Advisory Board

Members: 11 total: one from each BCC district, one each from the Lake Region and Royal Palm Beach service areas, and two appointed at-large. All must be PBC residents and current PBC Water Utilities customers who do not hold public office.

Purpose: To review existing and proposed policies, plans and programs of the PBC Water Utilities Department; review existing or proposed rate changes and structures.

Meetings: Last Friday of month, 9 a.m., 9045 Jog Rd., Boynton Beach

Liaison: Water Utilities Department, 493-6005

Westgate/Belvedere Homes CRA*

Members: Seven total comprised of residents, property owners and business owners within the CRA boundaries.

Purpose: To provide for rehabilitation, conservation and redevelopment of property in accordance with the provisions of the Florida Community Redevelopment Act.

Meetings: Second Monday of the month, 5:30 p.m., Building 509, 3323 Belvedere Road, WPB

Liaison: Housing & Community Development, 233-3633

Zoning Commission*

Members: Nine total: one regular member appointed by each county commissioner and two alternates appointed at-large.

Purpose: To make recommendations on various applications and final decisions on Type II variances and Conditional Use B.

Meetings: First Thursday of the month, 9 a.m., Vista Center, 2300 N. Jog Road, first-floor hearing room, WPB

Liaison: Planning, Zoning & Building/Zoning Division, 233-5221



Directory of Palm Beach County Boards & Committees



Palm Beach County Governmental Center
301 N. Olive Avenue, West Palm Beach



**Palm Beach County
Board of County Commissioners**

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Shelley Vana
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July 2009

Palm Beach County Public Affairs

P.O. Box 1989
West Palm Beach, FL 33402-1989
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