

**Enrollment and Re-enrollment**  
**OF YOUR STATE CERTIFIED LICENSE IN**  
**PALM BEACH COUNTY**  
**\$25.00 Fee effective March 1, 2009**

If you wish to secure permits or work in unincorporated Palm Beach County **You must ENROLL AND RE-ENROLL** (After each State License Renewal)

Forms are available at [www.pbcgov.com/pzb](http://www.pbcgov.com/pzb)

To do so furnish the following documents:

- (1) A completed "Record of Signature of Qualifier" form (Available on-line)
- (2) A copy of your current certified license. ( **NOT THE WALLET CARD**)
- (3) Copy of current, legible drivers license or government issued photo ID.  
**PHOTOS MUST BE CLEAR**
- (4) Certificate of insurance with certificate holder listed as:

Palm Beach County Contractors Certification

2300 North Jog Road, Ste. 2W-61

West Palm Beach, FL 33411-2741

Phone (561) 233-5592

Fax (561) 233-5554

- (5) Current Workers Compensation policy with the holder as above or exemption. **If you use a Payroll / Leasing company, an employee roster is also required**

**\*\* PRIOR AUTHORIZED SIGNERS are VOID upon RE-ENROLLMENT**

**THE ABOVE REQUESTED INFORMATION MUST BE EITHER MAILED OR HAND DELIVERED AS A PACKET.**

**(NO FAXED DOCUMENTS ACCEPTED)**