

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

JUNE 10, 2025

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. AGENDA APPROVAL

- A. Additions, Deletions, Substitutions
- B. Adoption

3. CONSENT AGENDA (Pages 11 - 13)

4. PUBLIC HEARINGS - 9:30 A.M. (Pages 74 - 76)

5. REGULAR AGENDA (Pages 77 - 80)

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3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. **Staff recommends motion to approve:** naming the County Complex, located at 2300 N. Jog Road, in unincorporated West Palm Beach as the “Verdenia C. Baker Vista Complex”. **SUMMARY:** At the request of Commissioner Joel G. Flores and approval of the Board of County Commissioners (BCC) sitting in session on May 20, 2025, staff was given direction to rename the County Complex located at 2300 N. Jog Road, in unincorporated West Palm Beach (commonly referred to as the “Vista Center”) as the “Verdenia C. Baker Vista Complex”. After a career that spanned 38 years as a county employee, inclusive of almost ten (10) years as the County Administrator, Mrs. Baker retired effective May 31, 2025. Mrs. Baker is a certified government financial manager and, as County Administrator, oversaw 7,100 positions and balanced a budget of approximately \$9 billion. She was the first woman and the first African American to serve as Palm Beach County’s Administrator. Her legacy extends far beyond the confines of the Administrator’s office, through an outstanding ability to collaborate with strategic partners to promote economic development and enhance the quality of life for residents and businesses. (FDO Admin) Countywide/District 7 (MWJ)

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.
2. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller’s Office. Countywide
3. **Staff recommends motion to receive and file:** A list of Clerk & Comptroller (Clerk) Finance Department records which have met the revised required State retention schedule and are scheduled for destruction. **SUMMARY:** These records have met the required retention schedule of the Florida Division of Library and Information Services per Sections 28.30, 28.31, 257.36 (6), Florida Statutes. Countywide

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to receive and file: Change Order No. 15 in the amount of \$126,667.90 and a retroactive time extension of 19 days to the contract (R2022-1487) dated December 20, 2022 (Contract) with Rosso Site Development, Inc. (RSD) for Benoist Farms Road, SR 80 to Belvedere Road (Project). **SUMMARY:** In accordance with PPM CW-F-050, when the cumulative dollar value of change orders is in excess of the 10% threshold of the original Contract, an agenda item notifying the Board of County Commissioners (BCC) must be presented as a receive and file. Change Order No. 15 was approved by the Contract Review Committee on March 19, 2025, and is pursuant to Specification 4-3.2.1 of the Contract providing compensation to RSD for installation of rock rubble rip-rap along the west slope of the LWDD E-2 Canal. The rubble rip-rap will help stabilize Benoist Farms Road from a failing Solid Waste Authority (SWA) owned bridge while SWA procures funding and completes design work to replace the bridge. The Contract in the amount of \$6,943,242.07 was approved on December 20, 2022 by the BCC. To date the cumulative value of change orders, including Change Order No. 15, is \$785,309.64. With approval of the retroactive time extension associated with this change order, the new revised completion date is June 12, 2024. There is a pending utility delay change order to follow, bringing the estimated date of completion to May 15, 2025. The Contract was presented to the Goal Setting Committee on December 15, 2021, and the Committee established an Affirmative Procurement Initiative (API) of a 20% minimum mandatory Small Business Enterprise (SBE) participation. The proposed SBE participation for Change Order No. 15 is 0%. To date, the overall SBE participation achieved on the Contract is 36.77%. Districts 2 and 6 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

2. Staff recommends motion to receive and file: Change Order No. 12 to the contract (Contract) dated September 14, 2021 (R2021-1196) with R&D Paving, LLC (RDP) for a retroactive Contract time extension of 75 days to the PGA Boulevard and Military Trail Intersection Improvements (Project). **SUMMARY:** In accordance with PPM CW-F-050, when the time extensions to a project totals or exceeds the 180 days threshold of the original contract completion date, an agenda item notifying the Board of County Commissioners (BCC) must be presented as a receive and file. Change Order No. 12 was approved by the Contract Review Committee on February 5, 2025, for a retroactive Contract time extension of 75 days, and is pursuant to Specifications 8-6.4 and 8-7.3.2 of the Contract providing a contract time extension for holidays and weather. To date the cumulative value of time extensions, including Change Order No. 12, is 446 calendar days. The Contract in the amount of \$1,259,514.17 for 300 days from the notice to proceed was approved on September 14, 2021 by the BCC. Previous change orders totaling \$385,965.41 bring the total Contract amount to \$1,645,479.58. With the retroactive time extension associated with this Change Order, the new revised completion date is November 27, 2023. This item is related to 3C3 on this same agenda that will further revise the Project's completion date to April 25, 2024, which is also the date that construction was substantially completed. This Contract was presented to the Goal Setting Committee on January 15, 2020, and the Committee established an Affirmative Procurement Initiative (API) of a 10% minimum mandatory Small Business Enterprise (SBE) participation. The proposed SBE participation for Change Order No. 12 is 0%. To date, the overall SBE participation achieved on this Contract is 29.13%. **This Project is included in the Five-Year Road Program.** District 1 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

3. Staff recommends motion to approve: Change Order No. 13 to the contract (Contract) dated September 14, 2021 (R2021-1196) with R&D Paving, LLC (RDP) for a retroactive Contract time extension of 150 days to the PGA Boulevard and Military Trail Intersection Improvements (Project). **SUMMARY:** Approval of Change Order No. 13 will retroactively adjust the Contract time to account for mast arm procurement delays due to nationwide supply chain challenges, as authorized per Specification 8-7.3.2 of the Contract. The delay was caused by factors beyond the control of both the manufacturer and RDP. RDP provided documentation that the order for the mast arms was made in a timely manner. The mast arms were ordered April 11, 2022 and were delivered on August 29, 2023, resulting in a delay of 150 days beyond the scheduled delivery. Per PPM CW-F-050, the total of this Change Order exceeds allowable time extensions relating to staff approvals of change orders to contracts and requires approval by the Board of County Commissioners (BCC). The Contract was approved September 14, 2021, in the amount of \$1,259,514.17. Previous change orders totaling \$385,965.41 bring the total Contract amount to \$1,645,479.58. Prior to Change Order No. 13, previous change orders adjusted the Contract completion date to November 27, 2023. With the retroactive time extension associated with this Change Order, the new revised completion deadline was April 25, 2024, and construction was substantially completed by then. This is the last change order before closing out the Project. It took 12 months to process all other change orders with monetary value, which took priority and were addressed first. This Contract was presented to the Goal Setting Committee on January 15, 2020, and the Committee established an Affirmative Procurement Initiative (API) of a 10% minimum mandatory Small Business Enterprise (SBE) participation. RDP committed to 25% SBE participation for the Contract. The proposed SBE participation for Change Order No. 13 is 0%. To date, the overall SBE participation achieved on this Contract is 29.13%. **This Project is included in the Five-Year Road Program. District 1 (YBH)**

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

4. Staff recommends motion to receive and file: four (4) Lighting Agreements with the Florida Power & Light Company (FP&L) for various locations within Palm Beach County. **SUMMARY:** In accordance with Countywide PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The agreements listed below were executed by the County Engineer on March 13, 2025, per Resolution R2024-1016.

	Location	Agreement	District
1.	V/O Lyons Road from Lantana Road to L-14 Canal	Lighting	6
2.	V/O Brian Way and Belvedere Road	Lighting	2
3.	V/O Lyons Road and Atlantic Avenue Intersection	Lighting	5
4.	SR 809/Military Trail and Forest Hill Boulevard Intersection Improvements	Lighting	3

FP&L agreements are based on the type of street lighting fixture and/or pole being installed or removed. Lighting Agreements are utilized for the installation and/or removal of LED street lights and poles submitted to FP&L after December 31, 2021. Countywide (YBH)

5. Staff recommends motion to adopt: a Resolution declaring the acquisition of property designated as Parcel 114 as fee simple right-of-way and a temporary construction easement designated as Parcel 314, necessary for the construction of roadway improvements to extend Congress Avenue from Northlake Boulevard to Alternate A1A (Project). **SUMMARY:** Adoption of the Resolution will initiate eminent domain proceedings pursuant to Chapters 73, 74, 127, and Section 337.27, Florida Statutes, as amended, against two (2) parcels having a total appraised value of \$28,000. The parcels are necessary to construct a new three (3) lane roadway with shoulders, a center turn lane, curb and gutter, sidewalks, a roundabout, and drainage for the Project. The property owner has not accepted the offer to purchase made by Palm Beach County (County) and attempts to negotiate the purchase have been unsuccessful. Eminent domain proceedings are necessary to acquire the parcels at this time in order to expedite construction of the Project. **This Project is included in the Five-Year Road Program. District 1 (DO)**

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

6. Staff recommends motion to:

A) **adopt** a Resolution approving an Amendment (Amendment) to the Traffic Signal Maintenance and Compensation Agreement (Agreement) dated July 1, 2018 (R2018-0887) with the State of Florida Department of Transportation (FDOT);

B) **approve** the Amendment to the Agreement with FDOT; and

C) **delegate authority** to the County Administrator or designee the authority to sign additional forms, certifications, contract amendments, and any other necessary documents, all of which are solely related to Exhibit A of the Agreement that do not substantially change the scope of work, terms or conditions of the Agreement.

SUMMARY: FDOT is increasing the rates of compensation that they pay to Palm Beach County (County) for the maintenance and the continuous operation of the traffic signals on the State Highway System (SHS). It is estimated that this Amendment will reimburse the County \$10,000,000 for the next three (3) years, which is an increase of almost \$2,000,000 more than the last three (3) years. The Amendment also adds new types of devices for the County to maintain that are eligible for reimbursement, and certain maintenance terms were revised to clarify the FDOT's expectations. The delegated authority to the County Administrator or designee to sign additional forms, certifications, contract amendments, and any other necessary documents, all of which are solely related to Exhibit A of the Agreement, do not substantially change the scope of work, terms or conditions of the Agreement. Exhibit A is the basis for the annual maintenance payment, and changes every year to reflect the current devices to be maintained by the County. Countywide (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

7. Staff recommends motion to:

A) **adopt** a Resolution supporting the submittal of a Transportation Alternatives Set-Aside Program (TAP) Funding Application through the Palm Beach Transportation Planning Agency (TPA) to the Florida Department of Transportation (FDOT) for funding to construct a shared use path on Palmetto Park Road between Veterans Park and Boca Rio Road (Project), committing to fund the local share of Project delivery and the associated ongoing operation and maintenance expenses, and providing for an effective date; and

B) **ratify** the FDOT TAP Funding Application.

SUMMARY: Adopting this Resolution will support Palm Beach County's (County) TAP application submittal for funding to construct a concrete shared use path on the north side of Palmetto Park Road for an approximate 1.3-mile segment. This road segment is adjacent to residential communities, and is in close proximity to a school bus stop, parks, shopping centers, and Palm Tran routes. The Project will enhance the safety of pedestrians and bicyclists along Palmetto Park Road between Veterans Park and Boca Rio Road. If selected, the Project will be built within the existing County road right-of-way, and the County will enter into a grant reimbursement agreement with the FDOT. As part of the application process, the TPA requires this Resolution to support the TAP application submittal, and the County's commitment to design, construct, operate and maintain the Project after construction. The TAP grant will fund 100% of the Project's construction at an estimated cost of \$1,037,113.53. In order to submit the application on time, the Engineering and Public Works Department executed the application on February 13, 2025. **The County's local participation is estimated at \$784,000 for the Project's design and construction management.** Funding provided by the TAP for construction will be programmed in 2028. District 5 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

8. Staff recommends motion to:

- A) **adopt** a Resolution approving the State-Funded Grant Agreement (Agreement) with the State of Florida Department of Transportation (FDOT) in the amount of \$3,558,324 for the construction of Lyons Road from Atlantic Avenue to Flavor Pict Road (Project);
- B) **approve** the Agreement with the FDOT to provide a state funded grant in the amount of \$3,558,324 for the construction of the Project, commencing upon execution of the Agreement by FDOT with an expiration date of June 30, 2027;
- C) **adopt** a Resolution delegating authority to the County Administrator or designee to sign additional forms, certifications, contracts/agreements, amendments, and any other necessary documents related to the Agreement that do not substantially change the scope of work, terms or conditions of the Agreement; and
- D) **approve** a Budget Amendment of \$3,558,324 in the Transportation Improvement Fund to recognize the Agreement funding from the FDOT and appropriate it to the Project.

SUMMARY: Approval of the Agreement, delegation of authority, and Budget Amendment will allow Palm Beach County (County) to receive a grant of \$3,558,324 to construct the Project with a current estimated construction cost of \$16,667,103. The Project will widen Lyons Road from a two (2) lane roadway to a four (4) lane divided roadway, and include bridge widening, drainage, lighting, signage, and pavement markings. **The local match is \$13,108,779 which is 78.7% of the estimated Project cost.** The Catalog of State Financial Assistance (CSFA) number for this grant is 55.008 County Incentive Grant Program (CIGP). **This Project is included in the Five-Year Road Program. District 5 (YBH)**

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

9. Staff recommends motion to approve: Change Order No. 6 in the amount of \$587,939.25 and a retroactive time extension of 538 days to the contract dated February 9, 2021 (R2021-0212) (Contract) with Ranger Construction Industries, Inc. (Ranger) for Palmetto Park Road, SW 7th Avenue to SW 5th Avenue (Project). **SUMMARY:** In accordance with Contract General Provisions (GP) 4-3, 5-12.2.2, and 8-7.3.2, the approval of Change Order No. 6 will provide compensation to Ranger for additional time and costs resulting from multiple unforeseen circumstances as follows:
1. Work was delayed for 11 days after the notice to proceed (NTP) on August 2, 2021, due to unresolved AT&T utility relocations. Ranger could not begin work until August 13, 2021, leading to monetary compensation of \$2,182.24 for this delay.
 2. Pursuant to Contract GP 8-6.1, clearing and grubbing operations were temporarily suspended due to the presence of mangroves, protected trees impacted by construction activities along the shoreline of the El Rio Canal. An additional specialized permit was required before work could continue on the north side of the proposed bridge. The necessary permit was submitted on August 30, 2021, and final approval was granted on October 15, 2021. As the suspension of operations was not due to Ranger's fault, GP 8-7.3.2 supports the 46-day time extension for the delay in obtaining the tree permit.
 3. An existing 24-inch drainage pipe was found to be misaligned by 9 feet from its location outlined in the plans. This differing site condition required the procurement of additional pipe, the removal of the existing pipe, and the performance of connection work. These activities caused a 137-day delay from April 16, 2022, to August 31, 2022.
 4. Compensation and a 46-calendar-day time extension are requested due to delays and additional work associated with paving operations. Specifically, asphalt overbuild was required to accommodate elevation modifications necessary to achieve Americans with Disabilities Act (ADA) compliance at the crosswalk located at the driveway entrance to St. Paul Lutheran Church. This claim amounts to \$76,008.61 and includes costs incurred by Ranger for the additional asphalt overbuild, delays related to overhead, supervision, surveying, labor, and equipment necessary for the removal and replacement of affected sidewalks, curbs, and traffic control devices.

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

9. SUMMARY (cont'd.):

5. During Phase 3 of the proposed bridge construction, Ranger's subcontractor, Anzac, encountered unforeseen underground obstructions that impeded the installation of concrete piles and precast sheet piles. These unexpected conditions were encountered multiple times and significantly disrupted Anzac's progress. Ranger requested additional compensation and a time extension due to the resulting schedule impacts. The total claim amount is \$470,476.74 and 142 additional days, encompassing Anzac's direct costs and Ranger's overhead, supervision, and traffic control devices expenses.
6. Concurrent utility issues with overhead electrical lines required a shift of pile locations, as well as pile cap and sheet pile wall redesign for construction, totaling \$39,271.66 for additional associated work.
7. Between the NTP and substantial completion achieved Pursuant to GP 4-3.2 and 8-7.3.2, staff recommends approval for equitable adjustment of monetary compensation and Contract time for delay claims. Per PPM CW-F-050, the total amount of this Change Order exceeds the threshold of \$200,000 and allowable time extensions relating to staff approvals of change orders to contracts and requires the Board of County Commissioners (BCC) approval. The Contract was approved on February 9, 2021, in the amount of \$4,337,120.16. Previous change orders totaling \$110,266.09 plus this Change Order bring the total change order amount to \$698,205.34 for the Contract. The total Contract amount, including this Change Order and previous change orders, is \$5,035,325.50. With approval of the retroactive time extension associated with Change Order No. 6, the new revised completion date was June 23, 2024, with substantial completion on June 17, 2024. This Contract was presented to the Goal Setting Committee on September 17, 2020, and the Committee established an Affirmative Procurement Initiative (API) of a 20% minimum mandatory Small Business Enterprise (SBE) participation. The proposed SBE participation for Change Order No. 6 is 0%. To date, the overall SBE participation achieved on this Contract is 18.51%. District 4 (YBH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

1. Staff recommends motion to:

A) receive and file the following Notices of Grant Award/Fund Availability (NFA) from Florida Department of Commerce (FDOC):

1. NFA #042976 (Federal Award Identification Number (FAIN) G-2302FLLIEE, CFDA 93.568), dated March 3, 2025, for Program Year (PY) 2023 allocation, in the amount not-to-exceed \$4,804,793, with a release of \$2,589,146 to add to the previous release of \$2,215,647, and to edit the program period end date from September 30, 2025 to August 31, 2025, for the Low-Income Home Energy Assistance Program (LIHEAP);
2. NFA #043005 (FAIN G-2302FLLIEI, CFDA 93.568), dated March 3, 2025, for PY 2023 allocation, in the amount not-to-exceed \$262,428, and to extend the program period end date from September 30, 2025 to August 31, 2025, for LIHEAP; and

B) approve a Budget Amendment in the amount of \$262,428 in the LIHEAP Fund to align the budget to the actual grant award.

SUMMARY: On June 15, 2021, the Board of County Commissioners (BCC) ratified the Mayor's signature on the Federally Funded Subgrant Umbrella Agreement #E2016 (R2021-0783) (CFDA No.93.568 and 93.569) with the FDOC, for the period October 1, 2020 through September 30, 2023, for the LIHEAP and Community Services Block Grant (CSBG) programs. The Umbrella Agreement was subsequently amended on February 25, 2022, August 16, 2023, and July 1, 2024. Under the terms of the new umbrella agreement, FDOC will issue a NFA for each program award and will issue amendments to NFAs for any changes or increases in funding. Electric bill assistance will be provided to approximately 7,000 low-income individuals and 2,800 families during Fiscal Year (FY) 2025. In Federal Fiscal Year (FFY) 2024, 2,859 households received electric bill assistance. **No County match is required.** Countywide (HH)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to receive and file: The Annual Report and Financial Statement for the Fiscal Year ending September 30, 2024 from the Boca Raton Community Redevelopment Agency (BR CRA). **SUMMARY:** The BR CRA has submitted its Annual Report and Financial Statement for the Fiscal Year ending September 30, 2024 as per section number 163.387(6)(b), Florida Statutes. Countywide (DB)
2. Staff recommends motion to receive and file: Annual Report for the Fiscal Year ending September 30, 2024 from the Town of Jupiter Community Redevelopment Agency (TOJ CRA). **SUMMARY:** The TOJ CRA has submitted its Annual Report for the Fiscal Year ending September 30, 2024 as per section number 163.387(6)(b), Florida Statutes. Countywide (DB)
3. Staff recommends motion to receive and file: The Annual Report for the Fiscal Year ending September 30, 2024 from the Riviera Beach Community Redevelopment Agency (RB CRA). **SUMMARY:** The RB CRA has submitted its Annual Report for the Fiscal Year ending September 30, 2024 as per section number 163.387(6)(b), Florida Statutes. Countywide (DB)
4. Staff recommends motion to receive and file: Annual Report and Audited Financial Statement for the Fiscal Year ending September 30, 2024 from the Westgate/Belvedere Homes Community Redevelopment Agency (WGBH CRA). **SUMMARY:** The WGBH CRA has submitted its Annual Report for the Fiscal Year ending September 30, 2024 as per section number 163.387(6)(b), Florida Statutes. Countywide (DB)
5. Staff recommends motion to approve: a Budget Transfer from School Impact Fee Zone 1 reserve account to School Impact Fee Zone 1 appropriation account for \$21,000,000. **SUMMARY:** Impact fees budgeted in reserve accounts cannot be appropriated until funds have been collected. This budget transfer recognizes school impact fee revenues as of May 8, 2025 and allow for their appropriation so that the County may remit funds to the School District in accordance with Article 13 of the Unified Land Development Code (ULDC). Countywide (RM)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET (cont'd.)

6. Staff recommends motion to approve: a settlement agreement reducing and releasing two (2) code compliance liens (Case A & B) entered against Wynn & Sons Environmental Construction Company Inc. (Wynn & Sons) on January 16, 2019 (A) and November 6, 2019 (B) upon payment to the County in the amount of \$75,000 and the execution of an easement that will be used by Palm Beach County Water Utilities Department (WUD) for a new water production well. **SUMMARY:** On August 15, 2018, a Code Compliance Special Magistrate (CCSM) issued an order giving Wynn & Sons until November 13, 2018 (A) and August 15, 2019 (B) to bring its property located at 7268 Belvedere Road, West Palm Beach into full code compliance. The violations imposed for Case A included: improper outside storage of merchandise/equipment within the required setbacks, absence of proper screening of outdoor storage from all property lines, and the property not being utilized in accordance with the approved Final Site Plan and the Final Regulating Plan. The violations imposed for Case B included: altering and enlarging the primary structure, changing the use of a residential building to office use, installation of a pole barn and modular office trailer without a building permit, and a structure in disrepair. Compliance with the CCSM orders was not timely achieved, and a fine of \$250 per day was imposed in each case. The CCSM executed orders imposing two (2) code liens against Wynn & Sons on January 16, 2019 (A) and November 6, 2019 (B), respectively. The Code Compliance Division (Code Compliance) issued an affidavit of compliance for the property stating the violations were corrected as of January 24, 2019 (A) and August 14, 2024 (B). The total fine amount for both cases on April 10, 2025, the date on which settlement discussions began, amounted to \$469,165.60. Wynn & Sons has agreed to pay Palm Beach County \$75,000 (16%) and grant an easement to the County on a parcel of property owned by Wynn & Sons located at 2001 State Road 715, Belle Glade, FL (Easement Property) in exchange for the full settlement of the outstanding code compliance liens. This is a commercial property. District 2 (SF)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET (cont'd.)

7. Staff recommends motion to approve: a negotiated settlement offer in the amount of \$16,355 for the full satisfaction of a code compliance lien entered against Alejandro Gonzalez and Rosemary Rodriguez on April 7, 2021. **SUMMARY:** On November 6, 2019, a Code Compliance Special Magistrate (CCSM) issued an order giving Alejandro Gonzalez and Rosemary Rodriguez until August 2, 2020 to bring their property located at 4556 Carver Street, Lake Worth into full code compliance. The violations included installation of the following without a valid building permit: a roofed structure adjacent to the main dwelling, carport enclosure, gazebo, and an attached porch. Compliance with the CCSM's order was not timely achieved, and a fine of \$50 per day was imposed. The CCSM executed an order imposing a code lien against Alejandro Gonzalez and Rosemary Rodriguez on April 7, 2021. The Code Compliance Division (Code Compliance) issued an affidavit of compliance for the property stating the violations were corrected as of January 23, 2025. Mr. Gonzalez has agreed to pay Palm Beach County \$16,355 (20%) for the full settlement of the outstanding code compliance lien. During the time of ownership, this was not a homestead property. District 3 (SF)

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to receive and file: the Roger Dean Chevrolet Stadium (RDSC) Renovation Project (Project) development period report no. 9 (Development Report No. 9), for the period from January 14, 2025, through April 18, 2025, to the Department of Economic Opportunity (DEO). **SUMMARY:** On August 22, 2023, the Board of County Commissioners (BCC) authorized the Mayor (R2023-1105) to execute future Development Reports and annual reports as required under the Spring Training Facility Funding Agreement (R2023-0367) (State Funding Agreement). On March 14, 2023, the BCC approved the State Funding Agreement with the DEO for the RDSC Renovation Project. The State Funding Agreement provides \$50,000,000 of State Funding under Section 288.11631, Florida Statutes, over a 25 year period for the RDSC Renovation Project. Under the terms of the State Funding Agreement, the County must furnish annual reports and, during the development period, must submit periodic Development Reports every 90 days to the DEO. The Development Reports detail the status of the RDSC Renovation Project and the funds expended to date on the same. For the annual reports and the Development Reports, the Mayor must certify that all information and documentation contained in the reports are true and correct. In accordance with R2023-1105, the Mayor executed the attached Development Report No. 9 on behalf of the BCC, which was submitted to the DEO. This executed document is now being submitted to the BCC as a receive and file agenda item. (FDO ADMIN) District 1/Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

2. Staff recommends motion to approve: First Amendment to the Amended and Restated Interlocal Agreement (R2020-0459) (Agreement) with the City of Riviera Beach (City) to extend the term of the Agreement for direct access to the County's Public Safety Radio System (System) retroactively (due to the City's delay in executing the amendment) from May 5, 2025, through May 4, 2030, with revenues totaling \$90,540.70 annually. **SUMMARY:** The Agreement, which provides the terms and conditions under which the City can directly access the System, expired on May 4, 2025. The Agreement provided for two (2) renewal options, each for a period of five (5) years. The City has approved this amendment to extend the term of the Agreement to May 4, 2030, and this renewal now requires approval by the Board of County Commissioners (BCC). The terms of this Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies where connection through an established municipal hub is not technically feasible. The annual fees are consistent with those being charged to County departments. In addition, the City is required to pay all costs associated with the City's subscriber units and to comply with the established operating procedures for the County's System. The Agreement may be terminated by either party, with or without cause on October 1st of any year, with a minimum of six (6) months' notice. This First Amendment extends the term of the Agreement, and adds the County's standard E-Verify provision. Other than the changes set forth herein, all other terms remain the same. The annual fees for each unit will be added to the Renewal and Replacement Fund, and the maintenance fees to the Maintenance and Operation Fund. (ESS) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

3. Staff recommends motion to receive and file:

- A) a Second Amendment to the Infrastructure Surtax Project Funding Agreement for the administration and funding of FY 2020 vehicle replacement project dated October 12, 2021, with the Sheriff, which Amendment extends the term from October 20, 2021, to April 19, 2022;
- B) a First Amendment to the Infrastructure Surtax Project Funding Agreement for the administration and funding of Fiscal Year (FY) 2023 vehicle replacement project dated October 18, 2023, with Ric L. Bradshaw, Sheriff of Palm Beach County (the Sheriff), which Amendment extends the term from October 31, 2023, to October 30, 2024;
- C) a Second Amendment to the Infrastructure Surtax Project Funding Agreement for the administration and funding of FY 2023 vehicle replacement project dated September 19, 2024, with the Sheriff, which Amendment extends the term from October 31, 2024, to April 29, 2025;
- D) a Standard Infrastructure Surtax Project Funding Agreement dated March 12, 2024, for the administration and funding of the FY 2024 public safety equipment project with the Sheriff, for a period of 12 months from March 12, 2024, to March 11, 2025, and, at the County's discretion, one (1) 12-month extension, followed by up to one (1) six (6)-month extension to the term; and
- E) a First Amendment to the Infrastructure Surtax Project Funding Agreement for the administration and funding of FY 2024 public safety equipment project dated March 5, 2025, with the Sheriff, which Amendment extends the term from March 12, 2025, to March 11, 2026.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The Standard Agreement was approved by the Board of County Commissioners (BCC) on April 4, 2017, Agenda item 5C-3. The attached Agreements have been fully executed on behalf of the BCC by the Director of Facilities Development & Operations. While preparing this agenda item, staff identified that due to an administrative oversight, the Agreements executed in prior years were not submitted to the BCC for receive and file. The present submission seeks to address said finding. These Agreements are now being submitted to the BCC as receive and file agenda items. Funding for these agreements is from the Infrastructure Sales Tax Fund. (FDO Admin) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

4. Staff recommends motion to receive and file:

- A) a Standard License Agreement for Use of County-Owned Property (North County Senior Center) for the period of December 13, 2024, through December 12, 2025, with Fair Breeze LLC for fitness classes; without a license or operational fee;
- B) a Standard License Agreement for Use of County-Owned Property (Mid County Senior Center) for the period of March 6, 2025, through March 5, 2026, with Fair Breeze LLC for fitness classes; without a license fee or operational fee;
- C) a Standard License Agreement for Use of County-Owned Property (Judicial Center Parking Garage, Surface Lot, Governmental Center parking garage and 4th Street parking lot) for the period of March 19, 2025, through March 23, 2025, with United Parking Systems Inc., for parking, entailing a license fee of \$27,500;
- D) a Standard License Agreement for Use of County-Owned Property (Sand Transfer Plant) for the period of April 20, 2025 through April 19, 2028, with Town of Manalapan for security surveillance, without a license fee, but includes an operational fee for utilities of \$945; and
- E) a Standard License Agreement for Use of County-Owned Property (Vacant Lot Adjacent to Main Library) for February 22, 2025, with Trump International Golf Club L.C., for parking, entailing a license fee of \$150.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached standard Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the County Administrator or designee, who, in this case, was the Director of the Facilities Development and Operations Department. The Standard License Agreements were approved in accordance with R2010-0333, as amended and approved by the BCC on October 1, 2013. These executed documents are now being submitted to the BCC as receive and file agenda items. (FDO Admin) Countywide (YBH)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

5. Staff recommends motion to approve: First Amendments to the respective Amended and Restated Interlocal Agreements for interoperable communications through the countywide common talk groups of the County's Public Safety Radio System, to extend the term of the agreements and incorporate the County's standard E-Verify provision, with the following municipalities:

- A) City of Atlantis (R2020-0772), extending through July 6, 2030;
- B) Town of Juno Beach (R2020-0771), extending through July 6, 2030;
- C) Town of Jupiter (R2020-0770), extending through July 6, 2030; and
- D) Town of Palm Beach (R2020-0769), extending through July 6, 2030.

SUMMARY: The Agreements, which provide the terms and conditions under which each Municipality can program its radios and utilize the countywide common talk groups for certain inter-agency communications, are set to expire. Each Agreement provides for two (2) renewal options, each for a period of five (5) years. Each Municipality has approved an amendment to extend the term of its Agreement, and the renewal now requires approval by the Board of County Commissioners (BCC). The terms of the Agreements are standard and have been offered to all municipalities and local branches of State/Federal agencies with Project 25 (P25) radio capabilities in the 800 MHz spectrum. There are no charges associated with these Agreements. Each Agreement may be terminated by either party, with or without cause, upon ten (10) days' notice. These First Amendments extend the term of each Agreement and add the County's standard E-Verify provision. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

6. Staff recommends motion to approve: First Amendment to the Amended and Restated Agreement (R2020-0767) (Agreement) with Universal Protection Service, LLC (Participant) to extend the term of the Agreement for interoperable radio communications through the countywide emergency medical services (EMS) and common talk groups of the County's Public Safety Radio System (System) from July 7, 2025, through July 6, 2030. **SUMMARY:** The Agreement, which provides the terms and conditions under which the Participant can program its radios to utilize the countywide EMS and common talk groups for certain inter-agency communications, expires on July 6, 2025. The Agreement provided for two (2) renewal options, each for a period of five (5) years. The Participant has approved the amendment to extend the term of the Agreement to July 6, 2030, and the extension now requires approval by the Board of County Commissioners (BCC). The terms of the Agreement are standard and have been offered to all municipalities, local branches of State/Federal agencies, and ambulance service providers with 800 MHz trunked radio capabilities. There are no charges associated with this Agreement. The Participant is required to pay all costs associated with its subscriber units and to comply with established operating procedures for the System. The Agreement may be terminated by either party, with or without cause, upon ten (10) days' notice, or it shall automatically terminate if the Participant's Certificate of Public Convenience and Necessity (COPCN) expires or is revoked. This First Amendment extends the term of the Agreement, updates the Termination provision and adds the County's standard E-Verify provision. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

7. Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 4 to the contract (R2022-0744) with Netta Architects, LLC (Consultant) in the amount of \$5,880,675 for the professional services necessary for Phase I of the Governmental Center Renewal/Replacement (R/R) project. **SUMMARY:** On July 12, 2022, the Board of County Commissioners (BCC) approved the contract (R2022-0744) with the Consultant in the amount of \$91,055 for the Governmental Center R/R project consisting of a structural condition assessment, which was conducted in two (2) phases: an investigatory phase and condition assessment phase. During the early construction phase of the project, it is anticipated that select departments and government operations (including the Tax Collector, Property Appraiser's Office, Criminal Justice Commission, Office of Equal Opportunity, Legislative Affairs, and League of Cities) will be relocated to the new Airport Center Complex Building 3 located at the northwest corner of 1-95 and State Road 80/Southern Boulevard in unincorporated West Palm Beach. Therefore, as space becomes available after the relocation and in an effort to efficiently move forward with multiple floors of the Government Center R/R project, work will be authorized in phases over time. This item will authorize the professional services for CSA No. 4. Under CSA No. 4, the Consultant will provide professional services (i.e. design, construction document preparation, bidding/permitting assistance and construction administration phase services) necessary for Phase I of the Governmental Center R/R project. Phase I is subdivided into two (2) concurrent portions, both of which will be executed simultaneously. One portion focuses on the renovation of floors 10, 11, and 12, with work proceeding from the top down. Renovation elements include exterior skin hardening including impact-resistant window replacements, upgraded interior lighting, replacement of electrical panels, evaluation and selective replacement of supply and return ductwork, new drinking fountains, restroom upgrades, office reconfigurations, creation of dedicated IT rooms, expanded wireless network coverage, replacement of the building audio and community access/cable television system (CATV) systems, security/access control improvements, AI phone upgrades, integration of an emergency notification system, and replacement of finishes and flooring. The other portion involves building-wide infrastructure upgrades that support the renovations on the upper floors (floors 10, 11 and 12) and extend throughout the facility. This includes a complete roof replacement, exterior building envelope reinforcement/stabilization, envelope waterproofing, façade enhancements, lightning protection upgrades, phased window replacements, installation and upgrades to fixed window washing equipment, security bollards, and exterior building hardening.

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

7. **SUMMARY (cont'd.):** Additionally, the building-wide infrastructure work includes a feasibility study for relocating the emergency generator, upgrades to provide full emergency power, elevator modernization, Americans with Disabilities Act (ADA) and accessibility improvements, fire alarm system replacement, stairwell lighting upgrades, smoke evacuation system recertification, replacement of plumbing booster pumps, and rehabilitation or replacement of sanitary and storm risers. Phase I also includes planning and design services for the relocation of select State Attorney's Office programs to the first floor, as well as a feasibility study for the potential relocation of the BCC Chambers to the ground level. The renovations will increase the functionality of floors 10, 11 and 12 and enhance the building's exterior to bring the building up to the current building codes. The contract for the Governmental Center R/R was presented to the Goal Setting Committee on July 7, 2021, and the Committee established a minimum mandatory contract goal of 20% Small Business Enterprise (SBE) participation. The Consultant has committed to 33% SBE participation. The SBE participation on this CSA is 27.74%. To date, the overall SBE participation on the contract is 23.98%. The Consultant is not a certified SBE but is a local firm. **Funding for this project is from the Infrastructure Sales Tax Fund.** (Capital Improvements Division) District 7 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

8. Staff recommends motion to approve: Amendment No. 2 to the continuing consulting services/design professional contract for architectural/engineering services with the following two (2) Consultants extending the contract term retroactively for one (1) year to provide architectural services on a continuing contract basis for federally funded projects through May 16, 2026.

<u>Consultants</u>	<u>Resolution No.</u>
A) Colomé & Associates, Inc.	R2022-0485
B) Williamson Dacar Associates Inc. dba Williamson Design Associates	R2022-0486

SUMMARY: On May 17, 2022, the Board of County Commissioners (BCC) approved the continuing consulting services/design professional contract with the Consultants to provide architectural/engineering services for projects funded in whole or in part from federal funds. Amendment No. 2 exercises the second renewal year of the continuing contracts and retroactively extends the term of these continuing contracts through May 16, 2026. To date, the firms have been awarded a cumulative value of \$1,027,866.03 in consultant services authorizations (CSAs). The original contract provided for an initial term of two (2) years with three (3) renewal options each for a period of one (1) year. Additionally, Amendment No. 2 modifies the hourly rate schedule for Williamson Dacar Associates Inc. dba Williamson Design Associates, in accordance with the contract provisions. Work is authorized through individual CSAs when required during the term of these continuing contracts. Projects under these continuing contracts may be funded in whole or in part by federal grants from the United States (US) Department of Transportation, Federal Transit Administration, grants from the Housing and Urban Development (HUD) Community Development Block Grant Program or grants or reimbursements from Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA). This contract is exempt from the Equal Business Opportunity (EBO) Ordinance pursuant to section 2-80.22 thereof. (Capital Improvements Division) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

9. Staff recommends motion to approve: an annual contract with the following contractor for fire alarm repair and replacement services on an as-needed basis through June 9, 2030.

<u>Contractor</u>	<u>Status</u>	<u>SBE or Non- SBE</u>
Fire and Security Solutions Inc.	Local	SBE

SUMMARY: The purpose of this annual contract is to pre-qualify contractors to provide fire alarm repair and replacement services on an as-needed basis. The work consists of fire alarm repair and replacement services for fire alarm systems as per the Electronic Services and Security (ESS) Fire Detection and Alarm Guidelines, specification section 283100, to County owned properties. The contractor along with ESS staff will review and customize the project requirements for each individual site based on ESS specifications. The specific requirements of the work shall be determined by individual work orders issued against this annual fire alarm repair and replacement services contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$6,000,000 across all prequalified contractors. Work will be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors may qualify at any time and be added to this annual fire alarm repair and replacement services contract before the term ends. Projects less than \$150,000 are bid among the pool of prequalified contractors. Projects \$150,000 or greater are advertised on the vendor self-service (VSS) website and are bid among the pool of pre-qualified contractors while projects \$200,000 or greater are additionally advertised in the newspaper. The bidding pool is further expanded, for projects \$150,000 or greater, to include additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. Bidders without an annual fire alarm repair and replacement services contract responding to the specific project advertisement shall submit a qualification application at least ten (10) calendar days before the bid due date. Currently one (1) contractor is prequalified. The annual fire alarm repair and replacement services contract was presented to the Goal Setting Committee on March 19, 2025, and the Committee established a Small Business Enterprise (SBE) price preference where an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. SBE participation will be tracked cumulatively for all work orders issued. (Capital Improvements Division) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

10. **Staff recommends motion to approve:** Work Order No. 25-006 (Work Order) to the annual electrical services contract (R2025-0479) with Grid-One Electrical Construction, Inc. (Contractor) in the amount of \$805,000 for the Morikami Park – Lighting Replacement (Re-Bid) project for a period of 180 calendar days from notice to proceed. **SUMMARY:** The project consists of removing and properly disposing of existing metal halide light fixtures, installing new light poles, and installing new LED light fixtures at the Morikami Park parking lot located at 16801 South Jog Road in Delray Beach. The Work Order authorizes the construction services necessary to furnish all labor, equipment, devices, tools, materials, transportation, professional services, supervision, drawings, permitting and all miscellaneous requirements necessary to upgrade the parking lot lighting. The new light poles and LED light fixtures will provide better and more efficient lighting, which is needed to ensure the safety of those using the park. This project was competitively advertised, and new contractors were invited to bid on the project by submitting prequalification documents prior to the submission of the bid response. The Contractor will have 180 calendar days from notice to proceed to substantially complete the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are \$120 per day. This Work Order was solicited pursuant to the annual electrical services contract and the requirements of the Equal Business Opportunity (EBO) Ordinance. The annual electrical services contract was presented to the Goal Setting Committee on May 15, 2024 and the Committee established Affirmative Procurement Initiatives (APIs) of a sheltered market for projects less than \$100,000 (when three (3) or more small businesses are qualified under the annual contract) or a Small Business Enterprise (SBE) price preference whereby an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid for projects \$100,000 or greater. However, on July 1, 2024, certain statutory changes took effect which require that the sheltered market for projects less than \$100,000 API be removed. Therefore, the annual electrical services contract will have an API of an SBE Price Preference where an SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid for each project. The SBE participation on this Work Order is 100%. To date, the Contractor's overall SBE participation is 100%. To date, the overall SBE participation on the annual electrical services contract is 70.70%. **Funding for this project is from the Infrastructure Sales Tax and Park Improvement Funds.** (Capital Improvements Division) District 5 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

11. Staff recommends motion to approve:

- A) A Construction Manager (CM) at Risk Services contract with CORE Construction Services of Florida, LLC (CORE Construction) for the Fire Stations (FS) No. 25 and No. 33 projects; and
- B) Task Order No. 1 with CORE Construction for preconstruction services in the amount of \$198,558 for the FS No. 25 and No. 33 projects.

SUMMARY: FS No. 25 is an existing facility located at 1060 Wellington Trace in Wellington. The project includes, but is not limited to, the demolition and construction of approximately 6,500 square feet of living area, renewal and reconfiguration of the existing apparatus bay area, and site improvements. FS No. 33 is an existing facility located at 830 Kirk Road in West Palm Beach. The project includes, but is not limited to, the demolition of the existing fire station in its entirety and the construction of an approximately 15,600 square feet new fire station, including renewal and reconfiguration of the site parking and infrastructure. Task Order No. 1 authorizes preconstruction services for the FS No. 25 and No. 33 projects. Preconstruction services include, but are not limited to, all associated site work, utilities, paving, drainage, site lighting, signalization infrastructure, landscape, irrigation, removal of temporary facilities, restoration of areas around the temporary facilities and the development of the Guaranteed Maximum Price (GMP). Once the construction documents are completed, the CM will publicly bid the construction subcontracts to establish a GMP. The construction of the facilities will be authorized through a GMP amendment to the contract, which will be presented to the appropriate approval authority. The preliminary total construction cost is estimated to be a total of \$21,000,000 (\$8,000,000 for FS No. 25 and \$13,000,000 for FS No. 33). The solicitation for the CM was advertised on November 7, 2024 according to the Equal Business Opportunity (EBO) Ordinance, with final selection taking place on January 13, 2025. On September 4, 2024, the Goal Setting Committee established a Small Business Enterprise (SBE) evaluation preference for SBE participation and an SBE evaluation preference for mentoring. For FS No. 25, CORE Construction partnered with Randolph Construction Group, Inc., a SBE firm for services in an amount not less than 25% of its preconstruction and construction phase fees.

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

11. **SUMMARY (cont'd.):** For FS No. 33, CORE Construction partnered with Total Solution Contractors, Inc., a SBE firm for services in an amount not less than 25% of its preconstruction and construction phase fees. The SBE participation on this Task Order is 23.27% for FS No. 25 and 10.61% for FS No. 33. The CM is on notice that all GMP amendments for construction services issued pursuant to this contract will be subject to the requirements of the Equal Business Ordinance, including requesting that an API be set prior to bidding the subcontracts. Funding for this project is from the Fire Rescue Improvement Fund. (Capital Improvements Division) Districts 3 and 6 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

12. Staff recommends motion to approve:

- A) Amendment No. 1 to the contract (R2023-1445) with Netta Architects, LLC (Consultant) in the amount of \$1,324,259 to provide professional services for planning, programming, design, permitting and construction administration services for the amended scope of work for the Medical Examiner's Office (MEO) Building Expansion project;
- B) a Construction Manager (CM) at Risk Services contract with Wharton-Smith, Inc. (Wharton-Smith) for the MEO Building Expansion project; and
- C) Task Order No. 1 with Wharton-Smith for preconstruction services in the total amount of \$250,462.52, for the MEO Building Expansion project.

SUMMARY: On October 3, 2023, the Board of County Commissioners (BCC) approved the contract (R2023-1445) with the Consultant to provide professional architectural/engineering services necessary for the MEO Building Expansion project, located at 3126 Gun Club Road in unincorporated West Palm Beach. As a result of the existing and projected operational demands of the MEO, an expansion was deemed necessary in order to properly support operations. The original scope of work for the MEO Building Expansion project included renovations to approximately 5,815 square feet of the existing administrative building to convert it into morgue space, construction of a new approximately 7,500-12,000 square feet administrative building and the construction of a new parking structure for approximately 100 vehicles to serve the expanded facility and replace surface parking eliminated within the footprint of the planned improvements. As part of the original professional services authorized, the Consultant provided the County with a Validity Assessment Report for Reuse of Existing Buildings, which concluded that renovations and expansions to existing structures would fall short of meeting standards set by the National Association of Medical Examiners (NAME), which is the entity that accredits the operation of County's MEO. On August 20, 2024, the BCC directed staff to proceed with the design for the construction of a new facility that would meet NAME's requirements instead of the renovation and expansion of existing structures, inclusive of rightsizing the parking needs for the Criminal Justice Complex (CJC).

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

12. **SUMMARY (cont'd.):** As a result of a Validity Assessment Report for Reuse of Existing Buildings, the scope of work for the project has since changed to include a new approximately 35,753 gross square foot (sq.ft.) MEO facility in lieu of converting the existing administration building into morgue space, renovating the existing morgue building and constructing a new addition of approximately 7,500-12,000 square feet. Amendment No. 1 modifies the contract scope of work to design the new approximately 35,753 sq.ft. MEO facility. Rightsizing of the parking needs at the CJC is still underway therefore, design fees associated with the proposed parking structure will be brought for consideration by the BCC at a future time. Amendment No. 1 also authorizes the professional services necessary in the amount of \$1,324,259 for the amended scope of work for the MEO Building Expansion project. The adjusted total contract amount is \$2,860,000 which includes all professional architectural/engineering services necessary for the MEO Building Expansion project. The solicitation for design professionals was advertised on February 5, 2023 according to the Equal Business Opportunity (EBO) Ordinance, with final selection on May 8, 2023. The project was presented to the Goal Setting Committee on December 7, 2022. The Committee established Affirmative Procurement Initiatives (APIs) of a mandatory minimum participation goal of 20% Small Business Enterprise (SBE) participation and an SBE Evaluation Preference. The Consultant committed to 22% SBE participation for this contract. The SBE participation on this amendment is 22%. To date, the overall SBE participation for the project is 21.08%. The Consultant is a local firm. The solicitation for CM was advertised on February 25, 2024 according to the Equal Business Opportunity (EBO) Ordinance, with final selection on October 21, 2024. This CM at Risk Services contract with Wharton-Smith will authorize the construction management services necessary for the MEO Building Expansion project. Task Order No. 1 authorizes preconstruction services for the MEO Building Expansion project. Preconstruction services include, but are not limited to, design reviews, value analysis, scheduling services and cost analysis, prequalification of trade contractors, competitive public bidding of trade contractors, and the development of the Guaranteed Maximum Price (GMP). Once the construction documents are completed, the CM will publicly bid the construction subcontracts to establish a GMP. The construction of the facility will be authorized through a GMP amendment to the contract, which will be presented to the appropriate approval authority. The preliminary total construction cost is estimated to be a total of \$31,000,000.

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

12. **SUMMARY (cont'd.):** On October 4, 2023, the Goal Setting Committee established Affirmative Procurement Initiatives (APIs) of a Small Business Enterprise (SBE) evaluation preference for SBE participation and an SBE evaluation preference for mentoring. Wharton-Smith partnered with Asset Builders, LLC dba Messam Construction, a Small/Minority/Woman Business Enterprise (S/M/WBE) firm for services in an amount not less than 18% of its preconstruction and construction phase fees. The SBE participation on this Task Order is 18%. The CM is on notice that all GMP amendments for construction services issued pursuant to this contract will be subject to the requirements of the Equal Business Ordinance, including requesting that an API be set prior to bidding the subcontracts. Funding for this project is from the 47.315M NAV Pub Imp Rev Bonds, 23C, CP, Var Fac Proj Fund. (Capital Improvements Division) District 3 (MWJ)
13. **Staff recommends motion to approve:** a Utility Easement Agreement (Easement) in favor of Florida Power & Light Company (FPL) for the construction, operation, and maintenance of underground electrical facilities and an above-ground pad-mounted transformer at Haverhill Park, located at 5470 Belvedere Road in Haverhill as part of FPL's Storm Secure Underground Program. **SUMMARY:** This Easement is being granted as part of FPL's Storm Secure Underground Program, which aims to enhance the reliability and resiliency of the electrical grid by transitioning overhead power lines to underground infrastructure. FPL has identified a portion of Haverhill Park as a potential site for the improvements in Haverhill. This perpetual, non-exclusive Easement is being granted to FPL at no cost. The Easement allows for the construction, operation, and maintenance of underground electrical infrastructure and an above-ground transformer. The Easement area encompasses approximately 6400 square feet (0.147 acres). (Property & Real Estate Management) District 2 (HJF)
14. **Staff recommends motion to approve:** a Utility Easement Agreement (Easement) in favor of Florida Power & Light Company (FPL) for the construction, operation, and maintenance of underground electrical facilities and an above-ground pad-mounted transformer at Lake Ida East Park, located at 950 NW 9th Street in Delray Beach as part of FPL's Storm Secure Underground Program. **SUMMARY:** This Easement is being granted as part of FPL's Storm Secure Underground Program, which aims to enhance the reliability and resiliency of the electrical grid by transitioning overhead power lines to underground infrastructure. FPL has identified a portion of Lake Ida East Park as a potential site for the improvements in Delray Beach. This perpetual, non-exclusive Easement is being granted to FPL at no cost. The Easement allows for the construction, operation, and maintenance of underground electrical infrastructure and an above-ground transformer. The Easement area encompasses approximately 8427.62 square feet (0.19 acres). (Property & Real Estate Management) District 4 (HJF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

15. Staff recommends motion to approve: a Utility Easement Agreement (Easement) in favor of Florida Power & Light Company (FPL) for the construction, operation, and maintenance of underground electrical facilities and an above-ground pad-mounted transformer at Anchor Park, located at 340 S Ocean Blvd, Delray Beach as part of FPL's Storm Secure Underground Program. **SUMMARY:** This Easement is being granted as part of FPL's Storm Secure Underground Program, which aims to enhance the reliability and resiliency of the electrical grid by transitioning overhead power lines to underground infrastructure. FPL has identified a portion of Anchor Park as a potential site for the improvements in Delray Beach. This perpetual, non-exclusive Easement is being granted to FPL at no cost. The Easement allows for the construction, operation, and maintenance of underground electrical infrastructure and an above-ground transformer. The Easement area encompasses approximately 2250.09 square feet (0.05 acres). (Property & Real Estate Management) District 4 (HJF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

16. Staff recommends motion to approve:

- A) a Budget Transfer in the amount of \$90,328.59 from the PUD Civic Site Cash Out Fund to increase the budget for the Supervisor of Elections (SOE) Production Facility project; and
- B) Change Order No. 28 to Amendment No. 1 (R2021-1793) to the Construction Manager (CM) at Risk Services contract (R2019-1751) with Kast Construction Company LLC for the SOE Production Facility project in the amount of \$162,122.05.

SUMMARY: On November 19, 2019, the Board of County Commissioners (BCC) approved the CM at Risk Services contract (R2019-1751) with Kast Construction Company LLC for construction management services for the SOE Production Facility project. On December 7, 2021, the BCC approved Amendment No. 1 (R2021-1793) establishing a Guaranteed Maximum Price in the amount of \$53,206,963 for the construction of approximately 156,000 square feet of office and warehouse space which will house the SOE administrative offices and production facility operations; a multi-story parking garage of approximately 146,000 square feet and additional surface parking for both public and staff use; including all the associated site infrastructure improvements required to support both buildings. Change Order No. 28 to Amendment No. 1 (Change Order No. 28) authorizes the additional construction management services necessary for the installation of additional irrigation, hand grading to adjust for elevation differences, the relocation of eight (8) floor boxes in the call center, the expansion of the mailroom, and modifications to the garage lighting. Change Order No. 28 also includes the addition of cameras in tabulation, the installation of signage for pallet racking, the installation of air curtain activation in warehouse, the installation of additional HVAC returns, the addition of generator monitoring, the addition of a street address to the marquee sign, and the installation of the manual transfer switch.. This is the final change order pending processing for the project. The solicitation for a CM was advertised on July 21, 2019 according to the requirements of the Equal Business Opportunity (EBO) ordinance. On July 21, 2021, the Goal Setting Committee established Small Business Enterprise (SBE) participation for the construction phase of the project. The SBE Participation for this Change Order is 19.03%. To date, the overall SBE participation for this contract is 23.81% SBE participation. Funding for this project will be from the PUD Civic Site Cash Out Fund, the 51.05M NAV Pub Imp Rev Bonds, 21A, CP, SOE Bldg Fund and the Public Building Impr Fund. (Capital Improvements Division) District 7 (MWJ)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT

1. Staff recommends motion to receive and file:

- A) Termination of the CDBG Capital Improvement Agreement (R2023-1604) with the City of Riviera Beach (City) for the Sanitary Sewer Control Panels for Lift Stations project (Sewer Control Panels Project); and
- B) Amendment 001 (Amendment) to the CDBG Capital Improvement Agreement R2024-1573 (Agreement) with the City of Riviera Beach for the Lindsey Davis Senior Community Center project (Lindsey Davis Project).

SUMMARY: The Agreement R2023-1604 for Sewer Control Panels project with the City, has been terminated for convenience and the funding amount of \$198,880 has been re-allocated to the Lindsey Davis Project. Therefore, the Department of Housing and Economic Development (DHED) has executed the fifth (5th) Amendment to the Fiscal Year 2023-2024 Action Plan to re-allocate the \$198,880 in CDBG funds. The Agreement R2024-1573 provided \$203,515 in funding for renovations to the Lindsey Davis Project, located at 1550 W. 28th Street (Project), within the City. Amendment 001 to Agreement R2024-1573 is necessary to grant the City's request for additional funds which have been re-allocated from two (2) Agreements (R2023-1604) and (R2021-1522) with the City, for a total of \$442,177, and to allow 100% reimbursement of CDBG funds to the City under the Agreement (R2024-1573), in the amount of \$645,692. The Department of Housing and Economic Development (DHED) has executed the seventeenth (17th) Amendment to the Fiscal Year 2020-2021 Action Plan to re-allocate \$126,400.71, the twelfth (12th) Amendment to the Fiscal Year 2021-2022 Action Plan to re-allocate \$116,896.29 from Agreement R2021-1522, to provide the total additional CDBG funds in the amount of \$442,177 towards the Lindsey Davis Project. Amendment 001 has been executed on behalf of the Palm Beach County (County) Board of County Commissioners (BCC) by the Director of DHED, in accordance with R2023-1013; dated July 11, 2023 that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the Palm Beach County Action Plan for FY2023-2024, CDBG, HOME Investment Partnership and Emergency Solutions Grant activities. County PPM CW-O-051 provides that all contracts, agreements and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. **These are Federal CDBG funds which do not require a local match.** District 7 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

2. Staff recommends motion to adopt: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS (BCC) OF PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE ISSUANCE OF ONE (1) OR MORE SERIES OF PALM BEACH COUNTY HEALTH FACILITIES AUTHORITY HOSPITAL REVENUE BONDS, SERIES 2025 (JUPITER MEDICAL CENTER PROJECT), BY THE PALM BEACH COUNTY HEALTH FACILITIES AUTHORITY (AUTHORITY) IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$200,000,000 (BONDS) FOR THE PURPOSE OF FINANCING THE 2025 PROJECT AS DESCRIBED THEREIN. **SUMMARY:** Jupiter Medical Center, Inc. (Borrower) has requested the Authority issue tax-exempt Bonds in an amount not to exceed \$200,000,000, pursuant to a Tax Equity and Fiscal Responsibility Act public hearing held by the Authority on April 22, 2025. The Bonds are to be issued by the Authority for the purpose of providing funds to the Borrower to finance one or more of the following: (i) to finance, refinance, reimburse or otherwise pay the costs of capital expenditures, construction, improvements and equipping (including, but not limited to, medical equipment, computer equipment, office equipment and general building equipment and fixtures) of one (1) or more existing and additional facilities and projects at the following locations in Palm Beach County: (a) 1210 South Old Dixie Highway, Jupiter, Florida 33458; (b) 2111 Military Trail, Jupiter, Florida 33458; and (c) 12955 Northlake Boulevard, Palm Beach Gardens, Florida 33412; and (ii) the financing of some or all of the costs of authorization, issuance and sale of the Bonds, debt service reserve funds (if any), capitalized interest (if any), and credit or liquidity enhancement for the Bonds (if any). All facilities to be financed by the Bonds are or will be owned and operated by the Borrower. Approval by an elected body is required by the Internal Revenue Code in order for the Bonds to be issued on a tax-exempt basis; however, adoption of this Resolution does not in any way obligate Palm Beach County (County). The County assumes no responsibility for monitoring compliance by the Borrower of applicable federal income tax, securities laws or other regulatory requirements. The Borrower understands and agrees that it is responsible for monitoring its compliance with all applicable federal income tax, securities laws and other regulatory requirements, retaining adequate records of such compliance, and retaining qualified counsel to respond to or assist the Authority and the County in responding to any audit, examination or inquiry of the Internal Revenue Service (IRS), the Securities and Exchange Commission or other regulatory body.

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

2. **SUMMARY (cont'd.):** The Borrower assumes responsibility for monitoring compliance with applicable provisions of federal tax laws and United States Treasury Regulations relative to the Bonds, and shall retain adequate records of such compliance until at least three (3) years after the Bonds are retired. In the event of any audit, examination or investigation by the IRS with respect to the tax-exempt status of the Bonds or any other related tax matters, the Borrower shall be responsible for retaining qualified counsel to respond to such audit. **Neither the taxing power nor the faith and credit of the County nor any County funds, shall be pledged to pay the principal, premium, if any, or interest on the Bonds. District 1 (DB)**

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

3. Staff recommends motion to receive and file: Documents executed in connection with a loan made to Michel Invest LLC, in the amount of \$200,000 under the Housing and Urban Development (HUD) Section 108 Loan Program as follows:

- A) Palm Beach County Section 108 Promissory Note;
- B) Palm Beach County Section 108 Loan Agreement;
- C) Section 108 Loan Program Agreement;
- D) Mortgage Agreement;
- E) Guaranty Agreement – Michel Invest LLC;
- F) Guaranty Agreement- Mellisa Michel;
- G) Guaranty Agreement – Pierre Michel;
- H) Environmental Indemnity Agreement; and
- I) Further Assurances and Errors and Omissions Statement.

SUMMARY: In accordance with Palm Beach County (County) PPM CW-0-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached documents have been executed on behalf of the Board of County Commissioners (BCC) by the County Administrator or designee in accordance with Resolution R2009-0725, and are now being submitted to the BCC. This Section 108 Loan in the amount of \$200,000 is to Michel Invest LLC, which operates the Twiggs Academy with approximately 90 students and a staff of 20 employees. The Twiggs Academy located at 101 10th Street, Lake Park, FL, will redevelop their current 1.6-acre site and will construct a 6,775 square foot addition, a playground, a parking area, and renovate the current daycare facility. The total cost of the project is \$7,327,000. The County's Section 108 loan funds are for working capital. The funds will be leveraged with a loan from the Small Business Administration (SBA), a bank loan, and borrower's equity. The project will create ten (10) new full-time equivalent jobs over five (5) years. District 7 (DB)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

4. Staff recommends motion to receive and file:

- A) Notification of Termination of the CDBG Capital Agreement (R2024-1410) with the Town of Lake Park (Town) for the Aquatic and Community Center at Bert Bostrom Park and re-allocation of \$400,916 in Community Development Block Grant (CDBG) funds towards an outdoor Splash Pad project within the Town; and
- B) CDBG Capital Improvement Agreement in the amount of \$400,916 for the design and construction of an outdoor Splash Pad at the Kelsey Park, located at 701 Lake Shore Drive (Project), within the Town.

SUMMARY: CDBG Capital Agreement R2024-1410, under Fiscal Year 2024-2025 provided \$400,916 in funding for the design and construction of an Aquatic and Community Center at the Bert Bostrom Park, within the Town. The Town has requested 'Termination For Convenience' per Section 19(B) of the Agreement and requested reallocation of the funds towards the development of the Project. Palm Beach County (County), through the Department of Housing and Economic Development (DHED), has agreed to grant the Town's request, effective April 10, 2025. The DHED has executed an amendment to the Fiscal Year 2024-2025 Action Plan to allow the Town to utilize the reallocated \$400,916 in CDBG funds towards design and construction activities to create water play features in approximately 2000-3000 square feet of splash pad area. This Project would allow the Town to expend the CDBG grant funds in a timely manner, while enhancing Kelsey Park's amenities to continue the Town's ongoing efforts to develop Kelsey Park as a multi-faceted entertainment attraction for residents and visitors. Termination of CDBG Capital Agreement R2024-1410 and implementation of a new CDBG Capital Improvement Agreement for the Project have been executed on behalf of the Board of County Commissioners (BCC) by the Director of the DHED, in accordance with R2024-0828; dated July 2, 2024 that delegated authority to the County Administrator or designee to execute forms, certifications, funding agreements, amendments thereto, and all other documents necessary for implementation of the County's Action Plan for FY2024-2025, CDBG, HOME Investment Partnership and Emergency Solutions Grant activities. County PPM CW-O-051 provides that all contracts, agreements and grants signed with delegated authority must be submitted by the initiating department as a receive and file agenda item. **These are Federal CDBG funds which do not require a local match.** District 7 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

5. Staff recommends motion to adopt: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS (BCC) OF PALM BEACH COUNTY, FLORIDA; APPROVING THE ISSUANCE OF HOUSING FINANCE AUTHORITY OF PALM BEACH COUNTY (AUTHORITY), FLORIDA, MULTIFAMILY HOUSING REVENUE BONDS (Bonds) IN THE NOTICED PRINCIPAL AMOUNT OF \$15,875,000 FOR VILLAGE OF VALOR. **SUMMARY:** The Bonds are being issued by the Authority to finance a portion of the costs of acquiring, constructing and equipping a multifamily rental housing facility containing approximately 54 units to be known as Village of Valor (Project). The Project will be located at 2701-2751 Second Avenue North in the Village of Palm Springs, Florida. The Authority will require that at least 40% of these units be rented to qualified persons and families whose average household incomes do not exceed 60% of Area Median Income (\$70,140 for a family of four for 2025). The Borrower is Village of Valor Ltd, a Florida limited partnership, or an affiliate thereof (Borrower), and the developers are Development Partners, Inc. and Faith*Hope*Love*Charity, Inc. The Borrower has agreed to comply with these limitations for 50 years. In addition, the Project is expected to receive low-income housing tax credits under Section 42 of the Internal Revenue Code of 1986, as amended (Code). The Bonds will be payable solely from revenues derived from the Borrower and/or other collateral provided by or on behalf of the Borrower. Bryant Miller Olive P.A. is Bond Counsel to the Authority with respect to the Bonds, and Greenberg Traurig, P.A. is Disclosure Counsel to the Authority with respect to the Bonds. Stifel, Nicolaus & Company, Incorporated will be the Underwriter for the Bonds. In addition to the Bonds, equity to be contributed from syndication of 4% Low Income Housing Tax Credits and a Florida Housing State Apartment Incentive Loan, Palm Beach County (County) has approved a Housing Bond Loan Program investment of \$4.3M and \$2M in Neighborhood Stabilization Program 2 funding the total of which is \$6.3M or 20.65% (\$116,667 per unit) of the total estimated Project cost of \$30.5M. The Resolution of the Authority authorizing the issuance of the Bonds will include language substantially as follows: "The County assumes no responsibility for monitoring compliance by the Borrower of applicable federal income tax, securities laws or other regulatory requirements. The Borrower understands and agrees that it is responsible for monitoring its compliance with all applicable federal income tax, federal securities law and other regulatory requirements, retaining adequate records of such compliance, and retaining qualified counsel to respond to or assist the Authority and the County in responding to any audit, examination or inquiry of the Internal Revenue Service (IRS), the Securities and Exchange Commission or other regulatory body.

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

5. **SUMMARY (cont'd.):** The Borrower assumes responsibility for monitoring compliance with applicable provisions of federal tax laws and United States Treasury Regulations relative to the Bonds, and shall retain adequate records of such compliance until at least three (3) years after the Bonds are retired. In the event of any audit, examination or investigation by the IRS with respect to the tax-exempt status of the Bonds or any other related tax matters, the Borrower shall be responsible for retaining qualified counsel to respond to such audit.” **Neither the taxing power nor the faith and credit of the County nor any County funds are pledged to pay the principal, redemption premium, if any, or interest on the Bonds.** District 3 (HJF)

3. CONSENT AGENDA APPROVAL

J. PLANNING, ZONING & BUILDING

1. Staff recommends motion to receive and file:

- A) a Hazard Mitigation Grant extension with the Florida Department of Emergency Management (FDEM) for a modification extension to May 30, 2025; and
- B) a Master Research Agreement No. C-23-229 between Palm Beach County (PBC) and Florida Atlantic University (FAU). This will be to complete the Hazard Mitigation Grant project and extend the agreement to May 30, 2025.

SUMMARY: On April 7, 2022, the FDEM announced a grant opportunity for Community Rating System (CRS) communities to aid them in the development of a Watershed Master Plan (WMP) to help improve their CRS ratings. On May 17, 2022, the Board of County Commissioners (BCC) granted delegated authority to County Administrator or designee to submit the grant application and enter into the agreement with FDEM. FDEM executed the agreement on December 1, 2022 for the Hazard Mitigation Grant reflecting their commitment of funding to the above reference project for \$210,000. The initial agreement was from December 1, 2022 to September 30, 2023; due to various setbacks a 90-day extension from September 30, 2023 to December 31, 2023 was requested and approved; a second modification/extension was requested, December 31, 2023 to September 30, 2024 and approved; a third modification/extension was requested, September 30, 2024 to December 31, 2024 and approved; a fourth modification/extension was requested, December 2024 to May 30, 2025 and approved. These previous modifications have all been approved as received and filed by the Board of County Commission. FEMA advised PBC to send the deliverables for review by Insurance Services Office/Verisk (ISO) to the review board prior to submitting the final project, which will require an additional modification/extension that will extend the agreement to September 30, 2025. In collaboration with FAU, the funding will provide for the development of a WMP as a prerequisite for all communities to achieve a Class 4 or higher CRS rating. The CRS program allows participating communities to achieve significant discounts for National Flood Insurance Program (NFIP) policyholders on flood insurance premiums for their properties. CRS ratings rank from 1 (highest rating/discount) to 10 (lowest rating/discount). A Class 5 rating allows policyholders in the County to receive discounts of up to 25% from the standard NFIP premiums. A Class 4 rating (or higher) would achieve discounts of 30% (or more). Working in coordination with the County Emergency Management Division CRS Coordinator, as well as other County Agencies, County staff work continuously to maintain and improve the County's CRS rating and achieve greater discounts for County property owners. Unincorporated (RM)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. Staff recommends motion to approve: Amendment No. 1 (Amendment) to Contract with Parsons Environment & Infrastructure Group Inc. (Parsons) for Consulting/Professional Services Capital Improvement Plan Program Management (Contract). **SUMMARY:** On January 14, 2025, the Board of County Commissioners (BCC) approved the Palm Beach County Water Utilities Department (PBCWUD) Contract with Parsons (R2025-0092). The Contract provides consulting/professional services to assist with the implementation of the PBCWUD 2025-2030 Capital Improvement Plan (CIP), which includes new capital projects and repair and replacement projects that are being developed as part of the PBCWUD Asset Management Program. The Amendment will add Ardurra Group, Inc. as a subconsultant to provide additional resources to support the implementation of CIP projects. The Contract was presented to the Goal Setting Committee (Committee) on March 29, 2024, and the Committee established a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting participation. Parsons committed to 26% SBE participation. Parsons is headquartered in Chantilly, Virginia and Ardurra is headquartered in Miami, Florida. Most members of the project team will be co-located with PBCWUD staff at the Central Region Operations Center from which the majority of the work required will be undertaken. (PBCWUD Project No. 23-035) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

2. Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 7 to the Consulting/Professional Services General Utility, Architectural and Value Engineering Services (Contract) with Chen Moore and Associates, Inc., (Consultant) for professional engineering services for Septic to Sewer Conversion for Parks Department (Project) for a not to exceed amount of \$386,785. **SUMMARY:** On December 5, 2023, the Board of County Commissioners (BCC) approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2023-1786) with the Consultant. CSA No. 7 provides for professional engineering services for the design, permitting and bidding support associated with the connection into the public sewer system of restroom facilities at Canal Point Community Center, Triangle Park, Duncan Padgett Park, Lake Lytal Park, and John Prince Park (South). As part of this Project, a new gravity sanitary sewer service connection will be made from the restrooms to an existing sanitary manhole or to a new lift station and a new sanitary force main connection to the existing wastewater collection system. This Project will also include permitting for disconnection and abandonment of the existing septic systems. This Contract was presented to the Goal Setting Committee (Committee) on April 5, 2023 and the Committee established a minimum mandatory 20% Small Business Enterprise (SBE) subcontracting goal. The Consultant committed to 31% SBE participation. The SBE proposed participation for this CSA No. 7 is 37.95%. To date, the overall participation achieved on this Contract is 26.34% SBE participation. The Consultant is a Palm Beach County based company. **These are County ARPA Response Replacement funds that do not require a local match.** (PBCWUD Project No. 24-038) Districts 3 and 6 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

3. Staff recommends motion to receive and file: One (1) executed Standard Potable Water and Wastewater Development Agreements, one (1) Memorandum of Understanding Regarding Reclaimed Water Service Lake Discharge System, one (1) Amendment to Standard (Potable Water, Wastewater, and/or Reclaimed Water) Development Agreement, one (1) Amendment to Non-Standard (Potable Water, Wastewater, and/or Reclaimed Water) Development Agreement, for the months of January, February, and March 2025, and Amendment No. 2 to Agreement No. I0166 with the Department of Commerce.

- A) Standard Potable Water and Wastewater Development Agreement with KMF Boynton Beach LLC, SDA #05-11143-000 (District 5), Recorded in OR BK 35532 PG 1314.
- B) Memorandum of Understanding Regarding Reclaimed Water Service Lake Discharge System with Palm Beach County Parks and Recreation Department, MOU #09-90023-000 (District 5).
- C) Amendment to Standard (Potable Water, Wastewater, and/or Reclaimed Water) Development Agreement with Mattamy Palm Beach LLC, SDA #02-01177-001 (District 3), Recorded in OR BK 35504 PG 1886.
- D) Amendment to Non-Standard (Potable Water, Wastewater, and/or Reclaimed Water) Development Agreement with Signature Flight Support LLC, NSDA #01-01282-000 (District 2), Recorded in OR BK 35532 PG 1323.
- E) Amendment No. 2 to Agreement No. I0166 with the Department of Commerce.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants/ procurement items must be submitted by the initiating Department as a receive and file agenda item and attached unless the documents have been recorded in the Public Records of Palm Beach County. On February 8, 2022, the Board of County Commissioners (BCC) approved Agreement No. I0166 (R2022-0121) to implement the Western Region North Wastewater Treatment Facility (WRNWWTF) Electrical and Wet Weather Improvements project under the Community Development Block Grant - Mitigation (CDBG-MIT). As part of the approval, the BCC also authorized the County Administrator, or designee, to execute amendments, sub-recipient finding agreements, amendments thereto, and all other documents necessary for the implementation of the grant award that do not substantially change the scope of work, terms, or conditions of the forthcoming agreement.

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

3. **SUMMARY (cont'd.):** The Florida Department of Commerce required Amendment No. 2 to address the following: 1) Revised the name of the entity from Department of Economic Opportunity to Department of Commerce throughout the agreement and attachments; 2) Inserted language pertaining to E-Verify employment verification; 3) Replaced Attachment A, Project Description and Deliverables in its entirety; and 4) Revised and replaced Attachment G, Reports, Sections 3 and 6. The documents have been fully executed on behalf of the Board of County Commissioners (BCC) by the County Administrator in accordance with PPM CW-O-051 and CW-F-003 and Director of the Palm Beach County Water Utilities Department (PBCWUD) in accordance with Resolutions R93-1619, R96-0228, and R2003-0539 and are now being submitted to the BCC to receive and file. Districts 2, 3, 5 & 6 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

4. Staff recommends motion to approve:

- A) Consultant Services Authorization (CSA) No. 4 to the Consulting/Professional Electrical Instrument and Telemetry Engineering Services (Contract) with Hillers Electrical Engineering, Inc., (Hillers) for Facility Wide Short Circuit Arc Flash Study and One Line Diagram Updates (Project) for a not to exceed amount of \$396,292.93; and
- B) CSA No. 1 to the Contract with Electrical Design Associates, Inc., (EDA) for the Project for a not to exceed amount of \$279,952.75.

SUMMARY: On December 5, 2023, the Board of County Commissioners (BCC) approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2023-1784) with Hillers and Contract (R2023-1783) with EDA, CSA No. 4 and CSA No. 1 to the respective contracts will provide for short circuit arc flash studies for the proper placement of arc flash labels to equipment and the update of electrical one line diagrams at 21 facilities across PBCWUD. The facilities are as follows: CSA 4 - Water Treatment Plant (WTP) 2, WTP 3, WTP 9, Southern Region Water Reclamation Facility (WRF), Mecca Pump Station, Central Region Operations Center (ROC), Southern ROC, Central Region WRF, and Vacuum Pump Station V-2001.; CSA 1 - WTP 8, WTP 11, Western Region Wastewater Treatment Facility, West ROC, Pump Station (PS) 5, PS 9S, PS 5229, PS 5241, PS 4100, Belle Glade Water Storage Tank (WST), South Bay WST, and Pahokee WST. This Contract was presented to the Goal Setting Committee (Committee) on April 5, 2023 and the Committee established a minimum mandatory 20% Small Business (SBE) subcontracting goal and an SBE evaluation preference for prime bidders. Hillers committed to 100% SBE participation. The SBE proposed participation for CSA No. 4 is 100% SBE participation. To date, the overall participation achieved on this Contract is 100% SBE participation. Hillers is a Palm Beach County based company. EDA committed to 100% SBE participation. The SBE proposed participation for CSA No. 1 is 100% SBE participation. The cumulative SBE participation including CSA No. 1 is 100% SBE participation. EDA is headquartered in Orlando, Florida, but maintains an office in Palm Beach County from which the majority of the work will be performed. The Project is included in the PBCWUD FY 2025 budget. (PBCWUD Project No. 25-002) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

5. Staff recommends motion to:

- A) **approve** the acceptance of a Standard Grant Agreement NF128 with the Florida Department of Environmental Protection (FDEP) in the amount of \$449,700 for the East Main Street Sanitary Sewer Lateral Installation (Project) for the period of July 1, 2024 through May 31, 2028;
- B) **delegate authority** the County Administrator, or designee, to execute standard grant agreements, amendments, and all other documents necessary of the grant award that do not substantially change the scope of work, terms or conditions of the agreement; and
- C) **approve** a \$449,700 Budget Amendment in the Water Utilities Department Capital Improvement Fund to establish budget for the grant.

SUMMARY: FDEP allotted funding to local governments and non-state entities to implement eligible shovel-ready stormwater treatment projects that reduce or eliminate nonpoint source nutrient pollution in verified impaired waterbodies. The project will convert approximately 15 septic systems to a centralized wastewater collection system owned and maintained by Palm Beach County Water Utilities Department (PBCWUD). The conversion of the septic system to a sanitary sewer is a significant project aimed at addressing the challenges posed by aging septic systems that have reached the end of their useful life cycle. By eliminating contaminants associated with these outdated septic systems, the project aims to improve the overall sanitation and environmental conditions in the Glades area. Pursuant to Section 2-80.22 of the Equal Business Opportunity (EBO) Ordinance and County PPM CW-O-043, this project is exempt from the EBO requirements. The Catalog of Federal Domestic Assistance (CFDA) number is 66.460. **This grant requires a 40% match, which will be funded from a Water Quality Improvement Grant, which has been awarded and is pending execution.** (PBCWUD Project No. 25-003) District 6 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

6. Staff recommends motion to approve: Change Order (CO) No. 6 to the Water Treatment Plant No. 2 Treatment and Disposal Package 1, 3 and 4 (Project) with PC Construction Company dba PCEO, Inc., (Contractor) in the amount of \$453,399. **SUMMARY:** On October 18, 2022, the Palm Beach County Board of County Commissioners (BCC) approved the Palm Beach County Water Utilities Department (PBCWUD) Contract (R2022-1219) with Contractor. The Project includes furnishing all materials, labor, supervision and equipment necessary to construct one (1) 5.0 million gallon pre-stressed ground storage tank; two (2) aeration and mixing systems for the ground storage tank, one (1) 15 million gallon per day (MGD) lime softening water treatment unit, one (1) surficial aquifer supply well, chemical storage and delivery systems, exterior stairs and elevated walkways, all electrical, instrumentation, piping, valves, pumps, paving, general civil site and other appurtenances for a completely functioning system and demolition, rehabilitation and modification of existing systems as specified. CO No. 6 authorizes the additional work necessary to install the chemical trench and double containment piping that provides various chemicals to treat potable water for consumption. This work is needed to complete the project and is due to unforeseen conditions. The Contract was presented to the Goal Setting Committee (Committee) on April 21, 2021 and the Committee established a 20% Small Business Enterprise (SBE) subcontracting participation. The Contractor committed to 36.63% SBE participation. The SBE participation for this CO No. 6 is 5.95%. To date, the overall participation achieved on this Project is 37.20%. The Project is included in the PBCWUD FY 2025 budget. (PBCWUD Project No. 18-066R District 3 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

7. Staff recommends motion to:

- A) **approve** the acceptance of a Standard Grant Agreement 454534-1-54-01 with the State of Florida Department of Transportation (FDOT) in the amount of \$1,000,000 for the Golfview Heights of Westgate Water System Improvements (Project) for the period from full execution by both Parties through December 31, 2026;
- B) **delegate authority** the County Administrator, or designee, to execute standard grant agreements, amendments, and all other documents necessary of the grant award that do not substantially change the scope of work, terms or conditions of the agreement; and
- C) **approve** a \$1,000,000 Budget Amendment in the Water Utilities Department Capital Improvement Fund to establish budget for the grant.

SUMMARY: The State of Florida has allocated funding according to House Rule 5-14 for Appropriations Projects that meet the criteria for Local Funding Initiative Requests. The funds secured for this Project will help reduce stormwater runoff and pollutant loading into local water systems by enhancing existing roadway infrastructure in Palm Beach County (PBC). The current roadways and water systems in the area have not been updated to accommodate modern traffic patterns and increased commercial property use since their incorporation in the 1950s. Pursuant to Section 2-80.22 of the Equal Business Opportunity (EBO) Ordinance and County PPM CW-O-043, this project is exempt from the EBO requirements. The Catalog of State Financial Assistance (CSFA) number is 55.039. **This grant does not require a match.** (PBCWUD Project No. 21-025) District 2 (MWJ)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. Staff recommends motion to approve: Consultant Services Authorization No. 0090-13 (CSA) to Contract (R2023-0090) (Contract) approved on January 24, 2023 with Foth Infrastructure & Environment, LLC (Foth) in the amount of \$217,999.64 to provide professional engineering, environmental surveys, reporting, and documentation to be used in permit required monitoring. **SUMMARY:** The Board of County Commissioners (BCC) approved the Contract with Foth, a Jacksonville company, on January 24, 2023. The CSA authorizes Foth to conduct yearly topographic and hydrographic surveys required by project permits. The CSA also contains optional tasks for post-hurricane surveys and damage assessment reports to aid in securing disaster assistance funding. Costs will be paid from the Beach Improvement Fund. This project was presented to the Goal Setting Committee on April 6, 2022 and the Committee established an Affirmative Procurement Initiative of 20% mandatory Small Business Enterprise (SBE) subcontracting goal and a SBE evaluation preference for Prime Bidders. Foth committed to an overall 48% SBE participation in the Contract. The SBE proposed participation for this CSA is 69.8%. To date, the overall participation achieved on this Contract is 71%. **The cost to the County is \$217,999.64.** Districts 1 and 4 (YBH)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (cont'd.)

2. Staff recommends motion to:

- A) approve** North American Wetlands Conservation Act (NAWCA) Grant Partner Agreement US-FL-66-1 (Agreement) with Ducks Unlimited, Inc. (DU), an independent 501(c)(3) nonprofit organization, to restore historic hydrological connections within the 2,934-acre Cypress Creek – Wetland Enhancement Project (Project) effective upon execution to December 31, 2053; and
- B) delegate authority to** the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the Agreement, and any necessary minor amendments that do not substantially change the scope of work, terms or conditions of the Agreement.

SUMMARY: The Agreement will facilitate the restoration of historic flows within the 2,934-acre Project area from the Palm Beach County (PBC) Cypress Creek Natural Area to the South Florida Water Management District (SFWMD) Cypress Creek in Martin County. The total Project cost is \$5,118,075, which includes \$2,821,201 of NAWCA funds, and \$2,296,874 of matching partner funds [PBC, SFWMD, Martin County and the Florida Fish and Wildlife Conservation Commission (FWC)]. As one (1) of the partners, PBC will provide \$1,153,538 in matching funds for work that is already budgeted for annual exotic vegetation treatment. The NAWCA Grant issued to DU on February 4, 2025, allows for matching funds for work completed from July 7, 2023 to December 31, 2028, with \$634,654 of matching funds completed as of February 28, 2025. The Agreement provides that it will be in force for the Project Period of the Grant (through December 31, 2028) plus 25 years. The Agreement contains indemnification provisions that differ from that adopted for use by PBC under PPM CW-F-049. The Agreement language (Exhibit D, Section 5) is nearly identical to PBC's standard language, with the exception that DU will only indemnify PBC as a result of DU's negligent performance of the Agreement or negligent acts or omissions, whereas PBC's standard language is not limited to negligence. The Risk Management Department and the County Attorney's Office have reviewed the indemnification requirements and advised staff accordingly. Given that liability is limited to the statutory caps of Section 768.28, Florida Statutes, and taking into consideration that DU is providing contracted services with no fiscal impact to PBC under this Agreement, staff recommends Board of County Commissioners (BCC) approval. District 1 (SS)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION

1. Staff recommends motion to receive and file: the following four (4) executed Special Events Rental Agreements (Agreements):
 - A) Spartan Race, Inc., for the Palm Beaches Spartan Race event at Burt Aaronson South County Regional Park, from March 21, 2025 through April 1, 2025. This event generated \$15,697 in revenue, with \$1,497 in direct expenses; thus providing a net fiscal impact of \$14,200;
 - B) Salto Entertainment LLC, for the Great Mr. Swindle's Traveling Peculiarium & Drink Ory Garden event at Carlin Park, from February 24, 2025 through March 24, 2025. This event generated \$10,300 in revenue, with \$300 in direct expenses; thus providing a net fiscal impact of \$10,000;
 - C) Battle Bros LLC, for the South Florida Food Fest and Craft Fair at Burt Aaronson South County Regional Park, from March 6, 2025 through March 10, 2025. This event generated \$4,989 in revenue, with \$2,311 in direct expenses; thus providing a net fiscal impact of \$2,678; and
 - D) Quadlife Entertainment LLC, for the 2025 Fueltech HydroDrags Nationals at Burt Aaronson South County Regional Park, from April 4, 2025 through April 6, 2025. This event generated \$6,484 in revenue, with \$1,484 in direct expenses; thus providing a net fiscal impact of \$5,000.

SUMMARY: These Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Parks and Recreation Department (Parks) in accordance with Resolution R2021-1552. Parks is now submitting these Agreements in accordance with CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. Districts 1 & 5 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (cont'd.)

2. Staff recommends motion to receive and file: the following two (2) executed Entertainment Contractor Agreements (Agreements):

- A) Mark Shubert in an amount not to exceed \$700 for the Legends on the Lawn: Jambush concert at Canyon Amphitheater on April 19, 2025; and
- B) Claudette Roccapriore, in an amount not to exceed \$700 for the Legends on the Lawn: Relentless Band at Canyon Amphitheater on March 15, 2025.

SUMMARY: The Parks and Recreation Department (Parks) produces cultural activities to promote the quality of life in the communities it serves. A sponsorship received for the Legends on the Lawn events from Nostalgic America offset the expenses of the concerts at Canyon Amphitheater. These Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks in accordance with Resolution 2008-1109, amended by R2010-0644, R2014-0168 and R2017-1367. Parks is now submitting these Agreements in accordance with CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. District 5 (AH)

3. Staff recommends motion to receive and file: the following two (2) executed Amphitheater Rental Agreements (Agreements):

- A) EKTARA FLORIDA Inc., for the Spring Fest Event at Sunset Cove Amphitheater, for the period of February 8, 2025 through February 9, 2025. This event generated \$6,130 in revenue, with \$3,006 in direct expenses; thus providing a net fiscal impact of \$3,124; and
- B) Genesis Marketing & Promotions, LLC, for the Blackluxe Picnic Festival at Sunset Cove Amphitheater, for the period of February 14, 2025 through February 16, 2025. This event generated \$7,990 in revenue, with \$3,590 in direct expenses; thus providing a net fiscal impact of \$4,400.

SUMMARY: These Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Parks and Recreation Department (Parks) in accordance with Resolution 2009-0335, amended by R2009-1807, R2012-1715, and R2014-0166. Parks is now submitting these Agreements in accordance with PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. District 5 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (cont'd.)

4. Staff recommends motion to receive and file: an executed Recreation Instructor Services Agreement (Agreement) with Chet's Inc. (Instructor), to provide professional water ski instruction at Burt Aaronson South County Regional Park. The Agreement is for \$12,420 annually (\$1,035 per month) for a term of one (1) year, retroactive to October 1, 2024, through September 30, 2025, with four (4) one (1) year renewal options. **SUMMARY:** On November 12, 2024, the Parks and Recreation Department (Parks) entered into an Agreement with the Instructor to provide a water ski instruction program at Burt Aaronson South County Regional Park. The Instructor was selected based on their extensive experience in world-renowned water ski instruction and a history of providing satisfactory services. The term of the Agreement is from October 1, 2024, through September 30, 2025, with four (4) one (1) year renewal options. In accordance with PPM CW-O-051, all delegated agreements must be submitted by the initiating department as a receive and file agenda item. This Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Purchasing, pursuant to Section 2.53(e) of the Purchasing Code and is now being submitted to the BCC as a receive and file agenda item. District 5 (AH)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

1. Staff recommends motion to:

A) approve the Florida Emergency Communications Board (FECB) 9-1-1 State Grant Program application for \$64,000 to purchase and install ten (10) 911 Call Handling Equipment (CHE) IP softphones for the Florida Highway Patrol (FHP) Lake Worth Regional Communications Center (LWRCC); and

B) delegate authority to the County Administrator or designee to accept, approve, execute and submit, electronically or otherwise, on the County's behalf, the grant award, representations, certifications, acknowledgments, assurances, reports, standard forms and documents, reimbursement requests, amendments, time frame changes, and other necessary documents, that do not substantially change the terms and conditions of the grant.

SUMMARY: The Public Safety Department, 911 Program Services Division, is responsible for deploying and maintaining the technical infrastructure that provides the communications network and call taking equipment to 16 Public Safety Answering Points (PSAPs) across Palm Beach County. This grant application is for two (2) years in the amount of \$64,000 to purchase, install, and maintain ten (10) additional 911 IP softphones at the FHP LWRCC. IP Softphone is **a software application that enables users to make and receive phone calls over the internet using a computer, tablet, or smartphone** and enable accurate location transmission. **No County matching funds are required for this grant.** Countywide (SB)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

2. Staff recommends motion to approve:

- A) First Amendment to Contract #R2024-1132 with The Lord's Place, Inc. (TLP) decreasing the overall contract by \$10,256, for the period of June 10, 2025 through September 30, 2025 in the amount of \$197,531;
- B) First Amendment to Contract #R2024-1130 with TLP increasing the overall contract by \$20,000, for the period retroactive to March 1, 2025 through June 30, 2025 in the amount of \$262,844; and
- C) First Amendment to Contract #R2024-1340 with Integrated Healthcare System Riviera, Inc. (IHSR) decreasing the overall contract by \$20,000 for the period retroactive to March 1, 2025 through June 30, 2025 in the amount of \$13,500.

SUMMARY: Palm Beach County Public Safety Department's Division of Justice Services, entered into contracts with TLP on September 10, 2024 and IHSR on October 8, 2024 to coordinate adult reentry services to those returning to Palm Beach County from incarceration. On December 6, 2024 the County was notified that the awarded amount from Department of Justice was \$10,256 less than anticipated based on prior year allocations for a total of \$121,292. The Board of County Commissioners (BCC) approved the contracts with TLP understanding that the funds allocated from various funding sources were not yet awarded and may differ in amounts. The First Amendment to the TLP contract (R2024-1132) decreases the budget by \$10,256 from \$207,787 to \$197,531. In addition, based on funding needs and to ensure utilization of grant funding, it is necessary to amend the agency contracts to reallocate \$20,000 of the Florida Department of Corrections funds from IHSR to TLP for Transitional Housing. This First amendment to the TLP contract R2024-1130 increased the budget by \$20,000 from \$242,844 to \$262,844. This First Amendment to IHSR contract R2024-1340 decreases the budget by \$20,000 from \$33,500 to \$13,500. Additionally, IHSR and TLP executed Non-governmental Human Trafficking Affidavits pursuant to Section 787.06, Florida Statutes. Countywide (RS)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN

1. Staff recommends a motion to approve: the Federal Transit Administration (FTA) Master Agreement (MA) (33) dated April 25, 2025. **SUMMARY:** The FTA has released its official MA (33) which contains the standard terms and conditions that apply to projects financed with federal funds awarded in Fiscal Year 2025. Approval of FTA MA (33) represents Palm Beach County's legal affirmation to abide by the applicable terms and conditions identified in FTA MA (33). FTA MA (33) supersedes the previous FTA MA (31), dated May 2, 2024, approved by the Board of County Commissioners (BCC) on July 2, 2024 (R2024-0807) and MA (32) published on March 26, 2025. The changes published in 2025 include the removal of the term "gender identity", compliance with Executive Order No. 11246, and compliance with Executive Order 13166. MA (33) added the following language: "the Recipient will cooperate with Federal officials in the enforcement of Federal law, including cooperating with and not impeding U.S. Immigration and Customs Enforcement (ICE) and other Federal offices and components of the Department of Homeland Security in the enforcement of Federal immigration law". This document does not allocate any funding or pledge any County funds. Countywide (MM)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (cont'd.)

2. Staff recommends motion to:

A) receive and file the electronically executed Federal Transit Administration (FTA) Application (Application) and Grant Agreement (Agreement) obligating \$39,988,132 for Fiscal Year (FY) 2020-21 Section 5307 (CFDA 20.507), and Section 5339 (CFDA 20.526); and

B) approve a downward Budget Amendment in Palm Tran's Grant Fund 1341, Unit 5560, to account for the transfer of \$800,000 in Flex funds, from this application to the Flex funds application approved by the Board of County Commissioners (BCC) on December 10, 2024 (R2024-1693).

SUMMARY: On March 22, 2022, the Application and Program of Projects (POP) for Section FY2020-21 5307 & 5339 and Flex funds was approved by the BCC (R2022-0261). At FTA's direction, on August 2024, the Application was amended to remove the amount of Flex funds (\$800,000) allocated for the Shelter Replacement Project. This allocation was not included in the Unified Planning Work Program (UPWP) and is pending an amendment by the Transportation Planning Agency (TPA). Since the funds needed to be obligated by the end of August, the FTA directed Palm Tran to revise the Application to include the \$800,000 in Flex funds previously approved by the BCC on December 10, 2024 (R2024-1693). The electronic documents have been fully executed on behalf of the BCC by Palm Tran through the County Administrator in accordance with R2022-0261, which delegated authority to execute, and to transmit electronically the BCC's approval of the grant application, award and resulting grant agreement. Palm Tran is submitting this Application and Agreement in accordance with County PPM CW-F-003 and PPM CW-0-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. Countywide (MM)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (cont'd.)

3. Staff recommends a motion to adopt: a Resolution of the Board of County Commissioners (BCC) of Palm Beach (County), Florida, approving a Standard Grant Agreement (VW310) (Agreement), Amendment No. 1 (Amendment) with the State of Florida Department of Environmental Protection (FDEP). This PTGA Amendment will become effective upon FDEP execution with an expiration date of June 30, 2027. **SUMMARY:** On August 22, 2023, the BCC approved Grant Agreement VW310 funded by the Diesel Emissions Mitigation Program – Volkswagen Settlement (CSFA 37.102) to provide assistance for the purchase of electric transit buses to replace higher-emitting diesel transit buses (R2023-1141). On December 19, 2024, Palm Tran issued a Purchase Order for six (6) electric buses to the bus manufacturing vendor, Gillig. Delivery of these buses is expected to take 13 to 15 months from the date of the Purchase Order. Palm Tran started this process with the company Proterra; however, the company filed for Chapter 11 bankruptcy and Palm Tran had to start the procurement process once more. This Amendment to the expiration date allows enough time for the delivery of the buses. The grant requires broader indemnification by the County than that approved by PPM CW-F-049. The grant Agreement indicates that the County shall be fully liable for the actions of its agents, employees, partners, or subcontractors, and requires the County to fully indemnify, defend, and hold harmless FDEP and its officers, agents, and employees from suits, actions, damages, and costs of every name and description arising from or relating to (I) personal injury and damage to real or personal tangible property and (II) the County's breach of the grant agreement or the negligent acts or omissions of the County. However, this indemnification does not extend to any loss or damages proximately caused by the negligent acts or omissions of FDEP, its employees and agents. Moreover, the Agreement does not waive the County's sovereign immunity or the provisions of Section 768.28, Florida Statutes. The Risk Management Department and County Attorney's Office have reviewed the indemnification requirements of this grant. Given that liability is limited to the County's non-compliance or performance of this agreement and the statutory caps of Section 768.28, Florida Statutes, staff recommends BCC approval. Countywide (MM)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (cont'd.)

4. Staff recommends motion to:

A) ratify the signature of the Mayor on the Amendment No. 1 (Amendment) to the Public Transportation Grant Agreement (PTGA) (G2Y56), with the State of Florida Department of Transportation (FDOT), increasing the grant allocation by \$420,450 to continue the Voucher/Mobility on Demand (MOD) Project;

B) adopt a Resolution of the Board of County Commissioners (BCC), of Palm Beach County (County), Florida, this PTGA Amendment with the FDOT, increasing the grant allocation by \$420,450 to continue the Voucher/ MOD Project for a second year. This PTGA Amendment will become effective upon FDOT execution with an expiration date of June 1, 2027; and

C) approve a Budget Amendment of \$420,450 in Palm Tran's Grant Fund 1341 to recognize the grant award and the corresponding contractual expense.

SUMMARY: On June 4, 2024, the BCC approved PTGA G2Y56 (R2024-0646) that provided funds for the Voucher/ MOD Pilot from the Public in Transit Service Development Program (CSFA 55.012). FDOT has issued an Amendment to continue this project. This PTGA, in the amount of \$840,900 **requires a match of 50% or \$420,450** and provides a grant in the amount of \$420,450. An Interlocal Agreement (ILA) with the City of Boca Raton (City) (3AA-5) will provide **50% of the match, or \$210,225; the other 50% of the match is to be provided by Palm Tran**. FDOT has consented to the inclusion of the City as a sub-recipient under PTGA G2Y56. The grant Amendment requires broader indemnification by the County than that approved by PPM CW-F-049. The grant Amendment requires the County and its officers, agents, or employees to indemnify, defend, and hold harmless FDOT and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of the County's non-compliance or performance of this agreement. The indemnification obligation must also be passed on to contractors and/or consultants. The Risk Management Department and County Attorney's Office have reviewed the indemnification requirements for this grant and advised staff accordingly. Given that liability is limited to County's non-compliance or performance of this agreement and the statutory caps of Section 768.28, Florida Statutes, staff recommends BCC approval. Countywide (MM)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (cont'd.)

5. Staff recommends motion to approve: an Interlocal Agreement (ILA) with the City of Boca Raton (City) regarding the funding and operation of a Mobility on Demand (MOD) Service, which will be partially funded by the Florida Department of Transportation (FDOT) Amendment No. 1(Amendment) of the Service Development Program; Public Transportation Grant Agreement (PTGA) G2Y56 (3AA-4). The ILA in the amount of \$630,675 will be effective retroactively from May 1, 2025 to April 30, 2028. **SUMMARY:** The City will operate the MOD service via contracted service, to commence in Fiscal Year (FY)2026 The zone shall cover the area between Clint Moore Rd (North), I-95 (East), Spanish River Boulevard (South) and Military Trail (West) to connect with the existing Palm Tran fixed routes and City shuttles. The ILA will be effective retroactively from May 1, 2025, with a three (3) -year term, terminating on April 30, 2028, unless terminated sooner by either party in accordance with the terms of the ILA. PTGA G2Y56 will cover 50% of the amount of the project or \$420,450.**Palm Beach County (County) and the City will each provide \$210,225 or 25%. The County's contribution represents 50% of the required match of \$420,450.** FDOT has consented to the City being a subrecipient under the PTGA. The Amendment requires broader indemnification by the County than that approved by PPM CW-F-049. The Amendment requires the County and its officers, agents, or employees to indemnify, defend, and hold harmless FDOT and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of the County's non-compliance or performance of this agreement. The indemnification obligation must also be passed on to contractors and/or consultants. The Risk Management Department and County Attorney's Office have reviewed the indemnification requirements for this grant and advised staff accordingly. Given that liability is limited to County's non-compliance or performance of this agreement and to the statutory caps of Section 768.28, Florida Statutes, staff recommends Board of County Commissioners (BCC) approval. Countywide (MM)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (cont'd.)

6. Staff recommends a motion to approve: the Fiscal Year (FY) 2025 Certifications and Assurances (C&A) for the Federal Transit Administration (FTA) assistance programs. **SUMMARY:** On May 23, 2025, the FTA released the FY 2025 list of C&A. The annual list covers 20 categories, such as Lobbying, Alcohol and Controlled Substances Testing, Seniors and Individuals with Disabilities Programs, Demand Responsive Service, etc. The FTA requires grantees to submit C&A within 90 days of publication to signify Palm Beach County's commitment to comply with requirements applicable to any award the County pursues during FY 2025. The FTA requires an affirmation that the Applicant (the County) will comply with all federal laws, regulations, and requirements, and follow applicable federal guidance. The FTA also requires an affirmation from the applicant's attorney that the Applicant's has the authority to make and comply with the C&A. The FY 2025 C&A allows the recipient to establish a micro-purchase threshold following the established process for self-certification, and added language regarding Bus Testing Facility and compliance with 49 U.S.C. § 5318. The FY 2025 annual C&A supersedes any previously published C&A in an earlier fiscal year and remains in effect until the applicant's award is closed or the end of the useful life of its federally assisted assets, whichever is later. If a new list is provided in the future, those C&A will apply, except as FTA determines otherwise in writing. This document does not allocate any funding or pledge any County funds. Countywide (MM)

3. CONSENT AGENDA APPROVAL

CC. TOURIST DEVELOPMENT COUNCIL

1. Staff recommends motion to receive and file: two (2) fully executed Palm Beach County FY2025, Category “G” Grant Agreements managed by the Palm Beach County Sports Commission, Inc. (Sports Commission), on behalf of the Palm Beach County Tourist Development Council (TDC) with:
 - A) QuadLife Entertainment, LLC, for the promotion of the 2025 FuelTech Hydrodrag Nationals/World Championships held April 4 – 6, 2025, for the term January 4, 2025 – July 6, 2025. This grantee was approved by the TDC on February 13, 2025, in the amount of \$10,000; and
 - B) Boca Raton Champions Golf Charities, Inc., for the promotion of the James Hardy Pro Football Hall of Fame Invitational, held March 31, 2025 – April 6, 2025, for the term October 30, 2024 – June 6, 2025. This grantee was approved by the TDC on September 12, 2024, in the amount of \$100,000.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners (BCC) adopted Resolution R94-702, as amended, authorizing the County Administrator and/or the Executive Director of the TDC to enter into grant agreements with Category “G” (Sports) grantees after they have been approved by the TDC. Room nights generated for QuadLife Entertainment, LLC/2025 FuelTech Hydrodrag Nationals/World Championships were 848, and room nights generated for Boca Raton Champions Golf Charities, Inc./James Hardy Pro Football Hall of Fame Invitational were 3,816. Countywide (YBH)

3. CONSENT AGENDA APPROVAL

CC. TOURIST DEVELOPMENT COUNCIL (cont'd.)

2. Staff recommends motion to receive and file: two (2) fully executed Palm Beach County FY2025, Category “G” Grant Agreements managed by the Palm Beach County Sports Commission, Inc. (Sports Commission), on behalf of the Palm Beach County Tourist Development Council (TDC) with:
 - A) Spartan Race, Inc., for the promotion of the Palm Beaches Spartan Sprint Weekend, held March 29 – 30, 2025, for the term September 29, 2024 – June 30, 2025. This grantee was approved by the TDC on January 9, 2025, in the amount of \$30,000; and
 - B) Development Player League, Inc., for the promotion of the Development Player League (DPL) The Summit, held March 27 – 30, 2025, for the term December 27, 2024 – June 30, 2025. This grantee was approved by the TDC on September 12, 2024, in the amount of \$40,000.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners (BCC) adopted Resolution R94-702, as amended, authorizing the County Administrator and/or the Executive Director of the TDC to enter into grant agreements with Category “G” (Sports) grantees after they have been approved by the TDC. Room nights generated for Spartan Race, Inc./Palm Beaches Spartan Sprint Weekend were 4,131, and room nights generated for Development Player League, Inc./Development Player League (DPL) The Summit were 2,544. Countywide (YBH)

DD. OFFICE OF EQUAL BUSINESS OPPORTUNITY

1. Staff recommends motion to receive and file: the Fiscal Year 2025 (FY 2025) Semiannual Office of Equal Business Opportunity (OEBO) Report (Semiannual Report) for October 1, 2024 through March 31, 2025. **SUMMARY:** The OEBO is tasked with providing a written report on the progress of the program’s elements used to increase Palm Beach County’s utilization of Small Business Enterprises (SBE). The FY 2025 Semiannual Report provides a comprehensive summary of important data, including detailed information on payments. The Semiannual Report highlights outreach activities, waivers, Construction Manager at Risk (CM@R) projects, and Goal Setting items. The Equal Business Opportunity (EBO) SBE Program is making progress and has positively impacted small businesses in the County. Countywide (RS)

3. CONSENT AGENDA APPROVAL

EE. MEDICAL EXAMINER

1. Staff recommends motion to approve: Agreement with Florida Atlantic University (FAU) Board of Trustees on behalf of the Charles E. Schmidt College of Medicine for placement of medical students in clinical rotations at the Palm Beach County Medical Examiner's Office (MEO) for a term of five (5) years; from June 10, 2025 to June 9, 2030. **SUMMARY:** FAU's College of Medicine requires medical students to obtain clinical experience, and FAU wishes to afford medical students the opportunity to obtain experimental training with the MEO. This Agreement establishes the general conditions which will enable FAU and the County to collaborate as partners for the placement of medical students with the MEO. Allowing participants in clinical rotations to obtain clinical experience. The County recognizes the need to train and educate medical students and is willing to provide the necessary facilities, clinical experiences within the MEO or in the field with MEO staff as necessary. The term of this Agreement shall be for five (5) years unless terminated in accordance with the terms herein. The Agreement shall automatically renew for five (5) additional one (1) year terms. The Agreement may be terminated by either Party without cause with a 90 day written notice. Countywide (SF)

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4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

A. HOUSING & ECONOMIC DEVELOPMENT

1. Staff recommends motion to adopt: AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ESTABLISHING AN EXEMPTION FROM CERTAIN AD VALOREM TAXATION TO ENCOURAGE ECONOMIC DEVELOPMENT IN THE COUNTY FOR FINFROCK SOUTH FLORIDA LLC (FINFROCK), A NEW BUSINESS; PROVIDING FOR A FINDING THAT REQUIREMENTS HAVE BEEN MET; PROVIDING FOR THE AMOUNT OF REVENUE AVAILABLE FROM AD VALOREM TAX SOURCES FOR THE CURRENT FISCAL YEAR; PROVIDING FOR THE AMOUNT OF REVENUE LOST BY VIRTUE OF THE ECONOMIC DEVELOPMENT AD VALOREM TAX EXEMPTIONS CURRENTLY IN EFFECT; PROVIDING FOR THE ESTIMATED REVENUE LOST ATTRIBUTABLE TO THE EXEMPTION GRANTED TO FINFROCK; PROVIDING FOR THE PERIOD OF TIME FOR WHICH THE EXEMPTION WILL REMAIN IN EFFECT AND THE EXPIRATION DATE OF THE EXEMPTION; PROVIDING FOR ANNUAL REPORTING REQUIREMENT; PROVIDING FOR APPLICABILITY; PROVIDING FOR INCLUSION IN THE CODE OF LAWS AND ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE. **SUMMARY:** On March 9, 2021 (R2021-0384), the Board of County Commissioners (BCC) approved an Economic Development Incentive Agreement (Agreement) with Finfrock, previously referred to as Project Jacobson, providing a cash grant in an amount not to exceed \$1,900,000 over a ten (10) year period and an Ad Valorem Tax Exemption (AVTE) in an amount not to exceed \$400,000 over a ten (10) year period. On May 6, 2025, the BCC approved a preliminary reading to advertise for a public hearing on June 10, 2025. Finfrock is a design-build general contractor and precast concrete manufacturer located in Belle Glade, Florida. The Agreement requires Finfrock to make a minimum capital investment of \$36,000,000 to purchase approximately 94 acres of land as well as to construct and equip a 140,000 square foot manufacturing facility (Project). Finfrock is required to create 200 new jobs over a ten (10) year period with an annualized average wage of \$38,000 excluding benefits and a median wage of \$33,000 excluding benefits and Finfrock to maintain the new jobs for three (3) years from the date of creation. To date Finfrock has created 51 new jobs. Additionally, Palm Beach County (County) holds a letter of credit as a form of performance security. The five (5) year economic impact is estimated to be approximately \$242 million. As required under the County's Economic Development AVTE Program implemented by the BCC through adoption of Ordinance 2025-001, Finfrock has filed an application with the Property Appraiser's (PA) office, and the PA has issued a determination that the project meets the requirements under Florida Statutes 196.012 for an AVTE (attached as Exhibit "B" to the proposed Ordinance). This Ordinance is being presented to the BCC as required by Florida Statutes. The AVTE is for real property and tangible personal property improvements undertaken by Finfrock for the facility in Belle Glade. District 6 (DB)

4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

B. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to approve:

- A) Alignment Alternative 1 for 60th Street North from 200th Trail North to Seminole Pratt Whitney Road (60th Street North); and
- B) Alignment Alternative 1 for 190th Street North from 60th Street North to Hamlin Boulevard (190th Street North) (collectively, Alignments).

SUMMARY: Approval of the Alignments will allow Palm Beach West Associates I LLLP (PBWA) to comply with Palm Beach County (County) Conditions of Approval pursuant to Resolution R2019-0389, dated April 4, 2019 (Resolution), for the development of Indian Trail Groves. Condition of Approval No. 9 requires PBWA to submit an acceptable alignment study for 60th Street North and for 190th Street North, and receive approval for a proposed alignment by the Board of County Commissioners (BCC), prior to approval of the final development plan by the Development Review Officer. PBWA submitted three (3) alternative alignments for 60th Street North and two (2) alternative alignments for 190th Street North. Staff has reviewed the alignment studies submitted and recommends approval of Alignment Alternative 1 for 60th Street North and Alignment Alternative 1 for 190th Street North. Approval of the Alignments will also allow PBWA to fund and construct 60th Street North and 190th Street North. As required by the Resolution, no building permits for more than 2,319 dwelling units shall be issued until 60th Street is constructed as a 4-lane roadway between 190th Street and Seminole Pratt Whitney Road. The Thoroughfare Right-of-Way Identification Map of the County's Comprehensive Plan requires both 60th Street North and 190th Street North to have 100 feet of right-of-way. Any additional right-of-way required for construction shall be provided by PBWA as required by Engineering Condition 2 of the Resolution. A Notice of Public Hearing letter dated April 25, 2025, along with copies of the proposed alignments were sent to all adjacent property owners. The notice was advertised on Sunday May 4, 2025 and Sunday May 11, 2025 in the Palm Beach Post. District 6 (YBH)

4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

C. PUBLIC SAFETY DEPARTMENT

1. Staff recommends motion to approve: the issuance of a Primary Provider Certificate of Public Convenience and Necessity (COPCN) for Pilot Program Services to provide Advanced Life Support (ALS), ALS Transport Services and routinely Transport Basic Life Support (BLS) for the Town of Jupiter for the period of October 1, 2026 through December 31, 2028. **SUMMARY:** In accordance with the Palm Beach County Code, Chapter 13, Article II, Division 1, Emergency Medical Services (EMS) Ordinance, any agency desiring to provide primary ALS and BLS transport services must submit an application to the County and meet the requirements for issuance of a COPCN. Primary Provider COPCNs are issued every six (6)-years for a six(6)-year term, except that a COPCN for Pilot Program Services may be approved outside the regular six (6)-year application period, as provided in Section 13-24 of the EMS Ordinance. The Town of Jupiter applied for a Primary Provider COPCN for Pilot Program Services. The EMS Ordinance Administrator's (Administrator) responsibilities include reviewing the application for compliance with the EMS Ordinance application requirements, consideration of the need for the proposed service in the requested area, and preparing a report with recommendations for the EMS Advisory Council (Council). Consideration of the need for the proposed services was primarily based on the Town of Jupiter Council voting in August 2023 to terminate their Interlocal Agreement for Fire Protection and EMS Services with Palm Beach County, effective midnight September 30, 2026. The Town of Jupiter's application included a start date of August 1, 2026; however, Palm Beach County Fire Rescue holds the Primary Provider COPCN through September 30, 2026, which is when their Interlocal Agreement with the Town of Jupiter terminates. Therefore, the Administrator recommended that the Town of Jupiter be granted a Primary Provider Pilot Program COPCN beginning on October 1, 2026. The Administrator's report with the recommendations was subsequently submitted to the Council for their review and recommendation. On March 20, 2025, the Council reviewed the Administrator's report on the application and heard an oral presentation from the Town of Jupiter. Out of the 16 Council members voting, the Council voted (16 yes, 0 no) to approve a Primary Provider COPCN for Pilot Program Services for the Town of Jupiter. District 1 (SB)

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5. REGULAR AGENDA

A. ADMINISTRATION

1. Staff requests Board direction: regarding the Board of County Commissioners' (BCC) increased participation in the County's selection processes for competitive procurements. **SUMMARY:** During its April 8, 2025, regular meeting the BCC directed staff to return at a future date with an overview of existing procurement processes and recommendations to provide for the BCC's increased participation in the same. This item provides: 1) an overview of current processes, 2) options for increased BCC involvement, 3) key factors for the BCC to consider if it decides to pursue increased participation, and 4) benchmarking data for six comparable counties. The options detailed in this item are based on staff's understanding of the BCC's interest based on comments made by Commissioners during public meetings. Following discussion by the BCC, staff may be directed to return at a later time with additional options for consideration. Once the BCC decides what options it would like to implement, staff will need to revise applicable Policy and Procedures Memoranda (PPMs) accordingly in order to operationalize the direction received. (Administration) Countywide (MWJ)

2. **Staff recommends motion to:**

A) approve the Performance Review for the Contractual Employee the County Internal Auditor conducted by the Board of County Commissioners (BCC); and

B) authorize the Department of Human Resources to file a copy of the results into the employee file.

SUMMARY: On March 11, 2025, the BCC approved a tool, timeline, and process to evaluate the performance for the Contractual Employees, which included the County Administrator, the County Attorney and the County Internal Auditor. This process included completing the approved tool and submitting the information at a Public BCC meeting. In keeping with the process, staff is recommending approval of the Performance Reviews; and authorization for the Department of Human Resources to file a copy of the results with the prospective employee's file. The former County Administrator was exempt from the Performance Review process for 2025, as a result of retiring from Palm Beach County effective May 31, 2025. Countywide (DO)

5. REGULAR AGENDA

B. PUBLIC SAFETY DEPARTMENT

1. Staff recommends motion to receive and file: the 2025 Disaster Preparedness Storm Season Report. **SUMMARY:** The purpose of this briefing is to provide an update on the 2025 Atlantic Hurricane season and the Public Safety Department's preparedness strategies for the upcoming storm season. The Public Safety Department's Division of Emergency Management (DEM) relies on all County departments, as well as, the Board of County Commissioners (BCC) and numerous local, state, federal, and non-profit volunteer agencies to provide support and resources to help Palm Beach County mitigate, plan for, respond to, and recover from disasters. DEM has worked with numerous stakeholder agencies to ensure the safety and well-being of our residents and employees of Palm Beach County. Countywide (DB)

C. YOUTH SERVICES

1. Staff recommends motion to approve:
 - A) Contract for Provision of Services with CareerSource Palm Beach County, Inc. (CareerSource) for the period June 10, 2025, through September 30, 2025, in an amount not to exceed \$20,000 to provide the Internship Portal; and
 - B) Budget Transfer of \$20,000 in the General Fund from the Evidence-Based Programming unit (Unit 1451) to fund the cost of programming associated with this Contract.

SUMMARY: This agreement will allow CareerSource to develop and implement the InternPalmBeach.com internship portal, a centralized digital platform designed to connect teens and young adults with internship opportunities across the County. The portal will streamline access to real-world experience in key Palm Beach County industries by aggregating listings from employers, educational institutions, and third-party sources. Select opportunities will be designated specifically for Palm Beach County residents only. Additionally, the platform will enable teens and young adults to contact CareerSource to schedule appointments with Career Consultants to provide at no cost employability skills training, including résumé writing, interview preparation, and communication skills. Countywide (HH)

5. REGULAR AGENDA

D. COMMUNITY SERVICES

1. Staff recommends motion to:

A) approve Data Transfer and Use Agreement with the University of Florida Board of Trustees (UF) for a period of three (3) years, effective upon approval of the parties, at no cost to Palm Beach County (County), to share limited client-level information with the consent of clients, for the purpose of research to evaluate whether a mobile health (mHealth) facilitated mental health intervention will improve anxiety, depression, and viral suppression among people living with HIV (PWH); and

B) delegate authority to the County Administrator, or designee, signatory authority on additional forms and certifications, contracts and agreements, and amendments thereto, and any other necessary documents related to the Data Transfer and Use Agreement that do not substantially change the scope of work, terms, or conditions.

SUMMARY: The County's Ending the HIV Epidemic (EHE) Tele-adherence Counseling (TAC) Program, a 2024 Golden Palm Award recipient, has been recognized nationally as an innovative leader in implementing an evidence-based telehealth intervention for PWH. Due to this success, UF's Southern HIV and Alcohol Research Consortium (SHARC) would like to partner with the County in a research collaborative to test the feasibility and effectiveness of an integrated mHealth and mental health intervention, compared to the current established standards of care. The Community Services Department (CSD) will serve as the primary study site for this project. CSD clients will have the opportunity to voluntarily participate in this research. With the client's consent and enrollment into the project, UF will collect data from 60 participants at baseline, upon completion of the intervention, and at six (6) months post-intervention. All data will be de-identified and entered directly into a secure, encrypted web-based survey platform, UF REDCap, which is accessible only by members of the UF Research Team. The data will not be linked to any other datasets, and UF will either return or destroy all copies of the data upon the termination or expiration of the agreement. UF has received Institutional Review Board (IRB) approval for this research project. The County shall retain ownership of rights to the data, and UF shall not obtain any rights to the data. UF agrees to acknowledge the County's contribution as the source of data in all written, visual, or oral public disclosures concerning UF's research. Before UF submits a paper or abstract for publication, or otherwise intends to publicly disclose information about the results of the project, the County will review proposed manuscripts and abstracts to ensure that data is appropriately protected. **No County match is required.** Countywide (HH)

5. REGULAR AGENDA

E. PLANNING, ZONING & BUILDING

1. Staff recommends motion to approve: a contract with WSP USA Inc. in the amount not-to-exceed \$995,190.89 for professional services to assist in the development of a Countywide Transportation Master Plan (CTMP) for the period beginning July 1, 2025 through October 1, 2026. **SUMMARY:** On July 17, 2024, the Board of County Commissioners (BCC) directed County staff to coordinate with representatives from the 39 municipalities in the development and release of a Request for Proposal (RFP) for transportation professionals for the development of a CTMP. The RFP was released on December 12, 2024, and closed on March 4, 2025. A total of three (3) proposals were received and in its meeting on April 7, 2025, the Selection Committee comprised of seven (7) voting members (3 municipal and 4 County representatives) and four (4) technical advisors or non-voting members (2 municipal and 2 County representatives) shortlisted two (2) consulting firms to give oral presentations. At the April 29th meeting of the Selection Committee, after hearing from the two (2) short listed consultants, the Selection Committee ranked WSP USA Inc. first. Subsequently, the purchasing staff met with the representatives of WSP USA Inc. and negotiated the terms and conditions of the contract for professional services based on the RFP requirements. The consultant will work with County staff and a technical group of stakeholders regularly in the development of the CTMP. As part of the process, presentations to all stakeholders at key project milestones will be held in various geographical locations within Palm Beach County (PBC). The consultant will be tasked with building consensus through engagement with multiple public, private, and civic stakeholders and utilizing emerging technologies to develop an innovative CTMP to be considered and approved by the BCC. Per the attached timeline in Exhibit A, Scope of Services/Work, the CTMP can be expected to be completed in 2026 with three (3), one (1)-year options to renew at the sole discretion of the County. Countywide (DWL)

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JUNE 10, 2025

6. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

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JUNE 10, 2025

7. STAFF COMMENTS

A. ADMINISTRATION COMMENTS

B. COUNTY ATTORNEY

8. BCC DIRECTION

JUNE 10, 2025

9. COMMISSIONER COMMENTS

District 1 – COMMISSIONER MARIA G. MARINO

District 2 – COMMISSIONER GREGG K. WEISS

District 3 – COMMISSIONER JOEL G. FLORES

District 4 – COMMISSIONER MARCI WOODWARD

District 5 - COMMISSIONER MARIA SACHS

District 6 - COMMISSIONER SARA BAXTER

District 7 – COMMISSIONER BOBBY POWELL JR.

JUNE 10, 2025

10. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."