

Visual Planning Technologies Project
Byrne Grant Quarterly Report
April 1 to June 30, 2004
Draft

1. The Visual Planning Technologies (VPT) Project has received exceptional support and interest support from the county's law enforcement community.
2. Due to the scope and magnitude of the VPT Project, assistance was requested from SEARCH, the national consortium for justice information and statistics. The Search staff conducted a three day site visit and issued a Technical Assistance Report on April 9, 2004 containing a number of comments and recommendations. The report is now being reviewed by the VPT Management Subcommittee for further action.
3. Staff attended the University of Central Florida's Data Sharing Consortium meeting on April 6, 2004. The UCF project is expanding its membership and functionality.
4. Staff has worked with the county Attorneys Office to resolve issues involving the data sharing network and the public records law. Policies will be developed to ensure that the Project is in full compliance with the statutory requirements.
5. On April 21 project staff presented a proposal to the local Byrne Grant Committee for continued funding of the VPT Project. The Committee recommended funding for FY 04/05 for the project in the amount of \$224,000 (including 56,000 local match). These monies will be used to fund the Project's three staff positions including the Crime Mapping Project Coordinator, GIS Support Specialist and Senior Analyst Programmer. VPT Staff gave the committee an update on the project's status and future plans.
6. Staff continues to coordinate its efforts with local Homeland Security Committees and Task Forces to ensure that there is no duplication and to ensure compatibility. Staff met with the Broward County Sheriff's Office and HLS Region 7 representatives on May 6 regarding the Regions information sharing efforts.
7. Staff has conducted seven three hour workgroup sessions with law enforcement agency representatives from twelve agencies to identify the specific needs of road patrol and investigator users. The recommendations from these workgroups are being compiled and will be reviewed by the Operations Subcommittee. This information will be used to help in defining the required functionality of the data sharing network.

8. On June 3 Staff participated in an FBI training session relating to information sharing and homeland security. Staff updated the FBI representatives regarding the VPT project.
9. Staff met with Chief Thomas of Mangonia Park to discuss the use of mapping and DOC data to assist the department in its anti-drug efforts. Maps of the latest DOC data were provided. Staff will continue to assist the Chief's staff in the use of mapping.
10. The VPT Management Subcommittee met on June 23, 2004 in the West Palm Beach Police Departments Community room and did the following:
 - i. Staff gave a report regarding the Public Record Law and the Data Sharing Network which was prepared in conjunction with the County Attorney's Office indicating that with the proper policies there was not a problem with information being disseminated by anyone other than the originating agency.
 - ii. Staff reviewed the Byrne Grant application submitted for FY 04/05 with the committee. A summary of Byrne Grant activity reports beginning at the inception of the project was also presented. This document shows the history and progress of the project.
 - iii. Staff gave a brief overview of the SEARCH project consultation including their final report. Discussion was deferred to the next meeting to allow members time to review the lengthy document.
 - iv. Staff presented an overview of the CJC project evaluation process along with a draft of the evaluation worksheets. The Task list was discussed in detail with the committee noting that it was an aggressive timeline.
 - v. Staff gave an update regarding the BSO/Region 7 Homeland Security Intelligence Data Sharing Initiative. Region 7 has applied for a grant to fund the project.
 - vi. Staff presented an update on the UCF Data Sharing Consortium including their membership lists and new features. It was noted that the UCF network could be an important data source for our project.
11. Staff has compiled a task list (attached) for the Project indicating the major tasks to be completed including a due date, staff person responsible and the task's current status. This is viewed as being a living document with regular

reviews by the Management Subcommittee and the Criminal Justice Commission to ensure that the Project is on schedule.

12. Staff continues to work with the Sheriff's Office and other agencies to facilitate the use of mapping technologies to assist in tracking sexual predators. The sexual predator and absconded sexual offenders/predators maps are updated on a monthly basis.
13. Department of Corrections (DOC) data is processed and geo-coded monthly. Maps are available showing the locations of both supervised and unsupervised released offenders from the DOC.
14. Various maps have been produced for:
 - Riviera Beach PD
 - Mangonia Park PD
 - Sheriff's Office
 - PBC Anti-Terrorism Task Force
 - Criminal Justice Commission
 - FBI
 - DEA
 - Department of Corrections
 - PBC School Police
 - Juno Beach PD
15. The GIS Support Specialist has provided technical mapping assistance to the Anti-Terrorism Task Force and Mangonia Park PD.
16. The Senior Analyst Programmer position has been added as a reimbursable position under the grant for the third quarter as approved by FDLE.

Following is an update on each of the project objectives and performance measures:

- 15B.01 Conduct and/or revise an analysis of the data elements necessary to support the operational and administrative information requirements of the agency as evidenced by the development of a data dictionary.

Part 1 –During this reporting period, was an analysis of data element requirements revised and/or completed? **Yes. Narrative #4.**

Part 2 – During this reporting period, was a data dictionary revised and/or completed and published? **No.**

- 15B.02 Identify and/or revise reports necessary to support operational and

administrative information requirements evidenced by the development of report forms.

Part 1 – During this reporting period, were report forms developed and/or revised? **No.**

15B.03 Establish and/or revise a time schedule of activities for phased implementation of the system evidenced by a written plan of action that identifies the tasks and times for their completion, as well as staff responsible for those accomplishments.

Part 1 – During this reporting period, was a written plan of action developed and/or revised? **No.**

15B.04 Develop, enhance, or expand a management information system as evidenced by documentation of the system's equipment, software and operation policies.

Part 2 – During this reporting period, was system software developed or purchased and installed? **No.**

Part 3 – During this reporting period, were system operations policy and procedures manuals developed and/or revised and published? **No.**

15B.05 Improve process-oriented programs, including technology development, focused on information systems development and management of records.

Part 1 – During this reporting period, was there improvement in process-oriented programs, including technology development, focused on information systems development and management of records? **No.**

Project Specific Objectives

P.S. 1 To conduct project data activities; develop data extraction software for agencies in the pilot project; review data use and security policies; compile DOC offender data for mapping and analysis.

During this reporting period, did you conduct project data activities? In the report narrative, briefly describe your progress in completing these project data activities. **Yes. Narrative 4**

P.S. 2 To contract for technical services.

During this reporting period, did you contract for technical services? In the report narrative, provide names of contractors, explain the technical services they are providing to the project and briefly describe your progress in completing this project activity. **No.**

P.S. 3 To conduct project data sharing network activities; add agencies to the data sharing network; and develop a plan for network connectivity with other counties or regional databases.

During this reporting period, did you conduct project data sharing network activities? In the report narrative, briefly describe your progress in completing these project data sharing network activities. **Yes. Narrative #6.**

P.S. 4 To provide project services to area law enforcement agencies; project mapping services; mapping/GIS assistance and training; staff a crime mapping workstation; and facilitate countywide crime analysis.

During this reporting period, did you provide project services to area law enforcement agencies? **Yes.** In the report narrative, briefly describe your progress in completing these project activities. **Narrative #7-10.**

P.S. 5 To conduct project evaluation activities: evaluate VPT Project status, note variance, update risk and constraint assessment, evaluate project scope.

During this reporting period, did you conduct project evaluation activities? In the report narrative, briefly describe your progress in completing these project evaluation activities. **Yes. Narrative #5.**