



News Release

FOR IMMEDIATE RELEASE ON:
FOR MORE INFORMATION, CALL:

June 4, 2007
Jon MacGillis, 233-5223

New Disclosure Form for Public Hearing Applications

Public Affairs Department

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Palm Beach County Board of County Commissioners

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<http://www.co.palm-beach.fl.us>

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The Board of County Commissioners has mandated that all applications for development order approval include a statement disclosing ownership interests in the entities seeking the approvals, and a statement disclosing ownership interests in the property itself. Applicants must complete and execute the attached "***Disclosure of Ownership Interests-Applicant***" in order for your application to be considered sufficient. For the purposes of the attached, "Applicant" means the individual or entity seeking the approval, NOT an agent who may be representing the applicant. If the applicant is not the owner of the property in question, the owner must complete and execute the attached "***Disclosure of Ownership Interests-Property***."

Please complete and return the attached forms as appropriate with your complete application. For public hearing zoning items at the February intake, and for small scale comprehensive plan amendments submitted after the date of this memo, this will constitute a sufficiency item. For items currently in the system, the forms must be completed and submitted before Zoning Commission or Land Use Advisory Board meetings, or the BCC if the advisory board has already considered the item.

The forms are required for all items seeking approval by the BCC, including site specific comprehensive plan amendments, rezonings, variances etc, and Monitoring items seeking a time extension.

The information provided will become part of the staff report and therefore public record.

It is the responsibility of the applicant to update any information in the affidavit which may change through the final public hearing.

Click below for applicable forms

- [Disclosure of Ownership Interest-Applicant](#)
- [Disclosure of Ownership Interests-Property](#)