



Criminal Justice Commission

Visual Planning Technologies Project Management Sub-Committee

Thursday, July 29, 2004 9:00 a.m.
West Palm Beach Police Department Community Room

Minutes

- I.** Subcommittee Chair, Debbie Simpson, welcomed everyone to the meeting. Members introduced themselves.
- II.** In attendance were:
- | | | | |
|----------------|---------------|-----------------|------------------------|
| Debbie Simpson | School Police | Richard Schuler | State Fire
Marshall |
| Bill Burton | WPB PD | Gary Rood | State Fire
Marshall |
| Clayton Perrey | Staff | Wayne English | Staff |
| Penny Anderson | Staff | | |
- III.** The minutes of the June 23, 2004 meeting were reviewed and approved.
- IV. Old Business**
1. The VPT Task List for July 2004 was reviewed. It was noted that work on the web site was contingent upon ISS agreeing to absorb the costs. A decision should be forthcoming. Progress on the strategic plan was discussed. It is a big job which is underway and should be completed in August.
 2. Members were asked for comments or recommendations regarding the SEARCH Report distributed at the last meeting. There were none.

V. New Business

1. Staff presented a draft set of Bylaws and a number of proposed revisions. Because of the number of revisions, it was decided to postpone a discussion until the members had an opportunity to review the revisions.
- 2.

VI. Updates

1. Staff presented the Byrne Grant activity report for April-June 2004.
2. Staff gave a presentation (attached) similar to the one presented to the Operations Subcommittee covering:
 - Where we've been
 - Where we are
 - Where we're going

VII. Other Updates

1. Staff gave an update on the University of Central Florida Data Sharing Consortium meeting of July 6, 2004.

VIII. Comments from Members

1. A question was asked regarding the involvement of the western communities in the project. Staff responded that their needs were being considered and that they have been invited to participate in the project.

IX. Attachments

1. 1. Minutes of Management Subcommittee meeting of June 23, 2004
2. Draft VPT Bylaws
3. VPT Byrne activity report for April-June 2004
4. Minutes of Operational Subcommittee meeting of July 16, 2004
5. UCF Update Report

X. Comments from members

1. The next Subcommittee meeting is tentatively scheduled for August 31, 2004. A meeting notice will be sent.

XI. Adjournment