

UNDERSTANDING YOUR REAL ESTATE PROPERTY DECEMBER AND MARCH INSTALLMENT TAX NOTICE

COUNTY OF PALM BEACH: NOTICE OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS

PROPERTY CONTROL NUMBER	YEAR	CMC	ASSESSED VALUE	EXEMPTIONS	TAXABLE VALUE
1					
				EXEMPTIONS APPLIED TO THIS PROPERTY	LEGAL DESCRIPTION
				3	2
				SEE REVERSE SIDE FOR MORE INFORMATION	
				COLLECTOR NO.	ANNE M. GANNON Tax Collector Palm Beach County

- 1 **PROPERTY CONTROL NUMBER:**
This is a unique number assigned to each property. Please refer to this number when making inquires.
- 2 **LEGAL DESCRIPTION:**
Verify the legal description. If any errors are found, notify the Property Appraiser's Office immediately at 561-355-2866.
- 3 **EXEMPTIONS:**
If you have applied for and are approved for an exemption, a list will appear here.
- 4 **PROPERTY OWNER(S):**
Verify the ownership. If you have sold this property, forward the notice to the new owners or return it to the Tax Collector's office marked **SOLD**.
- 5 **MAILING ADDRESS:**
If your mailing address has changed, complete the address change notice included in this brochure. **DO NOT** write on the bill.

PLEASE RETAIN

THIS PORTION FOR

YOUR RECORDS

AD VALOREM TAXES

TAXING AUTHORITY	TELEPHONE EXT.	MILLAGE	TAX AMOUNT
TOTAL AD VALOREM			

NON-AD VALOREM ASSESSMENTS

LEVYING AUTHORITY	TELEPHONE EXT.	RATE	AMOUNT
TOTAL NON-AD VALOREM			

TOTAL AD VALOREM AND NON-AD VALOREM COMBINED

7

PROPERTY CONTROL NUMBER	TAX YEAR	COLLECTOR NO.

4

Legal Description

P.O. BOX 3353
WEST PALM BEACH, FL 33402-3353

MAKE CHECKS PAYABLE TO:
TAX COLLECTOR, PALM BEACH COUNTY

PAYMENT AFTER MARCH 31st MUST BE BY CASH, MONEY ORDER, CERTIFIED CHECK, BANK DRAFT, US POSTAL ORDER, OR CASHIER'S CHECK.

PAYMENT NUMBER 4 - DUE IN MARCH

- 6 **DELINQUENT TAX DUE:**
If prior year's taxes are unpaid, a delinquent message will appear here. If you have this message, you should contact the Tax Collector's office immediately at 561-355-2266.
- 7 **TOTAL TAXES:**
No discount has been subtracted from this amount. See the DUE IN box of each return portion (3 or 4) of your bill for the correct amount to pay. Pay early and receive the following discounts:
 - * 3% in December
 - * 0% in March**NOTE:** Discounts are determined by postmark of payment. **NO** discount is allowed in March. Taxes become **delinquent** on April 1st. Substantial Interest and Fees will be added.
- 8 **DETACH HERE:**
Detach and send in either the payment number 3 **OR** the payment number 4 return portion of the Tax Notice with your payment.

COUNTY OF PALM BEACH: NOTICE OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS

PROPERTY CONTROL NUMBER	TAX YEAR	COLLECTOR NO.

3

Legal Description

P.O. BOX 3353
WEST PALM BEACH, FL 33402-3353

MAKE CHECKS PAYABLE TO:
TAX COLLECTOR, PALM BEACH COUNTY

PAYMENT NUMBER 3 - DUE IN DECEMBER

- 9 **DELINQUENT TAX DUE:**
If prior year's taxes are unpaid a delinquent message will appear here. If you have this message, you should contact the Tax Collector's office immediately at 561-355-2266.
- 10 **AMOUNT DUE:**
Pay this amount in March. **NO** discount is allowed. Taxes become **delinquent** on April 1st. Substantial Interest and Fees will be added to this amount.
- 11 **DELINQUENT TAX DUE:**
If prior year's taxes are unpaid, a delinquent message will appear here. If you have this message, you should contact the Tax Collector's office immediately at 561-355-2266.
- 12 **AMOUNT DUE:**
Pay this amount in December. The total in this box shows the discounted amount due.

SEE REVERSE SIDE FOR INSTRUCTIONS AND INFORMATION

IMPORTANT INSTRUCTIONS AND INFORMATION PLEASE READ

THIS NOTICE COVERS AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS FOR THE CALENDAR YEAR SHOWN.

PLEASE VERIFY THE DESCRIPTION OF THE PROPERTY. IF ANY ERRORS ARE FOUND ON THIS NOTICE, CONTACT THE TAX COLLECTOR'S OFFICE IMMEDIATELY.

IF YOU'VE SOLD THE PROPERTY DESCRIBED ON THIS NOTICE, PLEASE FORWARD THIS NOTICE TO THE NEW OWNER OR RETURN IT TO THE TAX COLLECTOR'S OFFICE MARKED **SOLD**.

THIS NOTICE IS FOR YOUR THIRD (DECEMBER) AND FOURTH (MARCH) PAYMENTS UNDER THE INSTALLMENT PAYMENT PLAN FOR THE CALENDAR YEAR SHOWN.

PAYMENT MUST BE MADE PAYABLE IN UNITED STATES FUNDS. EACH INSTALLMENT PAYMENT MUST BE MADE IN FULL. PARTIAL PAYMENTS WILL NOT BE ACCEPTED. CHECKS CREDITED SUBJECT TO PAYMENT. **A FEE WILL BE APPLIED FOR A DISHONORED CHECK.** YOUR CANCELLED CHECK WILL SERVE AS YOUR RECEIPT.

FOR YOUR DECEMBER PAYMENT: PLEASE PAY BY DECEMBER 31st TO RECEIVE YOUR DISCOUNT.

FOR YOUR MARCH PAYMENT: PLEASE PAY BY MARCH 31st TO AVOID ADDITIONAL FEES.

SEVERAL PAYMENT OPTIONS ARE AVAILABLE:

- * MAIL
- * E-CHECK (ON-LINE ONLY) WITH NO ADDITIONAL FEE
- * CREDIT CARD (ON-LINE OR BY PHONE ONLY) A CONVENIENCE FEE WILL APPLY.

IF PAYING BY MAIL, PLEASE DETACH THE APPROPRIATE RETURN PORTION CAREFULLY AND DO NOT FOLD, STAPLE, WRITE ON, OR OTHERWISE MARK IT AS IT BECOMES A PERMANENT PAYMENT RECORD AFTER VALIDATION. PLACE THE RETURN PORTION AND YOUR PAYMENT, PAYABLE TO THE **TAX COLLECTOR, PALM BEACH COUNTY,** IN THE RETURN ENVELOPE WHICH IS PROVIDED. MAKE SURE THE TAX COLLECTOR'S ADDRESS SHOWS IN THE RETURN ENVELOPE WINDOW.

IF PAYING BY E-CHECK OR CREDIT CARD, SEE INSERT FOR INSTRUCTIONS. YOUR BILL AND AUTHORIZATION NO. WILL SERVE AS YOUR RECEIPT. AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS BECOME DELINQUENT APRIL 1, AT WHICH TIME INTEREST AT 18% PER YEAR (1.5 % PER MONTH) PLUS ADVERTISING COST IS CHARGED. HOWEVER A **MINIMUM CHARGE OF 3% INTEREST** SHALL BE COLLECTED.

TAXES ARE DELINQUENT ON APRIL 1 (DELINQUENT DATE), INTEREST AND COSTS FOR DELINQUENT TAXES ARE DETERMINED BY THE DATE PAYMENT IS RECEIVED BY THE TAX COLLECTOR, (NOT BY POSTMARK).

PAYMENT OF THIS NOTICE AFTER MARCH 31 MUST BE BY CASH, BANK DRAFT, CERTIFIED CHECK, MONEY ORDER, US POSTAL ORDER, OR CASHIER'S CHECK.

FLORIDA STATUTE 197.402(3): TAX SALE CERTIFICATES WILL BE SOLD ON ALL UNPAID ITEMS ON OR BEFORE JUNE 1.

OFFICE TO CONTACT FOR QUESTIONS OR PROBLEMS

TAX COLLECTOR: PREPARES AND MAELS TAX NOTICES BASED ON INFORMATION CONTAINED ON THE TAX ROLL CERTIFIED BY THE PROPERTY APPRAISER AND NON-AD VALOREM ASSESSMENTS PROVIDED BY LEVYING AUTHORITIES. (561) 355-2266.

PROPERTY APPRAISER: PREPARES THE AD VALOREM TAX ROLL (ASSESSED VALUE, EXEMPTIONS, TAXABLE VALUE, ASSESSED OWNER'S NAME AND ADDRESS AND LEGAL DESCRIPTION). (561) 355-2866.

TAXING AUTHORITIES: SET AD VALOREM MILLAGE RATES. THEY ARE LISTED ON THE OTHER SIDE ALONG WITH THEIR TELEPHONE NUMBERS. CALL THEM ONLY ABOUT YOUR TAX RATE AND THE SERVICES THEY PROVIDE.

LEVYING AUTHORITIES: DETERMINE THE NON-AD VALOREM ASSESSMENTS. THEY ARE LISTED ON THE OTHER SIDE ALONG WITH THEIR TELEPHONE NUMBERS. CALL THEM ONLY ABOUT THE ASSESSMENT AMOUNT AND THE SERVICES THEY PROVIDE.

EXPLANATION OF EXEMPTIONS

EXEMPTIONS SHOWN HAVE BEEN APPLIED TO THIS PROPERTY. EXEMPTIONS SUCH AS HOMESTEAD, WIDOW/WIDOWER, VETERANS, DISABILITY, GOVERNMENTAL, OR INSTITUTIONAL APPLY TO ALL TAXING AUTHORITIES.

SENIOR CITIZEN, ECONOMIC, OR HISTORIC EXEMPTIONS APPLY TO THOSE TAXING AUTHORITIES THAT HAVE AUTHORIZED THOSE EXEMPTIONS.



**ANNE M. GANNON
TAX COLLECTOR, PALM BEACH COUNTY**

DETACH HERE

DETACH HERE

DETACH HERE

PLEASE INCLUDE THIS RETURN PORTION WITH YOUR PAYMENT TO THE TAX COLLECTOR

MARCH PAYMENT

PLEASE MAKE SURE THAT THE TAX COLLECTOR'S ADDRESS ON THE REVERSE SIDE IS VISIBLE IN THE WINDOW OF THE RETURN ENVELOPE

DETACH HERE

DETACH HERE

DETACH HERE

PLEASE INCLUDE THIS RETURN PORTION WITH YOUR PAYMENT TO THE TAX COLLECTOR

DECEMBER PAYMENT

PLEASE MAKE SURE THAT THE TAX COLLECTOR'S ADDRESS ON THE REVERSE SIDE IS VISIBLE IN THE WINDOW OF THE RETURN ENVELOPE