



PREPAID PERMITS (with Inspections)
APPLICATION FORM

Building Division Use Only

TYPE OF WORK

Application Type 1

P.R. #

Submittal Date

- Temporary Power Poles \$ 75.00
Service Change Out Residential Only \$ 100.00
Phone/Cable TV Service \$ 75.00
Elec. Repairs and other work (less than \$2500) \$ 75.00
Water or Sewer Lines Connect \$ 75.00
Electric Hardwire of Water Heater \$ 100.00
Electric Hardwire of A/C Unit \$ 100.00
Roof Repairs (under 2 square & less than \$ 2500.00) \$ 75.00
Penetrations, Vents, Skylights \$ 75.00

CONTRACTOR INFORMATION

Company Name:

Address:

Apt/Bay/Suite #

City: State: Zip:

Phone:

Contractor Lic. No.

Qualifier:

Qualifier/Agent Signature

STATE OF FLORIDA
COUNTY OF PALM BEACH

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this day of (month) (year)

The foregoing instrument was acknowledged before me this day of

by (Name of Person Acknowledging)

by (Name of Person Acknowledging)

(Signature of Notary Public - State of Florida)

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known OR Produced Identification

Personally Known OR Produced Identification

Type of Identification Produced

Type of Identification Produced

PROCEDURES:

- 1.) The contractor shall obtain an Annual Permit as prerequisite to purchasing Prepaid Permits, at a charge consistent with the current fee schedule.
- 2.) The Contractor may prepay for specific standard permits at the Building Division Main Office, receiving a separate PR (Permit Review Number) for each Prepay. The contractor shall also be named as Owner on each PR for tracking purposes until the PR is assigned to a specific jobsite.
- 3.) The contractor shall fax both front and back pages of this completed form, with the PR number to be used, the jobsite address, the parcel control number, and the owner's name and telephone number to (561) 233-5595, within three days of the installation date.
- 4.) Using the faxed information, a permit number will be generated. Once received, the contractor shall schedule an inspection by calling the Inspections Section at (561) 233-5170, or the automated scheduling line at (561) 355-2222.
- 5.) Inspection results shall be posted on site by the Inspector.
- 6.) Re-inspection fees will be charged if the first re-inspection fails.
- 7.) The number of Prepaid Permits a contractor may have unassigned at one time will be limited to ten(10). Prepaid permits must be used within the calendar year in which they are purchased. There will be no refund issued for unused permits at the end of the year.

NOTE: STATE STATUTES REQUIRE ALL PERMIT TYPES \$2500.00 OR OVER TO HAVE A NOTICE OF COMMENCEMENT RECORDED WITH THE CLERK OF THE CIRCUIT COURT PRIOR TO 1ST INSPECTION. (EXCEPT HVAC LESS THAN \$7,500.00). YOU MUST SUPPLY A COPY OF THE RECORDED NOTICE OF COMMENCEMENT TO US. FORMS ARE AVAILABLE IN THE PERMIT CENTER OR VIA WEB SITE: www.pbcgov.com/pzb

Permit Information to be supplied by Contractor to Inspections:

PR Number Assigned: _____ Date of Installation: _____

Corresponding Decal Permit # _____
**If applicable (Plumbing – Mechanical)*

1.) Owners Name: _____

2.) Property Control Number : 00 - ____ - ____ - ____ - ____ - ____ - ____ - ____

3.) Property Address of inspection: _____

4.) Phone number homeowner can be reached at: _____

5.) Contractor Lic. No. _____

6.) Value of Job: _____

Chief Inspector's Approval _____ Approval Date: _____

Permit number issued: _____