



# **TYPE 0 Non-Residential Farm Building Floodplain Review**

## **APPLICATION SUFFICIENCY CHECKLIST \***

### **(Palm Beach County Flood Damage Prevention Ord. 2017-026)**

Note: MUST check with other agencies for their specific requirements. Failure to do so could result in significant delay to your application review.

- 1) Completed Non-Residential Farm Building Application
- 2) Completed Non-Residential Farm Building Affidavit

### **TWO IDENTICAL SETS OF THE FOLLOWING:**

- 3) Current signed and sealed survey(s) showing all elevations\*\*, to include:
  - Flood Zone and/or Special Flood Hazard Areas (SFHA) delineated with Base Flood Elevation(s) or Depth(s), as applicable
  - Finished Floor Elevation(s) (for proposed and existing enclosed structures), as applicable
  - Lowest Adjacent Road Crown elevations and relevant topography (including, berms, lakes, ponds, swales, etc.)
  - Location of proposed improvement(s) and dimensions
  - Location of existing structure(s)
  - Location of easements, rights of way, and public access
  - Elevation(s) of all proposed and existing electrical systems, equipment and components, heating, ventilating, air conditioning, plumbing appliances and plumbing fixtures, duct systems, and other service equipment
- 4) Floor plan(s) of new structure(s) identifying:
  - Intended use of all space(s)
  - Floor material(s) (e.g. earth, concrete, wood, etc.)
  - Wall sections and construction types (e.g. open, open slats, solid, flood resistant materials)
- 5) Professionally prepared drainage plan, if applicable
- 6) Elevation Certificate(s) for enclosed improvements in a SFHA, excluding those used solely for parking of vehicles, building access, or storage
- 7) Product Evaluation Report for engineered flood vents, if applicable
- 8) Water Management District approval, if applicable
- 9) Anchoring detail of tanks, sheds, and/or other structures, if applicable
- 10) Photos of all four sides of structure(s) (Code Enforcement Violations)

\* This checklist is a guideline to minimum submittal requirements for floodplain review of proposed construction. It is not intended to be comprehensive in nature. Specific work may require additional documentation. All work must demonstrate compliance with current local, state, and federal floodplain regulations.

\*\* Survey elevations should match the vertical datum used in the current effective FEMA Flood Insurance Rate Map (FIRM) for Palm Beach County. Surveys using a datum that does not match the current effective FIRM should include the datum conversion factor utilized by the professional land surveyor. Surveys should be signed and sealed and meet the requirements of Building Division Policy PB-O-006 "Surveys".

Please see [PPM – MD-RI-002](#), Non-Residential Farm Buildings (or Farm Operations) Policy