



PALM BEACH COUNTY OFFICE OF INSPECTOR GENERAL

Sheryl G. Steckler
Inspector General

February 1, 2011

OIG Advisory #002

DID YOU KNOW?

Pursuant to PPM CW-R-006, it is the policy of Palm Beach County that transmission or inappropriate messages such as those which include racial, religious or gender epithets, obscene materials, or materials for the personal benefit of individuals, are strictly prohibited.

Employees utilizing county computer equipment should not have an expectation of privacy. Palm Beach County reserves the right to access and disclose the contents of employee e-mail messages sent over its electronic mail system at least under the following circumstances:

- Routine system maintenance;
- General inspection or monitoring of individual activity, with or without notice; and
- In the event of a public records request.

Employees violating this policy are subject to serious disciplinary action, including possible termination.
