



## Criminal Justice Commission

### Visual Planning Technologies Project Management Sub-Committee

Thursday, August 31, 2004 9:00 a.m.  
West Palm Beach Police Department Community Room

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## DRAFT Minutes

- I.** Subcommittee Chair, Debbie Simpson, welcomed everyone to the meeting. Members introduced themselves.
- II.** In attendance were:
- |                |                     |               |                     |
|----------------|---------------------|---------------|---------------------|
| Debbie Simpson | School Police       | Scott White   | North Palm Beach PD |
| Chris Farrow   | Royal Palm Beach PD | Robert Robkin | Royal Palm Beach PD |
| Clayton Perrey | Staff               | Wayne English | Staff               |
| Penny Anderson | Staff               |               |                     |
- III.** The minutes of the July 29, 2004 meeting were reviewed and approved.
- IV. Updates**
1. Staff gave an overview of the Region 7 intelligence sharing project. This will primarily be focused on Homeland Security intelligence issues. A project description (attached) which was a part of their application for a COPS grant was discussed. Subcommittee members requested that a BSO representative be invited to the next Steering Committee meeting to give an overview of the project.
  2. Staff reported that the content for the VPT web site was being compiled. The format of the site was also discussed.
  3. Staff gave an update on the pilot project. Information regarding each of the participating pilot project sites is being gathered.

**V. Old Business**

1. The VPT Task List for August 2004 was reviewed. The task list is being revised to reflect the new tasks for the pilot project.

**VI. New Business**

1. Staff presented a draft of the VPT Bylaws for review. The Subcommittee made a number of revisions reflected in the attached version of the Bylaws which will be sent to the Steering Committee for approval.
2. September 16 was selected as the target date for the next Steering Committee meeting.
3. There was a discussion of access to the data sharing network and membership in the VPT Project. The subcommittee decided to recommend to the Steering Committee that these be limited to law enforcement agencies at this time.

**VII. Other Updates**

1. Staff gave an update on the University of Central Florida Data Sharing Consortium meeting of August 2, 2004 including a written report.

**VIII. Comments from Members**

**IX. Adjournment**