

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: April 16, 2024

Consent
 Ordinance

Regular
 Public Hearing

Department: **Facilities Development & Operations**

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

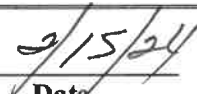
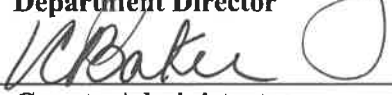
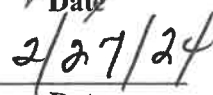
- A) **Authorize** the County Administrator or designee, who in this case shall be the Director of the Facilities Development and Operations (FDO) department, to retain professional services to initiate design of a capital improvements project (Project) to effectuate the relocation of the Palm Beach County Sheriff's Office (PBSO) Traffic Division to the Stockade (located at 673 Fairgrounds, West Palm Beach); and
- B) **Authorize** the use of \$100,000 received under the U.S. Department of the Treasury Local Assistance and Tribal Consistency Fund (LATCF) Grant CFDA 21.032 towards Project implementation.

Summary: PBSO's Traffic Division is currently dispersed throughout multiple countywide PBSO facilities, lacking a central point of operations. The breathalyzer testing unit (BAT) under the PBSO Traffic Division currently operates from the Main Detention Center (3228 Gun Club Road, West Palm Beach) and has outgrown its assigned space. In late October 2023, PBSO Staff approached County Staff inquiring if an alternate location to site the operations of the Traffic Division could be identified. Review and inspection of available County-owned properties led to buildings U and X at the Stockade being determined as suitable to house the Traffic Division. The Stockade is a detention-grade facility and historically its primary user has been PBSO. The two buildings in question are currently unoccupied. In order to ready the Stockade to be occupied by the operations section of the PBSO Traffic Division, staff will need to complete renewal/replacement work on a portion of building U and the entirety of building X. Staff believes the extent of the required work to be within its approved budget for countywide renewal/replacement projects and as such, is able to immediately proceed. In order to ready the Stockade to be occupied by the BAT section of the PBSO Traffic Division, staff will need to retain professional design services to up fit the remaining portion of building U to receive the specialized equipment utilized by the BAT section. Staff estimates that \$4.5M worth of improvements will be required. This project is not currently authorized under the FY24 capital improvements program (CIP). Therefore, staff is recommending it be authorized to proceed with design of the improvements. If so authorized, staff will submit the project for consideration by the Board as part of the FY25 capital budget approval process. To fund the design phase, Staff recommends it be authorized to use the \$100,000 received under the LATCF Grant CFDA 21.032. As approved by the Board of County Commissioners (Board) on April 4, 2023 (see Attachment 2) said funds were slated to repair the PBSO IT Room at the North County Courthouse. Shortly after approval, PBSO notified staff that it had determined to relocate its IT operations to another location. As a result, the grant funds remain unspent and staff is requesting it be authorized to utilize them towards Project implementation. Buildings U and X at the Stockade are separate and different from those renovated in 2020 to serve as a temporary homeless resource center (also known as the Lewis Center Annex). The buildings vacated by the Lewis Center Annex will remain unoccupied and unaltered in order to preserve the County's investment towards its renovation. See attachment 3 for a map depicting current and proposed uses at the Stockade. **FDO Admin (District 6/Countywide) (MWJ)**

Background & Policy Issues: Staff recommends it be authorized to pursue renovations at the Stockade in order to house PBSO's Traffic Division.

Attachments:

1. Location Map
2. April 4, 2023 agenda item 3G-1
3. Map depicting current/proposed uses at the Stockade

Recommended By:		
	Department Director	Date
Approved By:		
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	<u>\$100,000</u>	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>\$100,000</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
		Yes	<u>X</u>	No	
Is Item Included in Current Budget:					
Is this item using Federal Funds?		Yes	<u>X</u>	No	_____
Is this item using State Funds?		Yes	_____	No	<u>X</u>

Budget Account No: Fund 0001 Dept. 760 Unit 7626 Object 4907

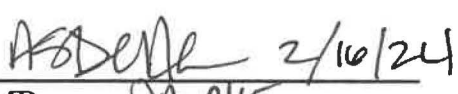
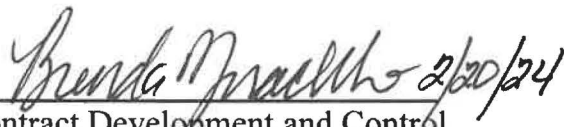
B. Recommended Sources of Funds/Summary of Fiscal Impact:

This item carries an initial impact of \$100,000 to be funded through LATCF Grant CFDA 21.032 and a future \$4.5M impact to be included in FDO's FY25 capital budget request for consideration by the Board through the budget approval process.

C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:

<u></u> OFMB JA 2/15 Edw 2-15-2024	<u></u> Contract Development and Control Feb 2/20/24
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B. Legal Sufficiency:

 2/21/24
 Assistant County Attorney

C. Other Department Review:

 Department Director

ATTACHMENT 1
Location Map



ATTACHMENT 2
April 4, 2023 Agenda Item 3G-1

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: April 4, 2023

Consent

Regular

Ordinance

Public Hearing

Department:

Submitted By: Office of Financial Management and Budget

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) Receive and file U.S. Department of the Treasury Local Assistance and Tribal Consistency Fund (LATCF) Grant CFDA 21.032, which includes receipt of \$100,000, with a start date of October 17, 2022 until the funds are expended; and

B) Approve a budget amendment of \$100,000 within the LATCF unit in the General Fund, to recognize revenue, and to establish a budget for the accepted funding.

Summary: Section 605(b) of the Social Security Act (the Act), as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorizes the Department of Treasury (Treasury) to make payments to certain recipients from the Local Assistance and Tribal Consistency Fund. The County applied for and received a payment of \$50,000 on October 26, 2022, and will receive the remaining \$50,000 during FY 2023. The County is able to use these funds to cover any cost incurred on or after March 15, 2021, for any governmental purpose other than a lobbying activity. These funds will be used to repair the PBSO IT Room at the North County Courthouse that was damaged during a major flooding event last year. The flooding resulted from failed server A/C units, and a heat overload. This room serves a critical PBSO operation, and will be redesigned to provide for better heat load management and expanded capabilities into the future. **This grant does not require a County match.** Countywide (DB).

Background and Policy Issues: The LATCF provides flexible support for eligible revenue sharing counties and eligible Tribal governments to meet their jurisdiction's needs. Specifically, the statute directs that recipients may use funds for any governmental purpose other than a lobbying activity. Eligible Counties were required to request funding by January 31, 2023 with the first payment available immediately and the second payment occurring after the start of calendar year 2023. The County received our first tranche of funding on October 26, 2022, and are awaiting receipt of the second tranche.

Attachments:

1. LATCF Certification and terms and Conditions
2. Budget Amendment

Recommended By: Sherry Brown 3/23/2023
Department Director Date

Approved By: W. Baker 4/3/23
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	20247
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	100,000	_____	_____	_____	_____
External Revenues	(100,000)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$0	_____	_____	_____	_____
#ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?			Yes _____	No <u>X</u>	
Does this item include the use of federal funds?			Yes <u>X</u>	No _____	

Budget Account No.: Fund: 0001 Dept: 760 Unit: 7626 Object: VAR.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Source: Federal Funds provided through the Local Assistance and Tribal Consistency Fund.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

<p><u>A. Delle</u> 3/20/23 OFMB <u>QA 3116</u> EJW 3-20-23</p>	<p><u>Michelle Summ-Jacobowitz</u> 3/21/23 Contract Administration TMD 3/21/23</p>
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B. Legal Sufficiency:

[Signature] 3/27/23
Assistant County Attorney

C. Other Department Review:

Department Director

OMB Approved No. 1505-0276
Expiration Date: March 31, 2023

U.S. DEPARTMENT OF THE TREASURY
LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND

Recipient name and address: Board of County Commissioners Palm Beach County 301 N Olive Ave West Palm Beach, Florida 33401-0000	UEI Number: XL2DNFMPCR44 Taxpayer Identification Number: 596000785
Amount of Federal Funds Obligated (Total of Fiscal Year 2022 and Fiscal Year 2023 Tranches): \$ 100,000.00 Total Amount of Federal Funds Obligated: \$ 100,000.00 The Federal Award Date is the date of the Recipient's signature below, provided that all other conditions of the award have been met.	Assistance Listing Number: 21.032 Assistance Listing Title: Local Assistance and Tribal Consistency Fund

Section 605(b) of the Social Security Act (the Act), as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorizes the Department of the Treasury (Treasury) to make payments to certain recipients from the Local Assistance and Tribal Consistency Fund.

Recipient hereby agrees, as a condition to receiving such payment(s) from Treasury, to the terms and conditions attached hereto.

Recipient: Board of County Commissioners Palm Beach County

DocuSigned by:

 882AFC0D2C19455...

Authorized Representative: Verdenia Baker

Title: County Administrator

Date signed: 10/17/2022

OMB Approved No. 1505-0276
Expiration Date: March 31, 2023

U.S. DEPARTMENT OF THE TREASURY
LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND
AWARD TERMS AND CONDITIONS FOR ELIGIBLE REVENUE SHARING COUNTY
GOVERNMENTS

1. Payment of Funds.

- a. Recipient understands that the Department of the Treasury (Treasury) will disburse funds under this award (the award funds) in two tranches, subject to any remedial actions taken pursuant to section 7 or any offsets imposed to satisfy any debt owed pursuant to section 9 of these award terms and conditions.
- b. In addition to the limitations provided in paragraph (a), payments under this award will be subject to the availability of funding, and, should the provisions of section 605 of the Social Security Act (42 U.S.C. § 805) addressing allocations or recipient eligibility be amended or the amount of the appropriation for implementation of such section be reduced, Treasury may reallocate the amount of the appropriation that remains available and adjust Recipient's total award amount accordingly. In the event Recipient's total award amount is reduced, the amount of a second tranche payment may be reduced to account for the receipt of amounts disbursed in the first tranche.
- c. If eligible revenue sharing county governments other than Recipient decline or do not claim the amounts allocated to them by Treasury from the Local Assistance and Tribal Consistency Fund, Treasury may supplement this award with an additional allocation to Recipient. The amount of this additional allocation will be determined by Treasury in its discretion as provided in section 605 of the Act and will be subject to the limitations provided in paragraphs a and b.
- d. Any change in an allocation will be deemed an amendment to this award to increase or decrease the total award amount, as applicable, unless, in the case of an increased allocation, Recipient declines the increased total award amount.

2. Use of Funds.

- a. The award funds may be used to cover any cost incurred on or after March 15, 2021, for any governmental purpose other than a lobbying activity, as provided in paragraph b.
- b. Recipients may not use the award funds directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law, ratification, policy, or appropriation, whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification,

policy, or appropriation.

- c. Recipient must expend and account for the funds in accordance with the financial management, procurement, and conflicts of interest standards, laws, policies, and procedures applicable to Recipient's expenditure of and accounting for its own funds.
3. Reporting. Recipient agrees to submit an annual project and expenditure report to Treasury for this award in the form provided by Treasury. Recipient acknowledges total award and expenditure amounts may be publicly disclosed.
 4. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.
 5. Compliance with Applicable Law and Regulations.
 - a. Recipient agrees to comply with the requirements of section 605 of the Act and guidance issued by Treasury regarding the Local Assistance and Tribal Consistency Fund program. Recipient acknowledges that the funds constitute federal financial assistance and are subject to federal law applicable to federal financial assistance. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders in the course of its use of the award funds.
 - b. Federal regulations applicable to this award include, without limitation, the following:
 - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
 - ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
 - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance;
 - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto;

- vi. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. §§ 200.100-110, 203, and 303, and Subpart F (Audit Requirements).
- vii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, Subparts A, B, and D, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
- viii. The provisions of Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170 applicable to executive compensation but not to subawards, pursuant to which the subsections of the award term set forth in Appendix A to 2 C.F.R. Part 170 applicable to executive compensation are hereby incorporated by reference.
- ix. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
- x. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
- xi. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
- xii. Generally applicable federal environmental laws and regulations.

6. Maintenance of and Access to Records.

- a. Recipient will maintain records and financial documents sufficient to evidence compliance with section 605 of the Act, this award agreement, and implementing guidance issued by Treasury for a period of five (5) years after all funds have been expended or returned to Treasury.
- b. Recipient acknowledges that Treasury, including the Treasury Office of Inspector General, and the Government Accountability Office or their authorized representatives will have the right of access to records of Recipient in order to conduct audits or other investigations.

7. Remedial Actions. In the event of Recipient's noncompliance with section 605 of the Act, these terms and conditions, other applicable laws, guidance, or any reporting or other program requirements, Treasury may take any of the following remedies:

- a. Impose additional conditions on the receipt of the second tranche of the award;
- b. Temporarily withhold the second tranche of the award in whole or in part;

- c. Require recoupment of payments under this award;
 - d. Terminate the Federal award;
 - e. Initiate suspension or debarment proceedings as authorized under 2 C.F.R. part 180 and Treasury regulations; and
 - f. Take other remedies that may be legally available.
8. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
9. Debts Owed the Federal Government.
- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; or (2) that are determined by Treasury to be subject to a repayment obligation and have not been repaid by Recipient shall constitute a debt to the federal government.
 - b. Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph (a). Treasury will take any actions available to it to collect such a debt.
10. Disclaimer.
- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
 - b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.
11. Amendments.
- a. The terms of this award may be amended with the written approval of Recipient and Treasury.
 - b. In addition, Treasury reserves the right to amend the terms of this award if required by U.S. law or regulation without the consent of Recipient.

- c. Notwithstanding the above, Treasury may, upon reasonable notice to Recipient, unilaterally amend this agreement for the sole purpose of making ministerial or administrative changes or correcting scrivener's errors.

PAPERWORK REDUCTION ACT NOTICE

The estimated burden associated with the collection of information provided for in section 6 of the terms and conditions is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

23-0587

BGEX 031623*1043
 BGRV 031623*0469

BOARD OF COUNTY COMMISSIONERS
 PALM BEACH COUNTY, FLORIDA
 BUDGET AMENDMENT

Fund 0001 General Fund

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED <small>As of 03/06/2023</small>	REMAINING BALANCE
<u>REVENUES</u>								
0001-760-7626-3198	Fed Grnt-COVID Relief Funds	0	0	100,000	0	100,000		
Total Receipts and Balances		1,897,887,942	1,900,176,197	100,000	0	1,900,276,197		
<u>EXPENDITURES</u>								
0001-760-7626-4907	Building Improvemts Noncapital	0	0	100,000	0	100,000	0	100,000
Total Appropriations & Expenditures		1,897,887,942	1,900,176,197	100,000	0	1,900,276,197		

Signatures & Dates

By Board of County Commissioners
 At Meeting of April 4, 2023

Office of Financial Management & Budget
 INITIATING DEPARTMENT/DIVISION

AFD 3/20/23

Administration/Budget Department Approval

Deputy Clerk to the

OFMB Department - Posted

Board of County Commissioners

ATTACHMENT 3

Map Depicting Current/Proposed Uses at the Stockade

