



Palm Beach County Building Division Permit Application Corrections Routing Form

Date: _____ P.R. Number : _____ Permit Type: _____

(Circle One) Commercial or Residential

KEY TO EFFICIENTLY MEETING THE TIMELINES OF THE CONSTRUCTION INDUSTRY IS THEIR EFFECTIVE RESPONSE TO CODE REVIEW COMMENTS (please see note* below).

Please indicate in the first column below, where the re-submittal of additional or corrected documents are to be delivered for additional review.

Review Group Required	Office Use Only			
	Reviewed By	Date In	Date Out	Approved/Rejected
<input type="checkbox"/> Permit Technician				
Plans Examiner(s)				
<input type="checkbox"/> PE-B				
<input type="checkbox"/> PE-E				
<input type="checkbox"/> PE-M				
<input type="checkbox"/> PE-P				
<input type="checkbox"/> Fire Rescue				
<input type="checkbox"/> Zoning				
<input type="checkbox"/> Landscaping				

(Please complete reverse side)

I AM AUTHORIZED TO SUBMIT THIS CORRECTION ON BEHALF OF THE PROPERTY OWNER OR CONTRACTOR OF RECORD.

Signature _____ Date _____

Name of Signatory (Print) _____ Phone _____

Name of person making corrections _____

For Office Use Only

Sufficiency Review by Tech: _____ Sufficiency Review by ATIC: _____

Adding/Replacing

Adding to plans _____

Replacing items/pages in plans _____

(If replacing, please provide voided set of all items/pages taken out)

Items Submitted

Quantity

- Site Surveys _____
- Result Letter _____
- DRO Site Plans _____
- Conditions Of Approvals _____
- Landscaping Plans-3 sets required and 1 set of civil drawings _____
- Site Utilities Plan (Health) _____
- Civil Plans- # of sets _____
- Product Approvals _____

- Architectural drawings _____

- Structural Drawings _____

- Mechanical Drawings _____
- Electrical Drawings _____
- Plumbing Drawings _____
- HVAC Energy Calculations _____
- HVAC Equipment Schedule _____
- Revised Application _____
- Other _____

*** Note:**

Palm Beach County Ordinance 2003 - 012 states that a \$50 per page fee shall be assessed for excess plan review, defined as re-submittal after the second critique on the same item.

Florida Statute 553.80.2(b) states that a local government shall impose a fee of four times the plans review portion of the permit fee, each time after the third review, said plan review fee being 1/3 of the Primary fees, where design documents are rejected for failure to correct a code violation specifically and continuously noted in each rejection.

Fee Assessment for Excess Plan Review

Number of Reviews	Review Results	Fee Assessment
First Review	Approved or Rejected with Critique Items	Included in Permit Review Fee
Second Review	Approved	Included in Permit Review Fee
Second Review	Rejected with Same Critique Items Remaining	Fee of \$50 per Page Affected by Same Remaining Critiqued Items
Third Review	Approved	No Additional Fee
Third Review	Rejected with Same Critique Items Remaining	Fee of Four Times the Initial Permit Review Fee

The additional four times the review fee shall be assessed for each additional review rejected for the same critiqued items specifically and continuously noted in each rejection.