

EXHIBIT A

PALM BEACH COUNTY

LAND DEVELOPMENT REGULATION ADVISORY BOARD (LDRAB) LAND DEVELOPMENT REGULATION COMMISSION (LDRC)

Minutes of February 27, 2008 Meeting

On Wednesday, February 27, 2008 at 2:00 p.m. the Palm Beach County Land Development Regulation Advisory Board (LDRAB), also serving as the Land Development Regulation Commission (LDRC), met in the First Floor Conference Room (VC-1E-60), at 2300 North Jog Road, West Palm Beach, Florida.

A) Call to Order/Convene as LDRAB.

1) Roll Call

Chair Wes Blackman called the meeting to order at 2:05 p.m. Paula Pritchard, Code Revision Secretary, called the roll. Mr. Blackman then began the meeting by requesting that staff and the Board members introduce themselves.

Members Present

Wesley Blackman (PBC Planning Congress)
David Carpenter (District 2)
Raymond Puzitiello (Gold Coast Build. Assoc.)
Joni Brinkman (League of Cities)
Edward Wronsky (A. I. A.)
Maurice Jacobson (Condominium Assoc.)
Steven Dewhurst (Assoc. Gen. Cont. of Amer.)
Joanne Davis (District 1)
Barbara Katz (District 3)
Bill Gotthelf (District 6)
Martin Klein (District 7)
Brian Waxman (Alternate)

Members Present - 12

Members Absent

Ron Last (FL Eng. Society)
Rosa Durando (Environmental Org.)
Duane Bennett (PBC Board of Realtors)
Larry Fish (FL Soc. of Pro. Land Surveyors)
Jim Knight (District 4)
Vacant (District 5)

Members Absent - 5
Vacant - 1

County Staff Present:

Jon MacGillis, ALSA, Director
Maryann Kwok, Chief Planner, Zoning
Barbara Pinkston-Nau, Principal Site Planner, Zoning
William Cross, Senior Site Planner, Zoning
Bob Banks, Assistant County Attorney
John Rupertus, Senior Planner, Planning
Willie Swoop, Impact Fees Coordinator
Ann DeVeaux, Site Planner I, Zoning
Zona Case, Zoning Technician, Zoning
Paula Pritchard, Secretary, Zoning

2) Elections: Chair and Vice Chair

Wes Blackman was nominated Chair, and David Carpenter Vice Chair. A motion was made by Maury Jacobson, seconded by Martin Klein to approve both appointments. The motion passed unanimously (12 - 0).

3) Additions, Substitutions, and Deletions

N/A

4) Motion to Adopt Agenda

A motion was made by Maury Jacobson, seconded by Martin Klein, to adopt the agenda, as amended. The motion passed unanimously (12 - 0).

5) Adoption of October 24, 2007 (Exhibit A)

A motion was made by Bill Gotthelf, seconded by Joanne Davis, to adopt the October 24, 2007 minutes. The motion passed unanimously (12 - 0).

B) ULDC Amendments

1) Article 13 – Impact Fees (Exhibit B)

Willie Swoope stated that every two years staff is responsible for the review and recommendation of adjusting impact fees. He added that this is to ensure consistency with the Comp Plan. He also expressed that staff would be recommending to the Board of County Commissioners (BCC) not to adopt solid waste fees. Jon MacGillis noted that in 2003 an issue came up with Traffic Performance Standards and the Board questioned some of the proposed amendments. He added that the County Attorney's office advised staff to look at the sections of the Code in Article 17 that verifies the Board's role as the Land Development Regulation Commission (LDRC).

EXHIBIT A

C) Convene as the Land Development Regulation Commission (LDRC)

1) Proof of Publication

A motion was made by Martin Klein, seconded by Bill Gotthelf. The motion passed unanimously (12 - 0)

2) Consistency Determination

John Rupertus, Senior Planner, stated that the proposed amendments were consistent with the Comprehensive Plan.

A motion was made by Martin Klein, seconded by Raymond Puzzitiello. The motion passed unanimously (12 - 0)

D) Reconvene as the Land Development Regulation Board (LDRAB)

The Board reconvened.

E) Annual Organizational Report

I. Meeting Procedures Section I

Ann DeVeaux discussed the procedures of Robert’s Rules of Order and the Code of Ethics. Robert Banks further explained the legal technicalities of Robert Rules and Code of Ethics.

II. 2007 Attendance and 2008 Meeting Schedule Section II

Ann DeVeaux summarized the LDRAB Organizational Manual by the order of its contents that included 2007 Board Members, 2007 Attendance, and 2008 Meeting Schedule.

III. Summary of 2007 Accomplishments Section III

Ann DeVeaux summarized the 2007 ULDC Accomplishments.

IV. 2008 Work PlanSection IV

Barbara Pinkston-Nau discussed the 2008 Work Plan and staff’s intent to group the articles with the upcoming amendments. William Cross gave a brief overview on the Urban Redevelopment, Infill and Redevelopment and the related upcoming projects. He further explained in details the technicalities, scope, and goals. He also mentioned that the Board would be informed, as information is readily available. Barbara Pinkston-Nau mentioned to the Board that volunteers are needed to serve on the subcommittees. The following Board members volunteered for the subcommittees listed below:

Subcommittees		
General	Parks and Recreation	Infill/Redevelopment
Bill G. Ron L.	Bill G. Barbara K. Jim K.	Joni B. Edward W. Wes B. David C. Joanne D. Barbara K. Raymond P. Steve D. Jim K.

V. PZB Public InformationSection V

Zona Case discussed how to access the Code Revision website and related information.

F) Public Comments

N/A

G) Staff Comments

Mr. Cross pointed out that Supplement 5 of the ULDC amendments would be available on the web and distributed by the March LDRAB meeting. He also added that the interactive code would not be ready.

Barbara Pinkston-Nau informed the Board that William Cross would no longer be overseeing the upcoming amendments, as his new task is the Infill and Redevelopment project. She further added that if you have any questions, to feel free to contact her or any other Code Revision staff.

Jon MacGillis thanked the members of the Board for their attendance and work on last year’s amendments. He also thanked staff for a job well done on the annual report. He further added that staff looks forward to the Board’s participation and input on the upcoming amendments.

H) Adjourn

The Land Development Regulation Advisory Board meeting adjourned at 3:05 p.m.

Recorded tapes of all LDRAB meeting are kept on file in the Palm Beach County Zoning/Code Revision office and can be requested by contacting the Code Revision Secretary at (561) 233-5088.