



**PALM BEACH COUNTY
 PLANNING, ZONING AND BUILDING DEPARTMENT
 BUILDING DIVISION**

**CONTRACTOR'S FIELD CHANGE REQUEST FORM
 (For Contractor Use & Submittal)**

This form is for the Permit Holder to request approval on changes in the Reviewed Set of Plans for deviations other than Structural or Life Safety items, which will be concealed from view in the completed work. (Formal Revision of Plans, through the Permit Center is required on structural and/or life safety changes.)

I _____ the Holder for Permit Number _____, am submitting this change for the following **non-structural** or **non-life safety** item(s), with the knowledge and concurrence of the Owner and the Professional Designer.

Signed by Permit Holder _____ Date _____ Printed Name of Permit Holder _____

TYPE OF CHANGE: _____
 Non-structural or Non-life safety item concealed in the finished work

WORK SHOWN ON PLAN SHEET NUMBERS _____

INSPECTOR USE ONLY
 The above **non-structural** or **non-life safety** changes have been made by the Permit Holder. The as-built construction work meets adopted codes based on my visual inspection.

Signed by Inspector _____ Date _____ Printed name of Inspector _____

CHIEF INSPECTOR'S ACTION
APPROVED. Requested change is OK and this form is sent to records. _____
NOT APPROVED. Contractor must submit formal Revision to Permit Center. _____

Signature of Chief Inspector _____ Date _____ Printed Name of Chief Inspector _____