

# UNDERSTANDING YOUR LOCAL BUSINESS TAX RECEIPT



## Anne M. Gannon, Tax Collector

P. O. Box 3715  
West Palm Beach, FL 33402-3715  
www.pbcgov.com/tax Tel: (561) 355-2272

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Account Number:

1

Dear Business Owner:

This is your new local business tax receipt. Please keep the upper portion for your records and detach the bottom of this form. Verify the information and display it conspicuously at your place of business, open to the view of the public.

This receipt is in addition to and not in lieu of any license required by law or municipal ordinance and is subject to regulations of zoning, health, and any other lawful authority (County Ordinance Number 72-7).

Receipts may be transferred to a new **owner** when evidence of a sale is provided; the original receipt is surrendered and a transfer fee is paid.

Receipts may be transferred to a new **location** when proof of zoning approval is provided; the original receipt is surrendered and a transfer fee is paid.

Business name changes require a new receipt.

This receipt **expires on** 3. Renewal notices are mailed at the end of July. If you do not receive the notice by the middle of August, please let us know.

I hope you have a successful year.

*Anne M. Gannon*  
Tax Collector

\*\*\*\* DETACH AND DISPLAY BOTTOM PORTION, AND KEEP UPPER PORTION FOR YOUR RECORDS \*\*\*\*

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STATE OF FLORIDA  
PALM BEACH COUNTY  
LOCAL BUSINESS TAX RECEIPT  
EXPIRES: 6

7

CLASSIFICATION

5

8

9

This receipt is hereby valid for the above address for the period beginning on the first day of October and ending on the thirtieth day of September to engage in the business, profession or occupation of:

THIS IS NOT A BILL - DO NOT PAY

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ANNE M. GANNON  
TAX COLLECTOR, PALM BEACH COUNTY

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THIS DOCUMENT IS VALID ONLY WHEN  
RECEIVED BY TAX COLLECTOR

1

### ACCOUNT NUMBER:

This is a unique number assigned to each business. Please refer to this number when making inquiries.

2

### BUSINESS OWNER(S):

Verify the ownership. If this is NOT correct, contact the Tax Collector's office at (561)355-2272.

3

### EXPIRATION DATE:

This Tax Receipt expires on the date shown. Renewal notices are mailed the end of July and are due by the end of September.

4

### ACCOUNT NUMBER:

This is a unique number assigned to each business. Please refer to this number when making inquiries.

5

### BUSINESS OWNER(S):

Verify the ownership. If this is NOT correct, contact the Tax Collector's office at (561)355-2272.

6

### EXPIRATION DATE:

This Tax Receipt expires on the date shown. Renewal notices are mailed the end of July and are due by the end of September.

7

### CLASSIFICATION:

Verify the classification. If this is NOT correct, contact the Tax Collector's office at (561)355-2272.

8

### BUSINESS LOCATION:

Verify the location. If this is NOT correct, contact the Tax Collector's office at (561)355-2272.

9

### COUNTY FEE:

This is the amount you paid for the type of business you own.

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### RECEIPT VALIDATION:

Verify that the receipt has been validated by the Tax Collector's office. If it is NOT and you have paid your fee, contact the Tax Collector's office at (561)355-2272.

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### BUSINESS TYPE:

Verify the business type. If this is NOT correct, contact the Tax Collector's office at (561)355-2272.