PALM BEACH COUNTY ADMINISTRATIVE VARIANCE MEETING THURSDAY, December 16, 2010 at 9:00 a.m.

#### MINUTES OF THE MEETING

The Staff Public Meeting held on the 1<sup>st</sup> Floor of Vista Center, 2300 N. Jog Road, West Palm Beach, FL 33411.

## **ATTENDEES**

### **County Staff Present**:

Barbara Pinkston-Nau, Principal Site Planner

Andrea Harper, Site Planner II

David G. McGuire, Site Planner II

Tim Sanford, Site Planner I

Lorraine Cuppi, Senior Secretary

**Proof of Publication:** Barbara Pinkston-Nau asked if there was confirmation of the 300 ft notices. Lorraine Cuppi stated yes the manifest was mailed on November 19, 2010.

**Changes to Agenda:** Barbara Pinkston-Nau inquired if there were any changes to the agenda, and Andrea Harper stated there was none.

#### **Disclosures**

The Palm Beach County Administrative Variance Type 1-B Staff Public Meeting began at 9:00 am. Barbara Pinkston-Nau opened the meeting by giving a brief summary and introduction of the Type 1-B variances under the Administrative Variance Staff Public Meetings.

Barbara Pinkston-Nau explained the following: "For those of you that are not familiar with how staff conducts our business, the Agenda is divided in three parts, Postponement/Withdrawals, Consent and Regular Agenda. Items on the Consent Agenda are items that have been approved by staff, the applicant agrees with the conditions and there is no opposition from the public. If there is opposition from the public, or the applicant does not agree with the conditions, an item can be re-ordered to the Regular Agenda. If an item is on the Consent Agenda and remains on the Consent Agenda, the variance is approved and the applicant is free to leave. The next part of the Agenda is the Regular Agenda, that consists of items that have been removed from

Consent, or items that have opposition from the public, or the applicant does not agree with the conditions imposed by Staff. We begin with Staff's presentation, Findings of Fact, and recommendation, followed by the owner's presentation. We will then open the public portion of the meeting and hear from the public.

Barbara Pinkston-Nau stated, "If any information or documents is presented to staff at the meeting from the public or the applicant provides additional information that may affect staff's decision, a thirty day (30) postponement may be requested to allow staff the time to review the new information".

# CONSENT ITEM(S):

#### AVB2010-02676

**Legal Ad**: Gabriel and Sheri Apodaca, owner, to allow a proposed garage to encroach into the required front setback. LOC: 14065 North Miller Drive, Donald Ross and Palmwood/Prosperity in the RS Zoning District (Pet. 10-425)

**Staff:** Barbara Pinkston-Nau read the Legal Ad and Andrea Harper proceeded with the finding of facts. The owners, Gabriel and Sheri Apodaca, were present. Andrea read the conditions for Mr. Apodaca and then asked him if he understood and was in agreement with the Type 1B Variance and the 2 conditions, where he replied that he did.

Public Correspondence: None

Public: No one from the public appeared.

**MEETING ADJOURNED AT 9:07 AM** 

Minutes Prepared by

Lorraine Cuppi, Senior Secretary November 16, 2010