

# UNDERSTANDING YOUR TANGIBLE PERSONAL PROPERTY TAX NOTICE

## COUNTY OF PALM BEACH: NOTICE OF TANGIBLE PERSONAL PROPERTY TAXES

ACCOUNT NUMBER	YEAR	COLLECTOR NO.	CMC	MMC	SCHEDULE
1					
			PENALTY	TAXABLE VALUE	
			LOCATION		
			2		
			ANNE M. GANNON Tax Collector Palm Beach County		
READ REVERSE SIDE BEFORE CALLING		AD VALOREM TAXES		READ REVERSE SIDE BEFORE CALLING	
TAXING AUTHORITY		TELEPHONE EXT.		MILLAGE TAX AMOUNT	

- 1 ACCOUNT NUMBER:**  
This is a unique number assigned to each property. **Please refer to this number when making inquires.**
- 2 LOCATION:**  
Verify the location of the property. If any errors are found, notify the Property Appraiser's Office immediately at 561-355-2896.
- 3 PROPERTY OWNER(S):**  
Verify the ownership. If you have sold this property, forward the notice to the new owners or return it to the Tax Collector's office marked **SOLD**.
- 4 MAILING ADDRESS:**  
If your mailing address has changed, complete the address change notice included in this brochure. **DO NOT** write on the bill.

PLEASE RETAIN  
THIS PORTION FOR  
YOUR RECORDS

SCHEDULE CODE	DESCRIPTION
B. BUSINESS	R. RENTAL
L. LEASING	U. UTILITIES
M. MOBILE HOME	W. WHOLLY EXEMPT

TOTAL AD VALOREM 5

- 5 TOTAL TAXES:**  
No discount has been subtracted from this amount. See the boxes on the bottom of the bill for the correct amount to pay. Pay early and receive the following discounts:

  - \* 4% in November
  - \* 3% in December
  - \* 2% in January
  - \* 1% in February

AMOUNT DUE IF PAID IN	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
						DELINQUENT	

**NOTE:** Discounts are determined by postmark of payment. **NO** discounts are allowed in March. Taxes become **delinquent** on April 1st. Substantial Interest and Fees will be added.

8 **DETACH HERE \*\* SEE REVERSE SIDE FOR INSTRUCTIONS AND INFORMATION \*\***

## COUNTY OF PALM BEACH: NOTICE OF TANGIBLE PERSONAL PROPERTY TAXES

ACCOUNT NUMBER	YEAR	COLLECTOR NO.

- 6 DELINQUENT TAX DUE:**  
If prior year's taxes are unpaid a delinquent message will appear here. **If you have this message, you should contact the Tax Collector's office immediately at 561-355-2266.**
- 7 AMOUNT DUE:**  
Pay only one amount. Pay one time only. The total in each box shows the discounted amount.

LOCATION

P.O. BOX 3353  
WEST PALM BEACH, FL 33402-3353

MAKE CHECKS PAYABLE TO:  
TAX COLLECTOR, PALM BEACH COUNTY

PAYMENT AFTER MARCH 31st MUST BE BY CASH, MONEY ORDER, CERTIFIED CHECK, BANK DRAFT, US POSTAL ORDER, OR CASHIER'S CHECK.

AMOUNT DUE IF PAID IN	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
						DELINQUENT	

9 **SEE REVERSE SIDE FOR INSTRUCTIONS AND INFORMATION**

- 8 DETACH HERE:**  
Detach and send in the **bottom portion of the Tax Notice** with your payment.
- 9 DELINQUENT TAX DUE:**  
If prior year's taxes are unpaid a delinquent message will appear here. **If you have this message, you should contact the Tax Collector's office immediately at 561-355-2266.**

**IMPORTANT INSTRUCTIONS AND INFORMATION PLEASE READ**

THIS NOTICE COVERS TANGIBLE PERSONAL PROPERTY TAXES FOR THE CALENDAR YEAR SHOWN.

IF YOU'VE SOLD THIS PROPERTY, PLEASE FORWARD THIS NOTICE TO THE NEW OWNER OR RETURN IT TO THE TAX COLLECTOR'S OFFICE MARKED **SOLD**.

DISCOUNTS ALLOWED BY LAW FOR EARLY PAYMENT HAVE BEEN COMPUTED FOR YOU AND ARE REFLECTED IN THE AMOUNTS SHOWN ON THE BOTTOM PORTION OF THIS NOTICE (REVERSE SIDE). **DISCOUNT IS DETERMINED BY POSTMARK OF PAYMENT.**

**SCHEDULE OF DISCOUNTS:**

4% IN NOVEMBER

3% IN DECEMBER

2% IN JANUARY

1% IN FEBRUARY

PAYMENT MUST BE MADE PAYABLE IN UNITED STATES FUNDS. PAYMENT MUST BE MADE IN FULL, PARTIAL PAYMENTS WILL NOT BE ACCEPTED. CHECKS CREDITED SUBJECT TO PAYMENT. **A FEE WILL BE APPLIED FOR A DISHONORED CHECK.** YOUR CANCELED CHECK WILL SERVE AS YOUR RECEIPT.

**SEVERAL PAYMENT OPTIONS ARE AVAILABLE:**

- \* MAIL ( PLEASE USE THE RETURN ENVELOPE WHICH IS PROVIDED )
- \* E-CHECK ( ON-LINE ONLY ) WITH NO ADDITIONAL FEE
- \* CREDIT CARD ( ON-LINE OR BY PHONE ONLY ) A CONVENIENCE FEE WILL APPLY.

**IF PAYING BY MAIL**, PLEASE DETACH THE BOTTOM RETURN PORTION CAREFULLY AND DO NOT FOLD, STAPLE, WRITE ON, OR OTHERWISE MARK IT AS IT BECOMES A PERMANENT PAYMENT RECORD AFTER VALIDATION. PLACE THE RETURN PORTION AND YOUR PAYMENT, PAYABLE TO THE **TAX COLLECTOR, PALM BEACH COUNTY**, IN THE RETURN ENVELOPE WHICH IS PROVIDED. MAKE SURE THE TAX COLLECTOR'S ADDRESS SHOWS IN THE RETURN ENVELOPE WINDOW.

**IF PAYING BY E-CHECK OR CREDIT CARD**, SEE INSERT FOR INSTRUCTIONS. YOUR BILL AND AUTHORIZATION NUMBER WILL SERVE AS YOUR RECEIPT.

TANGIBLE PERSONAL PROPERTY TAXES BECOME DELINQUENT APRIL 1, AT WHICH TIME INTEREST AT 18% PER YEAR (1.5 % PER MONTH) PLUS ADVERTISING COST IS CHARGED. TAX WARRANTS WILL BE ISSUED ON ALL UNPAID TANGIBLE PERSONAL PROPERTY TAXES PURSUANT TO CHAPTER 197, FLORIDA STATUTES. **THE PROPERTY MAY BE SEIZED AND SOLD TO PAY THE DELINQUENT TAXES**

**TAXES ARE DELINQUENT ON APRIL 1 (DELINQUENT DATE), INTEREST AND COSTS FOR DELINQUENT TAXES ARE DETERMINED BY THE DATE PAYMENT IS RECEIVED BY THE TAX COLLECTOR, (NOT BY POSTMARK).**

**PAYMENT OF THIS NOTICE AFTER MARCH 31 MUST BE BY CASH, BANK DRAFT, CERTIFIED CHECK, MONEY ORDER, US POSTAL ORDER, OR CASHIER'S CHECK.**

**OFFICE TO CONTACT FOR QUESTIONS OR PROBLEMS**

**TAX COLLECTOR:** PREPARES AND MAELS TAX NOTICES BASED ON INFORMATION CONTAINED ON THE TAX ROLL CERTIFIED BY THE PROPERTY APPRAISER. (561) 355-2266.

**PROPERTY APPRAISER:** PREPARES THE TANGIBLE PERSONAL PROPERTY TAX ROLL (ASSESSED VALUE, EXEMPTIONS, PENALTY, TAXABLE VALUE, AND ASSESSED OWNER'S NAME AND ADDRESS). (561) 355-2896.

**TAXING AUTHORITIES:** SET AD VALOREM MILLAGE RATES. THEY ARE LISTED ON THE REVERSE SIDE ALONG WITH THEIR TELEPHONE NUMBERS. CALL THEM ONLY ABOUT YOUR TAX RATE AND THE SERVICES THEY PROVIDE.



**ANNE M. GANNON**  
TAX COLLECTOR, PALM BEACH COUNTY

DETACH HERE

DETACH HERE

DETACH HERE

**PLEASE INCLUDE THIS BOTTOM PORTION WITH YOUR PAYMENT TO THE TAX COLLECTOR**

**PLEASE MAKE SURE THAT THE TAX  
COLLECTOR'S ADDRESS ON THE  
REVERSE SIDE IS VISIBLE IN THE  
WINDOW OF THE RETURN ENVELOPE**